



Fire Sprinkler/Standpipe Permit Application



redmond.gov/Prevention

Updated Feb. 1, 2021 to the 2018 International Fire Code

TYPE OF PERMIT

Commercial:

- Quick Start (up to 25 devices) New Sprinkler/Standpipe
 Modification of Existing System

Residential :

- Quick Start (up to 25 devices) New Sprinkler/Standpipe
 Modification of Existing System

SITE LOCATION

Site Address: _____

Project Name/Tenant: _____

Associated Permits: _____

Property Owner: _____

Office Use Only

PROJ: _____ DATE: _____
 BLDG: _____ APP EXPIRES: _____
 FIRE: _____ ACCEPTED BY: _____
 PAYMENT METHOD: _____ TYPE: _____

APPLICANT INFORMATION

- Applicant Owner Tenant
 Contractor Design Professional Other

Contact Person: _____

Company Name: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

Phone: _____ Fax: _____

E-Mail: _____

SPRINKLER DESIGNER

State Certification:

- Level 1 Level III Cert. of Competency

Designer: _____

Company Name: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

State Contractors License #: _____

Expiration Date: _____

Redmond Business License #: _____

Phone: _____ Fax: _____

E-mail: _____

NEW SYSTEM

- Sprinkler Standpipe

Type of System: _____

Number of heads: _____

Number of Risers/Supplies: _____

Number of Pumps: _____

Number of Standpipe Systems: _____

MODIFICATION TO EXISTING SYSTEM(S)

Type of System: _____

Number of heads: _____

Number of Risers/Supplies added: _____

Quick Response Head (K factor/spacing same as existing):

- Yes No Number of heads: _____

Recalled Head Change out (k factor/spacing same as existing):

- Yes No Number of heads: _____

DESCRIPTION OF WORK

COMMERCIAL AND RESIDENTIAL QUICK START SUBMITTAL CHECKLIST

File Naming Standards:

Electronic plans and documents shall be named as specified in **bold type** under "Permitting Requirements". For example, the plans must be named "**Plans**".

Acceptable File Types:

Plans, calculations, cut sheets, and all supporting documents shall be uploaded as a PDF file.

Plan Sheet Standards:

All plans shall be drawn to scale, as identified in the checklist, and each sheet shall state the scale.

Document Orientation:

All **plans** must be uploaded in "**Landscape**" format in the horizontal position. All other documents can be in "Portrait" format.

COMMERCIAL AND RESIDENTIAL QUICK START SUBMITTAL CHECKLIST

Note: A Quick Start Permit may be obtained by the contractor for the installation or relocation of **25 fire sprinkler heads or less**.

- Completed **Fire Sprinkler/Standpipe Permit Application**
- No new or relocated mains or cross mains
- A stamped **DOR Letter** from sprinkler designer that states that the work will not affect the hydraulic calculations
- A copy of the **Plans** showing the proposed area of work shall be submitted at time of permit application.

COMMERCIAL AND RESIDENTIAL NEW SYSTEM AND MODIFICATION TO EXISTING SYSTEM SUBMITTAL CHECKLIST

- Completed **Fire Sprinkler/Standpipe Permit Application**
- Plans** stamped by designer identifying the appropriate level of competency. Plans shall comply with NFPA 13 Chapter 22 requirements for working plans.
- Product Cut Sheets** for all piping and equipment to be used
- Hydraulic **Calculations**

STANDPIPE SUBMITTAL CHECKLIST

- Completed **Fire Sprinkler/Standpipe Permit Application**
- Plans** stamped by designer identifying the appropriate level of competency. Plans shall comply with NFPA 13 Chapter 22 requirements for working plans.
- Manufacturers specifications**
- Hydraulic **Calculations**

Note: Submittals must include all items identified in the Redmond Fire Department Standards. Failure to provide any necessary information may result in rejection of your application.

The below signed automatic sprinkler system designer declares that the proposed new system or modification is in compliance with NFPA 13 (2016 edition) and Redmond Fire Department Standard 5.00—Fire Sprinkler Systems.

I verify that I designed or directly supervised the design of this sprinkler submittal and I verify that submittal requirements are accurate and true to the best of my knowledge.

Designer Name

Applicant Name

Applicant Signature