



Address/Unit Number Schemes

Note: A building designator (e.g. 'BLDG A') is used to make an address unique when multiple buildings share the same street address and use the same unit/suite numbers, as in Scenario #2. Scenario #3 uses the building designator for convenience even though the address would be unique without it.

Base Address: Used on Commercial buildings, Multi family buildings and Condos for fire inspection and utility billing records. Base address is listed as the full address, minus the Suite/Unit # for an applicable building. Building designators are still used, also excluding the Suite/Unit #. Examples below.

#1 - Most common and preferred method
(Valid format)

123 Main ST		137 Main ST	
501	502	501	502
401	402	401	402
301	302	301	302
201	202	201	202
101	102	101	102
BLDG A		BLDG B	
Base address:		Base address:	
123 Main ST		137 Main ST	

Do NOT include building designator in address:
123 Main ST 502

#2 - Multiple Buildings - Separate Addresses
Sequential suite #'s (Valid Format)

123 Main ST		137 Main ST	
501	502	503	504
401	402	403	404
301	302	303	304
201	202	203	204
101	102	103	104
BLDG A		BLDG B	
Base address:		Base address:	
123 Main ST		137 Main ST	

Do NOT include building designator in address:
137 Main ST 304

#3 - Multiple Buildings - One Address
Same unit or suite #'s (Valid Format)

123 Main ST			
501	502	501	502
401	402	401	402
301	302	301	302
201	202	201	202
101	102	101	102
BLDG A		BLDG B	
Base address:		Base address:	
123 Main ST BLDG A		123 Main ST BLDG B	

Include building designator in address:
123 Main ST BLDG A 302

#4 - Multiple Buildings - One Address
Sequential suite #'s (Valid Format)

123 Main ST			
501	502	503	504
401	402	403	404
301	302	303	304
201	202	203	204
101	102	103	104
BLDG A		BLDG B	
Base address:		Base address:	
123 Main ST BLDG A		123 Main ST BLDG B	

Include building designator in address:
123 Main ST BLDG B 304

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#5 - Address Range Buildings (Old format-no longer assigned)

using addresses like suite/unit #'s

8920 Main St

8936	8938
8932	8934
8928	8930
8924	8926
8920	8922

BLDG A

Base address

(Lowest in range):

8920 Main ST

8940 Main St

8956	8958
8952	8954
8948	8950
8944	8946
8940	8942

BLDG B

Base address (Lowest

in range):

8940 Main ST

Do NOT include building identifier in address:

8952 Main ST

#6 - Accessory Dwelling Units (Valid Format)

Two options: Attached ADU/Detached ADU

Main house Attached



123 Main ST

Main House



123 Main ST

Detached ADU



123 Main ST 2