



2024 CULTURAL ARTS OPERATING SUPPORT GRANT

DEADLINE: Friday, January 19, 2024 at 5pm PST

FUNDING: Up to \$3,500 Grant Recipients Announced February 12, 2024

WEBSITE: www.redmond.gov/arts

CONTACT: CulturalArts@redmond.gov

CALL:

The City of Redmond offers limited, unrestricted support to eligible organizations in Redmond whose missions serve the community through access to arts, arts education, and cultural heritage experiences. This program is intended to assist with the attraction and retention of established and emerging arts and culture organizations. In addition to funding, the City of Redmond will provide access to resources and additional support and opportunities for grantees.

ELIGIBILITY:

- Active nonprofit or fiscally sponsored organization based with-in Redmond, WA city limits with an annual budget of less than \$500,000
- Organization must have programs open and free to the general public with-in Redmond, WA city limits
- Primary mission and programmatic activities related to arts, arts education, or cultural heritage
- Organization has been operational since January 1, 2023
- Organization must not have any open Cultural Arts grants with the City of Redmond

GRANT CRITERIA:

Organizational Sustainability: Ability to successfully manage resources to carry out mission and goals.

Financial Health: The organization is financially sound and has a realistic budget with ongoing financial oversight and accounting processes.

Community Engagement: Demonstrated community support and participation for the organization. This could look like financial or in-kind contributions, volunteers, collaborations or shared resources with other organizations, etc.

Arts and Culture: Primary mission and programmatic activities related to arts, arts education, or cultural heritage.

APPLICATION DELIVERY

Electronic applications via email are preferred with subject line Operating Support Grant_(Org Name). Hardcopies will be accepted by mail or delivered by hand to the front desk at City Hall during business hours.

Email: CulturalArts@redmond.gov

Mail:

ATTN: Cultural Arts

City of Redmond

MS: 4NPK

PO Box 97010

Redmond WA 98073-9710

Documents (Please send as attachments):

1. Completed Application
2. IRS Letter of Determinator or Letter from Fiscal Sponsor
3. Most Recent 990 OR Financial Worksheet
4. List of Employees and/or Board Members
5. Supplemental Materials



Redmond
WASHINGTON

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APPLICATION**

CONTACT INFORMATION & ORGANIZATION PROFILE

Organization Name:

Federal Tax ID (EIN):

Year Organization Incorporated:

Mailing Address:

City, State: Redmond, WA Zip:

Phone:

Website:

Grant Application Contact Person

Name :

Title:

E-mail Address:

Phone (if different than above):

CRITERIA/QUESTIONS

Organizational Sustainability:

What does your organizational structure look like? Describe Board involvement. How does the organization identify or evaluate needs for growth or change?

If your organization has a long-range plan, please provide a description of the process (who was involved, how were goals determined, etc) and focus on one or two major goals related to arts and culture in the City of Redmond. If your organization has not participated in long-range planning, please share your organizations mission and what role arts and culture plays. **A Strategic Plan may be uploaded as supplemental material.**



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Financial Health:

Your grant amount is determined by the Total Operating Budget from your most recently completed fiscal year. Do not include in-kind support in your totals and ensure any documents submitted regarding finances corroborate the appropriate range for the grant amount requested.

Please identify which range your Annual Budget falls under:

\$250,000-\$500,000

\$100,001-\$249,999

\$100,000 and less

Community Engagement:

What does community support and participation look like for your organization? Tell us about your volunteers, participants and about any important partnerships or collaborations.

Arts and Culture:

Overview of activities and programs planned or anticipated for 2024 and who do these programs serve? How does it benefit the City of Redmond and its residents? Describe how your organization approaches annual programming.

A Calendar of Events may be uploaded as supplemental material.



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COMPLIANCE AGREEMENT & SIGNATURES

I hereby certify that I have read the above application, and that the information and my statements provided herein by me and my organization are true and correct to the best of my knowledge, and by my signature on this document, acknowledge my understanding that any intentional or negligent misrepresentation or falsification of any of the information in this document could result in my organizations ineligibility for future funds and a request for Cultural Arts funding to be returned.

Furthermore, it is understood that the organization receiving funds agrees to comply with the following:

- a. All state, federal and local legislation requiring nondiscrimination in employment and the provision of services to the public, including, but not limited to: Title VI of the Civil Rights Act of 1964; the Civil Rights Act of 1991, which prohibits discrimination on the basis of race, national origin or color; chapter 49.60 RCW (the Washington state law against discrimination); K.C.C. chapter 12.16 regarding discrimination and affirmative action in employment by contractors, subcontractors and vendors; K.C.C. chapter 12.18 requiring fair employment practices; K.C.C. chapter 12.22 prohibiting discrimination in places of public accommodation.
- b. Title IX of the Education Amendments of 1972, which prohibits sex discrimination in education programs or activities
- c. The Americans with Disabilities Act of 1990, which requires that all persons be given equal opportunity to participate in programs or services

Signatures:

Board President: _____ Date: _____

Executive Director/ or
Other Authorizing Official: _____ Date: _____

PLEASE LEAVE BLANK, For official use only

Application Received By:

On this date at this time

This Application is: COMPLETE NOT COMPLETE