



Redmond Parks & Recreation Department Filming and Photography Permit Application

This is not a permit. Additional information may be required in order to process the request.

Permit Request

Name of Project Representative:		
Project Name:		
Production Company:		
Mailing Address:		
City / State / Zip:		
Phone	Cell:	Email:
Local Address (if different than mailing):		

On-Site Representative(s) (person on-site the day of the scheduled activity):		
Home Phone	Cell:	Email:

HOURS OF ACTIVITY *(Please include set-up and break-down time):*

Activity Location (Park / Facility):						
Activity Date:	From:	Date	Start Time	am/pm	End Time	am/pm
Activity Date:	To:	Date	Start Time	am/pm	End Time	am/pm

TYPE OF ACTIVITY *(check one):*

<input type="checkbox"/> Television Program	<input type="checkbox"/> Commercial	<input type="checkbox"/> Other _____
<input type="checkbox"/> Feature Film	<input type="checkbox"/> Public Service Announcement	_____
<input type="checkbox"/> Music Video	<input type="checkbox"/> Still Photography	_____

LOGISTICS:

Size of crew:	<input type="checkbox"/> 0-5	<input type="checkbox"/> 5-10	<input type="checkbox"/> 10+		
Number of production vehicles:	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4+
Total # of days filming in Redmond:	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4+ (_____)	
Proposed locations:					

SPECIAL REQUESTS *(check all that apply):*

<input type="checkbox"/> Road Closures (please attach a separate sheet listing all requested road closures – be specific)	<input type="checkbox"/> Electrical access
<input type="checkbox"/> Reserved Parking (_____ spots)	<input type="checkbox"/> Restrooms (access during off-season operations)
<input type="checkbox"/> Access for vehicles on site grounds	

OTHER ANTICIPATED SERVICES *(check all that apply):*

<input type="checkbox"/> City Special Events Permit	<input type="checkbox"/> Carnival Permit
<input type="checkbox"/> WA State Patrol	<input type="checkbox"/> Pyrotechnics Permit

In addition:

The undersigned hereby makes application to the City of Redmond for use of a Parks and Recreation park/facility and certifies that the information given in this application is correct. The undersigned further states that he/she has the authority to make this application for the Applicant or Organization and agrees that the applicant has received, reviewed, understands, and will observe the Policies and Procedures. The applicant agrees to exercise the utmost care in the use of the City's property, and to waive, release, absolve, indemnify, defend, and hold harmless the City of Redmond and its employees from all liability resulting from the use of said facility. The applicant further agrees to reimburse the City of Redmond for any damage arising from the applicant's use of the facility. My signature below acknowledges that I have read and understand the above terms and conditions.

Signed:

Name of Representative, Title _____
Date

Approved by:

City of Redmond, Parks and Recreation Department _____
Date