

CODE

**CITY OF REDMOND  
ORDINANCE NO. 2839**

AN ORDINANCE OF THE CITY OF REDMOND,  
WASHINGTON, AMENDING RMC SUBSECTION  
5.04.040(B), BUSINESS LICENSE REQUIRED, TO  
REQUIRE AN ORIGINAL LICENSE FOR EACH  
LOCATION WHERE BUSINESS IS TRANSACTED; AND  
REPEALING RMC 5.04.080(A)(6) AND (7) AND  
5.04.080(B)(10) AND (11); AND  
RMC 5.04.090(E) THAT ALLOWED FOR MULTIPLE  
LOCATION LICENSES

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WHEREAS, the City of Redmond Finance Director is the administrator of the City's business license; and

WHEREAS, the Finance Director has recommended several amendments to such regulations in order to provide more efficient administration when the City implements Citizenserve, a new business licensing software; and

WHEREAS, the Redmond City Council has considered the Finance Director's recommendations and, for the reasons set forth in the agenda memo to the Council, has determined to adopt this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1.      Classification.      This ordinance is of a general and permanent nature and shall become a part of the City Code.

Section 2. Amendment of Subsection. RMC 5.04.040(B)

Business license required, is hereby amended to read as follows:

**5.04.040 Business license required.**

(B) Persons or companies doing business in the City of Redmond must comply with this chapter regardless of the physical location of the business (i.e., whether inside or outside Redmond City limits). An original or officially issued duplicate license must be obtained for each location where business is transacted. **A person shall obtain a separate license for each separate location.**

Section 3. Repeal of Paragraphs. RMC Paragraphs

5.04.080(A)(6) and (7), and RMC Paragraphs 5.04.080(B)(10) and (11), Fees - Payment, are hereby repealed as follows:

**5.04.080 Fees - Payment.**

(A) Reporting by Hours Method. The annual business license fee is calculated by determining the number of employee hours worked in the City of Redmond during the previous year and then multiplying that figure by \$0.055677. The City shall allocate \$42.90 out of each \$106.90 received to the general fund and

\$64.00 out of each \$106.90 received to the transportation capital improvements fund.

(1) Repealed by Ord. 2546.

(2) Repealed by Ord. 2546.

(3) Annual employee hours are calculated based on the sum of the four quarterly reports submitted to the Washington State Department of Labor and Industries for the previous year.

(4) It shall be the responsibility of the employer to determine the number of hours worked within the city from these reports. Businesses that did not file quarterly reports with the Washington State Department of Labor and Industries shall determine the number of hours worked within the city and demonstrate, if required, to the satisfaction of the finance director, that the number of employee hours worked is correct.

(5) Employers without a full year history would need to estimate the number of employee hours that will be worked in the current calendar year.

~~[-(6) IF A BUSINESS HAS MORE THAN ONE LOCATION IN THE CITY OF REDMOND, THE ANNUAL BUSINESS LICENSE FEE CALCULATION MUST INCLUDE ANNUAL EMPLOYEE HOURS AT ALL LOCATIONS.]~~

~~-(7) BUSINESSES WITH MORE THAN ONE LOCATION MUST USE THE SAME METHOD OF CALCULATION FOR ALL LOCATIONS.]~~

(B) Reporting by FTE Method. A business may choose to calculate its annual license fee based on the number of its full-time equivalent employees. Using this method the annual business license fee is calculated by multiplying the number of full-time equivalent employees during the previous year by \$106.90. The City shall allocate \$42.90 out of each \$106.90 received to the general fund and \$64.00 out of each \$106.90 received to the transportation capital improvements fund.

(1) Repealed by Ord. 2546.

(2) Repealed by Ord. 2546.

(3) Repealed by Ord. 2546.

(4) Repealed by Ord. 2546.

(5) Repealed by Ord. 2546.

