



Development Services Center
15670 NE 85th Street, Redmond, WA 98073
Permit Counter email: permittech@redmond.gov

PERMIT EXTENSION OR
REACTIVATION REQUEST
FORM

Date: _____

Permit Number(s): _____

Name: _____

Email: _____

Phone Number: _____

Company: _____

This request is for:
[] Permit Extension
[] Permit Reactivation

Reason for request:

[Empty box for reason for request]

For Building and Trade Permit Extensions: Issued permits that are not expired may have the permit expiration date extended up to 180 days, at a fee equal to one half the prevailing hourly rate + 3% technology surcharge fee.

For Fire Permit Extensions: Issued permits that are not expired may have the permit expiration date extended up to 180 days, at a fee equal to one half the prevailing hourly rate + 3% technology surcharge fee. One permit extension is allowed during plan review and one after the permit is issued.

For All Permit Reactivations: Permits shall automatically become invalid unless the authorized work commences within 180 days or if the work is suspended or abandoned for 180 days after work has commenced. Before work can recommence, a new permit shall first be obtained at a fee equal to one-half the new permit fee amount, provided no changes will be made in the original construction documents and provided that such expiration, suspension or abandonment has not exceeded 180 days.

I acknowledge that I have read the Development Services Fee Schedule applicable to my permit extension or reactivation requested above and agree to pay the applicable fee + 3% technology surcharge.

Signature of Applicant: _____

OFFICE USE ONLY

Date: _____

Permit Last Inspection Date: _____

Permit Status: _____

Permit Issue Date: _____

Current Expiration Date: _____

Permit New Expiration Date: _____

Permit Technician: _____

Plan Reviewer: _____