



**Technical Committee Agenda**  
**Wednesday, August 16, 2017**  
~~9:30 a.m.~~ McRedmond Room  
**10:00am**

**Attendees**

<input checked="" type="checkbox"/>	Linda De Boldt	<input type="checkbox"/>	Colleen Kelly	<input checked="" type="checkbox"/>	Karen Haluza	<input type="checkbox"/>	Scott Turner
<input checked="" type="checkbox"/>	Steven Fischer	<input checked="" type="checkbox"/>	Jason Lynch	<input checked="" type="checkbox"/>	Mike Paul	<input type="checkbox"/>	
<input type="checkbox"/>	Carolyn Hope	<input checked="" type="checkbox"/>	Lisa Rigg	<input checked="" type="checkbox"/>	Todd Short	<input type="checkbox"/>	
						<input type="checkbox"/>	

- Slides and hyperlinks must be attached to the Tech Agenda by 8am Tuesday morning prior to the Wednesday meeting
- Projects may be pulled from the agenda if these attachments are not in place

**ADD-ON**

**Topic:** Proposed Amendments to the Capital Facilities Element

**Staff:** Judy Fani, x2406

[Draft Tech Report](#) [Proposed Redline](#) [Summary](#) [Presentation](#)

**Follow-up Items:****Project Comments:**

Judy gave a presentation about the proposed changes to the Capital Facilities Element which was last updated in 2011. The proposal calls for updating three policies (CF6, CF7, and CF8) and updating one new policy (CF5.5) which deals with community engagement. In addition, the proposal also calls for updating the introductory text to this element.

The Technical Committee ask if there is an established time for updating this element and Judy replied that this element is only updated when change is necessary.

The Technical Committee **recommended forward** the proposed changes to the Capital Facilities Element.

**File Number:** SEPA-2017-00666  
**Project Name:** Capital Facilities Element to Comprehensive Plan Amendment  
**Plan Type:** State Environmental Policy Act  
**SEPA #:** same as above  
**Date Received:** 07/13/17  
**Description:** A new policy to guide current and future development of capital facility investments, and to provide further organization and clarity when needed  
**Location:** city-wide  
**Assigned to:** Cathy Beam, x2429  
**City Project:** Yes

[Slides](#)   [Sepa Checklist](#)

**Staff Attending Meeting:**

**Project Comments:**

The Technical Committee **approved** the issuance of a DSN for the proposed changes to the Capital Facilities Element.

Project Action Taken:

Additional Information  
 Approval  
 Denial  
 Recommend Approval to HE  
 Recommend Denial to HE

Project comments due by:

Engineering  
 Storm  
 Water/Sewer  
 Parks  
 Fire  
 Police  
 Building  
 Planning

**Date Due:**   N/A  

SEPA Action Taken:

Ready to issue DNS  
 Ready to issue MDNS  
 Need Additional Information  
 Exempt  
 Addendum  
 Planned Action

Please note: If DNS issued, workflows are not required for Fire & Public Works

SEPA comments due by:

Engineering  
 Storm  
 Water/Sewer  
 Parks  
 Fire  
 Police  
 Building  
 Planning

**Date Due:**   8/23  

**SEPA Comments:**

**Follow-up Items:**

**File Number:** CIVPLAN-2017-00522  
**Project Name:** Redmond Elementary Stormwater Quality Retrofit  
**Plan Type:** Clear & Grade  
**Date Received:** 05/31/17  
**Description:** City sponsored project to retrofit stormwater infiltration system by installing treatment prior to infiltration of polluted runoff  
**Location:** 16800 NE 80<sup>th</sup> Street  
**Assigned to:** Jeff Dendy, x2890  
**City Project:** Yes

[Slides](#)

**Staff Attending Meeting:**

**Project Comments:**

Aaron noted that the School District is participating in the City's 2012 retrofit program for high risk infiltration sites. This is done to insure the safety of the aquifer. The project involves two areas at Redmond Elementary School: the parking lot and a loading area at the rear of the site. Since the work cannot be completed prior to school starting in a few weeks, staff is asking for an approval of the project but to hold off on issuing the permit until June 2018 which will allow the needed time to complete the work. By delaying the permit issuance, the project will meet the intent of the program and allow the District to qualify for the 75% reimbursement.

The Technical Committee **approved** the staff recommendation.