(6) The number of full-time equivalent employees shall be based on the sum of the full-time employees in the four quarterly reports submitted to the Washington State Department of Labor and Industries for the previous year divided by four.

(7) It shall be the responsibility of the employer to determine the number of full-time equivalent employees working within the city from these reports. Businesses that did not file quarterly reports with the Washington State Department of Labor and Industries shall determine the number of full-time equivalent employees working in the city and demonstrate, if required, to the satisfaction of the finance director, that the number of full-time equivalent employees is correct.

(8) For businesses with employees who work less than 1,920 hours per year (the work hour figure used by the Washington Department of Labor and Industries) the total number of hours worked by all such employees during the four quarters of the

previous year shall be added together and divided by 1,920 to determine the full time employee equivalency.

(9) Employers without a full year history would need to estimate the number of full-time equivalent employees that will work in the city for the current calendar year.

~~[(10) IF A BUSINESS HAS MORE THAN ONE LOCATION IN THE CITY OF REDMOND, THE ANNUAL BUSINESS LICENSE FEE CALCULATION MUST INCLUDE ANNUAL FULL-TIME EQUIVALENT EMPLOYEES AT ALL LOCATIONS.]~~

~~[(11) BUSINESSES WITH MORE THAN ONE LOCATION MUST USE THE SAME METHOD OF CALCULATION FOR ALL LOCATIONS.]~~

Section 4. Repeal of Subsection. RMC Subsection 5.04.090 (E), Display of license - Renewal - Transfer, is hereby repealed as follows:

**5.04.090 Display of license - Renewal - Transfer.**

~~[(E) MULTIPLE LOCATIONS. IN CASE A LICENSEE DESIRES TO CONDUCT BUSINESS AT TWO (2) OR MORE SEPARATE LOCATIONS, A BUSINESS LICENSE MUST BE CONSPICUOUSLY POSTED AT EACH LOCATION WHERE BUSINESS~~

~~IS TRANSACTED. A SUPPLEMENTAL LOCATION APPLICATION MUST BE COMPLETED FOR EACH LOCATION WHERE BUSINESS IS CONDUCTED IN ADDITION TO THE PRIMARY LOCATION OF THE BUSINESS. AFTER RECEIPT OF A SUPPLEMENTAL LOCATION APPLICATION, THE FINANCE DIRECTOR SHALL ISSUE A DUPLICATE BUSINESS LICENSE FOR EACH SUCH ADDITIONAL LOCATION. PRIOR TO ISSUANCE OF A DUPLICATE BUSINESS LICENSE FOR AN ADDITIONAL LOCATION, THE FINANCE DIRECTOR SHALL FIRST CONFIRM THE LEGALITY OF THE BUSINESS AT EACH SUCH LOCATION.]~~

Section 5. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 6. Effective date. This ordinance shall become effective five days after its publication, or publication of a summary thereof, in the city's official newspaper, or as otherwise provided by law.

ADOPTED by the Redmond City Council this 16<sup>th</sup> day of August,  
2016.

CITY OF REDMOND

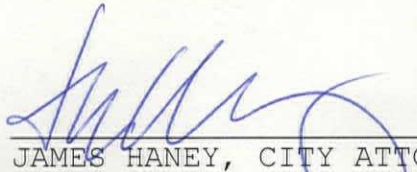
  
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JOHN MARCHIONE, MAYOR

ATTEST:

  
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MICHELLE M. HART, MMC, CITY CLERK

(SEAL)

APPROVED AS TO FORM:

  
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JAMES HANEY, CITY ATTORNEY

FILED WITH THE CITY CLERK:	July 19, 2016
PASSED BY THE CITY COUNCIL:	August 16, 2016
SIGNED BY THE MAYOR:	August 19, 2016
PUBLISHED:	August 22, 2016
EFFECTIVE DATE:	August 27, 2016
ORDINANCE NO. 2839	

YES: ALLEN, BIRNEY, CARSON, MARGESON, MYERS, SHUTZ, STILIN