

CODE

**CITY OF REDMOND  
ORDINANCE NO. 2929**

AN ORDINANCE OF THE CITY OF REDMOND,  
WASHINGTON, REPEALING RMC 2.86, SELECTION OF  
ARCHITECTURAL AND ENGINEERING CONSULTANTS

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WHEREAS, on December 1, 1981, the Redmond City Council adopted Ordinance No. 1013, RMC 2.86, Architectural and Engineering Consultants for the contracting and procurement of these service types; and

WHEREAS, RCW 39.80, governs procedures in this regard; and

WHEREAS, RMC 2.86 is redundant in this purpose and this ordinance is being brought forward to the Council as a house-keeping item to remove these duplicative administrative procedures from the code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1.      Classification.      This ordinance is of a general and permanent nature and shall become a part of the City Code.

Section 2.      Repeal of Chapter.      RMC 2.86, Selection of Architectural and Engineering Consultants, is hereby repealed in its entirety as follows:

~~{CHAPTER 2.86  
SELECTION OF ARCHITECTURAL AND ENGINEERING  
CONSULTANTS\*~~

~~SECTIONS:~~

~~2.86.010 NOTICE OF CITY'S REQUIREMENTS FOR  
PROFESSIONAL SERVICES.~~

~~2.86.020 PROJECTS OVER TWENTY FIVE THOUSAND DOLLARS  
SOLICITATION OF WRITTEN PROPOSALS.~~

~~2.86.030 DIRECTOR'S RECOMMENDATIONS.~~

~~2.86.040 SCOPE OF NEGOTIATIONS EXEMPTION FOR  
FUNDING SOURCE REQUIREMENTS.~~

~~2.86.050 EXEMPTION FOR EMERGENCY WORK.~~

~~\*PRIOR LEGISLATION: ORDS. 1647, 1373, 1013.~~

~~**2.86.010 NOTICE OF CITY'S REQUIREMENTS FOR PROFESSIONAL  
SERVICES.**~~

~~THE MAYOR IS AUTHORIZED TO CONTRACT WITH ECITYGOV, OR  
ANOTHER SIMILAR ENTITY, TO ADOPT FOR CITY USE A SHARED  
ELECTRONIC DATABASE THAT MAINTAINS A ROSTER FOR  
ARCHITECTURAL, ENGINEERING, OR SURVEYING PROFESSIONAL  
SERVICES IN ACCORDANCE WITH THE REQUIREMENTS OF CHAPTER  
39.80 RCW. AT LEAST ONCE A YEAR, ON BEHALF OF THE CITY,  
ECITYGOV, OR A SIMILAR ENTITY WITH WHOM THE CITY  
CONTRACTS, SHALL PUBLISH IN A NEWSPAPER OF GENERAL  
CIRCULATION WITHIN THE JURISDICTION A NOTICE OF THE  
EXISTENCE OF THE PROFESSIONAL SERVICES ROSTER OR ROSTERS  
AND SOLICIT STATEMENTS OF QUALIFICATIONS FROM FIRMS  
PROVIDING CONSULTING SERVICES. FIRMS OR PERSONS  
PROVIDING PROFESSIONAL SERVICES SHALL BE ADDED TO~~

~~APPROPRIATE ROSTERS AT ANY TIME THAT THEY SUBMIT A WRITTEN REQUEST AND NECESSARY RECORDS.~~

~~2.86.020 PROJECTS OVER TWENTY-FIVE THOUSAND DOLLARS —  
SOLICITATION OF WRITTEN PROPOSALS.~~

~~IN THE CASE OF EACH PROJECT TO BE UNDERTAKEN BY THE CITY WHICH WILL REQUIRE ARCHITECTURAL, ENGINEERING, OR SURVEYING SERVICES WHICH ARE LIKELY TO COST IN EXCESS OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000), THE DIRECTOR OF THE APPLICABLE CITY DEPARTMENT SHALL INVITE WRITTEN PROPOSALS FROM TWO OR MORE FIRMS, WHICH, BASED UPON THE STATEMENTS AND QUALIFICATIONS ON FILE WITH THE CITY AND OTHER AVAILABLE INFORMATION, APPEAR TO BE THE MOST QUALIFIED FIRMS TO PROVIDE THE PARTICULAR SERVICES REQUIRED. THE WRITTEN PROPOSALS SHALL INCLUDE THE FOLLOWING:~~

~~(A) EVIDENCE OF THE FIRM'S CURRENT ABILITY TO PROVIDE THE REQUIRED SERVICES;~~

~~(B) A PROPOSED SCOPE OF WORK TO BE PROVIDED;~~

~~(C) THE ESTIMATED NUMBER OF MAN-HOURS NECESSARY TO COMPLETE THE PROPOSED SCOPE;~~

~~(D) A CURRENT STATEMENT OF REFERENCES AND ANY OTHER INFORMATION WHICH WILL BE HELPFUL IN EVALUATING THE APPLICANTS' QUALIFICATIONS FOR THE PROPOSED PROJECT.~~

