

## **EMERGENCY SUPPORT FUNCTION – 14**

### **Long-Term Community Recovery**

<b>PRIMARY AGENCY:</b>	<b>Planning and Community Development</b>
<b>SUPPORT AGENCIES:</b>	<b>Finance and Information Services/Purchasing</b>

## **I. INTRODUCTION**

### **A. PURPOSE**

The purpose of this Emergency Support Function (ESF) is to establish uniform policies for effective coordination in accomplishing recovery and restoration tasks resulting from an incident. The goals of recovery efforts are to restore the City to its original pre-incident capabilities while also making it more resilient.

### **B. SCOPE**

Recovery and restoration actions begin upon initiation of response actions and will be determined by the specific event. Several local, State, and federal jurisdictions may be involved depending on the hazard and scope of the situation. The City of Redmond is responsible for leading its own recovery efforts.

## **II. POLICIES**

### **A. LARGE-SCALE INCIDENTS**

For most incidents, recovery activities will begin in the Emergency Coordination Center (ECC) as staff work to assemble data on the extent of damages. If warranted, the Director for the state EMD may recommend that the Governor seek federal disaster assistance, which may include a Presidential Disaster Declaration.

### **B. EVENTS INVOLVING SPECIAL HAZARDS**

Incidents involving radiological materials or chemical munitions will require special attention of the natural environment in the recovery and restoration phases.

### **III. SITUATION**

#### **C. INCIDENT CONDITIONS AND HAZARDS**

1. The recovery efforts of the City of Redmond will be dependent upon the nature and magnitude of the disaster, damage of the area, the population affected and the resources available.
2. See the City of Redmond Basic CEMP for a description of potential emergency conditions (Mitigation Activities section) and vulnerable population information (Access and Functional Needs section).

#### **D. PLANNING ASSUMPTIONS**

1. No guarantee of a perfect response system is expressed or implied by this ESF. The City of Redmond will make every reasonable effort to respond based on the situation, information, and resources available at the time of the incident.
2. Available resources may become limited due to high demand in a large-scale incident.
3. All departments are required to support this ESF as necessary.
4. If a large-scale incident occurs in the City of Redmond, those affected will require assistance and support in recovering from incident related damage and destruction.

### **IV. CONCEPT OF OPERATIONS**

#### **A. GENERAL**

1. The Office of Planning and Community Development is the lead internal agency for all internal and external coordination efforts of this ESF.
2. Finance and Information Services/Purchasing is the primary agency responsible for coordinating the reimbursement process for the City of Redmond following an incident that qualifies for State or federal reimbursement, such as a Presidential declared disaster.
3. Individual departments/divisions are responsible for providing the appropriate documentation to the Finance Department for the reimbursement process.
4. Departments/divisions that have a role in recovery activities will provide information to the ECC consistent with this ESF.
5. Recovery and restoration activities can be found in the Comprehensive Emergency Management Plan and in department specific Standard Operating Procedures (SOPs).
6. Restoration and Recovery procedures should identify priority recovery actions and the departments and/or agencies responsible for them.
7. The economic and environmental impacts of recovery actions for the affected people, property, businesses, and industries in Redmond will be determined. See the City of

Redmond Basic CEMP for vulnerable population information (Access and Functional Needs section).

**B. PROCEDURES**

1. Recovery and restoration operations begin in the City ECC. They are based on Situation Reports developed by City department representatives in the ECC.
2. Upon activation of the ECC, a recovery plan should be formulated that includes:
  - a. Priority of efforts
  - b. Phasing/milestones
  - c. Support requirements.
  - d. Coordination requirements
3. The following recovery action items may need to be addressed, dependent on the severity of the incident:
  - a. Protection of life, property and the environment
  - b. Damage assessments for public and private sectors; buildings with an emergency function are higher priority, including the following:
    - Fire Stations
    - Shelters
    - Maintenance and Operations Center (MOC)
    - Police Department
    - City Hall
    - Hospitals
    - Schools
    - Adult living facilities
    - Day care facilities
  - c. Restoration of City services
  - d. Securing food, water, clothing, shelter, fuels and transportation for incident affected persons
  - e. Documentation for insurance or potential State or federal reimbursement
  - f. Appropriation of funds for recovery
  - g. Emergency resolutions or ordinances
  - h. Coordination of assistance from outside agencies
  - i. Debris clearance

- j. Repair or construction of City facilities

**C. PREVENTION AND MITIGATION ACTIVITIES**

1. Review and analyze Lessons Learned reports from previous occurrences or incidents that have occurred elsewhere, and make appropriate corrections/additions to the respective Emergency Operations Plan, Standard Operating Guidelines (SOGs) and this ESF.
2. Review the Redmond Hazard Mitigation Plan (HMP) as a department and discuss implementation strategies.

**D. PREPAREDNESS ACTIVITIES**

1. Provide emergency management training, drills and exercises in support of this ESF.
2. Utilize standardized forms to assist in the reimbursement process for the City.
3. Utilize Standard Operating Guidelines (SOGs) in support of this ESF.
4. Provide representatives to attend the Emergency Preparedness Council meetings and actively participate in the planning process for the City's Comprehensive Emergency Management Plan.

**E. RESPONSE ACTIVITIES**

1. Act as liaison to county, State and federal representatives including, but not limited to, disaster survey teams and disaster and claims assistance representatives.
2. ECC will prepare and disseminate situation reports based on information supplied by departments and periodically provide them to the King County Office of Emergency Management and the Washington State Emergency Management Division.
3. Coordinate restoration of essential functions of the City.
4. Request technical resources via the ECC, as necessary, through King County or the State of Washington, to expedite the permit process.

**F. RECOVERY ACTIVITIES**

1. Support the recovery and restoration of City services.
2. Provide public information in regards to recovery requirements.
3. Conduct a post-incident review to evaluate the Emergency Coordination Center procedures.
4. Review City department produced Lessons Learned and After Actions Reports.

5. Cooperate and coordinate with local businesses, One Redmond (successor to the Chamber of Commerce), local NGOs, King County, and the State to carry out recovery assistance efforts. Develop interlocal agreements based on lessons learned.

## **V. RESPONSIBILITIES**

1. Coordinate the recovery and restoration activities following an emergency or disaster.

## **VI. RESOURCE REQUIREMENTS**

1. The resources necessary to accomplish the recovery and restoration tasks will be determined by the situation and established by the state Recovery & Restoration Task Force (RRTF).

## **VII. FURTHER MATERIALS FOR REFERENCE**

1. Washington State Comprehensive Emergency Management Plan
2. City of Redmond Hazard Mitigation Plan (HMP) and King County Regional Hazard Mitigation Plan (KCRHMP). See the Resources section of the Redmond CEMP Basic Plan or the Emergency Plans page in the Public Safety section of [www.redmond.gov](http://www.redmond.gov) for links.
3. King County Comprehensive Emergency Management Plan
4. Refer to primary and supporting department plans for further information supporting this ESF.
5. Applied Technology Council (ATC), [www.atccouncil.org](http://www.atccouncil.org)
  - ATC-20 Procedures for Postearthquake Safety Evaluation of Buildings
  - ATC-20-2 Addendum to ATC-20 report
  - ATC-20-1 Field Manual: Postearthquake Safety Evaluation of Buildings, 2<sup>nd</sup> Ed.
  - ATC-45 Field Manual: Safety Evaluation of Buildings after Windstorms and Floods
  - Downloadable ATC-20 and ATC-45 Placards, rapid and detailed evaluation safety assessment forms and FEMA data collection forms