Project Action Taken:

Additional Information  
 Approval  
 Denial  
 Recommend Approval to HE  
 Recommend Denial to HE

Project comments due by:

Engineering  
 Storm  
 Water/Sewer  
 Parks  
 Fire  
 Police  
 Building  
 Planning

**Date Due:** 8/23

SEPA Action Taken:

Ready to issue DNS  
 Ready to issue MDNS  
 Need Additional Information  
 Exempt  
 Addendum  
 Planned Action

Please note: If DNS issued, workflows are not required for Fire & Public Works

SEPA comments due by:

Engineering  
 Storm  
 Water/Sewer  
 Parks  
 Fire  
 Police  
 Building  
 Planning

**Date Due:** N/A

**SEPA Comments:**

**Follow-up Items:**

**File Number:** LAND-2017-00727  
**Project Name:** Rose Hill Cottages  
**Plan Type:** Site Plan Entitlement  
**SEPA #:** SEPA-2017-00736  
**Date Received:** 08/03/2017  
**Description:** 28 detached cottage residential units  
**Location:** 13xxx NE 112<sup>th</sup> Place  
**Assigned to:** Benjamin Sticka, x2470  
**City Project:** No

[Slides](#)   [Sepa Checklist](#)

**Staff Attending Meeting:**

**Project Comments:**

This application is being reviewed under the formal process and is for the construction of 28 cottage units on a 10.85 acre site that is constrained with steep slopes. All divisions have multiple correction items which prompted the question from the Committee on whether or not the site was buildable. Mr. Fischer noted that the site was approved for a subdivision a few years ago; however, a new owner wishes to go forward with cottages. So the site is buildable. What the Committee is seeing is the first round under the formal process where there are many issues that need to be corrected.

The Technical Committee **approved the issuance of the Additional Information Letter**. Karen also asked that she be briefed on the project by the planner before the Additional Information is sent out to the applicant.

Project Action Taken:

- Additional Information
- Approval
- Denial
- Recommend Approval to HE
- Recommend Denial to HE

Project comments due by:

- Engineering
- Storm
- Water/Sewer
- Parks
- Fire
- Police
- Building
- Planning

**Date Due:** \_\_\_\_\_

SEPA Action Taken:

- Ready to issue DNS
- Ready to issue MDNS
- Need Additional Information
- Exempt
- Addendum
- Planned Action

Please note: If DNS issued, workflows are not required for Fire & Public Works

SEPA comments due by:

- Engineering
- Storm
- Water/Sewer
- Parks
- Fire
- Police
- Building
- Planning

**Date Due:** \_\_\_\_\_

**SEPA Comments:**

**Follow-up Items:**

**File Number:** LAND-2017-00754

**Project Name:** Oculus

**Plan Type:** Administrative Modification

**SEPA #:** SEPA-2017-00755

**Date Received:** 08/03/17

**Description:** Extend the 2nd level of the building within an existing 2 story space, increasing the 2nd floor plate by approximately 4,860sf. Install a 600sf glass canopy structure to the existing concrete patio at the southwest corner of the building.

**Location:** 9845 Willows Road NE

**Assigned to:** Cameron Zapata, x2480

**City Project:** No

[Slides](#)

**Staff Attending Meeting:**

**Project Comments:**

This project calls for a second story addition of 4,860 square feet that will be constructed within the existing building envelope. There will be no exterior modifications to the structure. Additionally, they are also proposing a 600 square foot free standing glass canopy on a concrete patio. This project is ready for approval with the exception that Transportation is seeking additional information.

The Technical Committee **approved the issuance of an Additional Information letter.**

Project Action Taken:

Additional Information

Approval

Denial

Recommend Approval to HE

Recommend Denial to HE

Project comments due by:

Engineering

Storm

Water/Sewer

Parks

Fire

Police

Building

Planning

**Date Due:** \_\_\_\_\_

SEPA Action Taken:

Ready to issue DNS

Ready to issue MDNS

Need Additional Information

Exempt

Addendum

Planned Action

Please note: If DNS issued, workflows are not required for Fire & Public Works

SEPA comments due by:

Engineering

Storm

Water/Sewer

Parks

Fire

Police

Building

Planning

**Date Due:** \_\_\_\_\_

**SEPA Comments:**

**Follow-up Items:**

**ADD-ON****Topic:** Richard Lofts Side Sewer Update**Staff:** Eric LaFrance, x2722**Action Item:** No[Slides](#)**Follow-up Items:****Project Comments:**

Eric noted that this was an informational report about an ongoing situation that was discovered last fall where the sanitary from a single family home was connected to the stormwater line. It appears that the work was completed as part of a 1979 short plat by another property owner. Staff has been working with the property owner and a permit was issued last October 2016 to complete the work. Staff has given the property owner until August 28 or the City will begin the Notice of Order process with Code Enforcement.

<b>ADD-ON</b> <b>Topic:</b> Emergency Exception <b>Staff:</b> Lisa Rigg <b>Action Item: Yes or No</b> <b>Slides</b>	<b>Follow-up Items:</b>
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**Project Comments:**

Lisa noted that a homeowner within the Sunrise Vue subdivision in Rose Hill has requested an emergency exemption to the Critical Areas code as their home is sliding. Apparently, the homeowner has already attempted to arrest the side using pin piles to no avail. The proposal calls for working within the steep slope and buffer to install a subterranean 40-foot wall across the back of the property. Lisa noted that this work will require a building permit as well as a Clear and Grade permit.

The Technical Committee **approved** the emergency work