~~2.86.030 DIRECTOR'S RECOMMENDATIONS.~~

~~(A) FOR ARCHITECTURAL, ENGINEERING OR SURVEYING CONTRACTS WHICH ARE EXPECTED TO EXCEED TWENTY FIVE THOUSAND DOLLARS (\$25,000) DURING ANY CALENDAR YEAR, THE DIRECTOR OF THE APPLICABLE CITY DEPARTMENT OR DESIGNEE, AFTER RECEIVING AND REVIEWING THE WRITTEN PROPOSALS, SHALL SELECT THE MOST QUALIFIED PROVIDER OF THE REQUIRED SERVICES. FOR ARCHITECTURAL, ENGINEERING, OR SURVEYING SERVICES WHICH ARE NOT EXPECTED TO EXCEED TWENTY FIVE THOUSAND DOLLARS (\$25,000) DURING ANY CALENDAR YEAR, THE DIRECTOR OF THE APPLICABLE DEPARTMENT OR DESIGNEE MAY SELECT THE MOST QUALIFIED PROVIDER OF THE REQUIRED SERVICES BASED ON THE STATEMENTS OF QUALIFICATIONS ON FILE WITH THE ROSTER, WITHOUT THE REQUIREMENT TO SOLICIT WRITTEN PROPOSALS. THE DIRECTOR OF THE APPLICABLE CITY DEPARTMENT OR DESIGNEE SHALL ATTEMPT TO NEGOTIATE WITH THE SELECTED PROVIDER OF SERVICES FOR A PRICE BASED ON THE FINAL AGREED SCOPE OF WORK NOT EXCEEDING THE PRICE DETERMINED TO BE FAIR AND REASONABLE. IF SUCH AN OFFER CANNOT BE SECURED, THE DIRECTOR OF THE APPLICABLE CITY DEPARTMENT OR DESIGNEE MAY ENTER INTO NEGOTIATIONS WITH THE NEXT MOST QUALIFIED PROVIDER OF SERVICES AND SHALL~~

~~CONTINUE IN THIS MANNER UNTIL AN ACCEPTABLE PRICE HAS BEEN SECURED.~~

~~(B) ONCE AN ACCEPTABLE PRICE HAS BEEN OBTAINED, THE DIRECTOR OF THE APPLICABLE CITY DEPARTMENT SHALL FORWARD RECOMMENDATIONS REGARDING THE SELECTION AND AGREED PRICE TO EITHER THE MAYOR OR THE CITY COUNCIL. THE MAYOR IS AUTHORIZED TO APPROVE ALL CONTRACTS FOR ARCHITECTURAL, ENGINEERING, OR SURVEYING PROFESSIONAL SERVICES THAT DO NOT EXCEED A TOTAL OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000) DURING ANY CALENDAR YEAR. ALL CONTRACTS FOR ARCHITECTURAL, ENGINEERING, OR SURVEYING PROFESSIONAL SERVICES THAT WILL EXCEED TWENTY-FIVE THOUSAND DOLLARS (\$25,000) DURING ANY CALENDAR YEAR SHALL REQUIRE APPROVAL OF THE CITY COUNCIL.~~

~~**2.86.040 SCOPE OF NEGOTIATIONS — EXEMPTION FOR FUNDING SOURCE REQUIREMENTS.**~~

~~THE REGULATIONS SET FORTH IN THIS CHAPTER SHALL GOVERN SELECTION OF ARCHITECTURAL, ENGINEERING, AND SURVEYING CONSULTANTS FOR ALL CITY PROJECTS; PROVIDED, THAT WHEN THESE REGULATIONS ARE IN CONFLICT WITH REQUIREMENTS APPLICABLE TO THE USE OF FEDERAL FUNDS OR FUNDS SUPPLIED BY THE STATE, THE REQUIREMENTS OF THIS CHAPTER SHALL BE~~

~~DEEMED TO BE MODIFIED TO THE EXTENT NECESSARY TO AVOID  
SUCH CONFLICT.~~

~~2.86.050 EXEMPTION FOR EMERGENCY WORK.~~


~~THE SELECTION PROCEDURES SET FORTH IN THIS CHAPTER NEED  
NOT BE COMPLIED WITH WHEN THE MAYOR DECLARES THAT AN  
EMERGENCY SITUATION EXISTS THAT REQUIRES THE IMMEDIATE  
EXECUTION OF THE WORK INVOLVED. UPON DECLARATION OF SUCH  
AN EMERGENCY, THE MAYOR MAY AWARD ALL NECESSARY  
CONTRACTS ON BEHALF OF THE CITY. A WRITTEN FINDING OF  
THE EMERGENCY SHALL BE ENTERED OF RECORD BY THE MAYOR OR  
THE CITY COUNCIL NOT LATER THAN TWO WEEKS FOLLOWING AWARD  
OF THE CONTRACT.~~

Section 3.      Severability.      If any section, sentence,  
clause or phrase of this ordinance should be held to be invalid or  
unconstitutional by a court of competent jurisdiction, such  
invalidity or unconstitutionality shall not affect the validity or  
constitutionality of any other section, sentence, clause or phrase  
of this ordinance.

Section 4.      Effective date.      This ordinance shall  
become effective five days after its publication, or publication  
of a summary thereof, in the city's official newspaper, or as  
otherwise provided by law.

ADOPTED by the Redmond City Council this 18<sup>th</sup> day of  
September, 2018.

CITY OF REDMOND

  
\_\_\_\_\_  
JOHN MARCHIONE, MAYOR


ATTEST:

  
\_\_\_\_\_  
MICHELLE M. HART, MMC, CITY CLERK

(SEAL)



APPROVED AS TO FORM:

  
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JAMES HANEY, CITY ATTORNEY

FILED WITH THE CITY CLERK:	September 4, 2018
PASSED BY THE CITY COUNCIL:	September 18, 2018
SIGNED BY THE MAYOR:	September 21, 2018
PUBLISHED:	September 24, 2018
EFFECTIVE DATE:	September 29, 2018
ORDINANCE NO.	2929

YES: ANDERSON, BIRNEY, CARSON, MARGESON, MYERS, PADHYE  
NO: FIELDS