



DEADLINE: Thursday, January 5, 2023 at 5pm PST

FUNDING: Up to \$3,500 Grant Recipients Announced January 14, 2023

WEBSITE: www.redmond.gov/arts

CONTACT: CulturalArts@redmond.gov

CALL:

The City of Redmond offers limited, unrestricted support to eligible organizations in Redmond whose missions serve the community through access to arts, arts education, and cultural heritage experiences. This program is intended to assist with the attraction and retention of established and emerging arts and culture organizations. In addition to funding, the City of Redmond will provide access to resources and additional support and opportunities for grantees.

ELIGIBILITY:

- Active nonprofit or fiscally sponsored organization in Redmond, WA city limits with an annual budget of less than \$500,000
- Organization has been operational since January 1, 2021
- Primary mission and programmatic activities related to arts, arts education, or cultural heritage
- Organization must have programs open to the general public
- Organization must not have any open Cultural Arts grants with the City of Redmond

GRANT CRITERIA:

Organizational Sustainability: Ability to successfully manage resources to carry out mission and goals.

Financial Health: The organization is financially sound and has a realistic budget with ongoing financial oversight and accounting processes.

Community Engagement: Demonstrated community support and participation for the organization. This could look like financial or in-kind contributions, volunteers, collaborations or shared resources with other organizations, etc.

Arts and Culture: Primary mission and programmatic activities related to arts, arts education, or cultural heritage.

APPLICATION DELIVERY

Electronic applications via email are preferred with subject line Operating Support Grant_(Org Name). Hardcopies will be accepted by mail or delivered by hand to the front desk at City Hall during business hours.

Email: CulturalArts@redmond.gov

Mail:

ATTN: Cultural Arts

City of Redmond

MS: 4NPK

PO Box 97010

Redmond WA 98073-9710

Documents (Please send as attachments):

1. Completed Application
2. IRS Letter of Determinator or Letter from Fiscal Sponsor
3. Most Recent 990 OR Financial Worksheet
4. List of Employees and/or Board Members
5. Supplemental Materials



**2023 CULTURAL ARTS OPERATING SUPPORT GRANT
APPLICATION**

CONTACT INFORMATION & ORGANIZATION PROFILE

Organization Name:

Federal Tax ID (EIN):

Year Organization Incorporated:

Mailing Address:

City, State: Redmond, WA Zip:

Phone:

Website:

Grant Application Contact Person

Name:

Title:

E-mail Address:

Phone (if different than above):

CRITERIA/QUESTIONS

Organizational Sustainability:

What does your organizational structure look like? Describe Board involvement. How does the organization identify or evaluate needs for growth or change?



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If your organization has a long-range plan, please provide a description of the process (who was involved, how were goals determined, etc) and focus on one or two major goals related to arts and culture in the City of Redmond. If your organization has not participated in long-range planning, please share your organizations mission and what role arts and culture plays. **A Strategic Plan may be uploaded as supplemental material.**

Financial Health:

Your grant amount is determined by the Total Operating Budget from your most recently completed fiscal year. Do not include in-kind support in your totals and ensure any documents submitted regarding finances corroborate the appropriate range for the grant amount requested.

Please identify which range your Annual Budget falls under:

\$250,000-\$500,000

\$100,001-\$249,999

\$100,000 and less



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Community Engagement:

What does community support and participation look like for your organization? Tell us about your volunteers, participants and about any important partnerships or collaborations.

Arts and Culture:

Overview of activities and programs planned or anticipated for 2023 and who do these programs serve? How does it benefit the City of Redmond and its residents? Describe how your organization approaches annual programming.

A Calendar of Events may be uploaded as supplemental material.



City of Redmond
W A S H I N G T O N

**2023 CULTURAL ARTS OPERATING SUPPORT GRANT
APPLICATION**

COMPLIANCE AGREEMENT & SIGNATURES

I hereby certify that I have read the above application, and that the information and my statements provided herein by me and my organization are true and correct to the best of my knowledge, and by my signature on this document, acknowledge my understanding that any intentional or negligent misrepresentation or falsification of any of the information in this document could result in my organizations ineligibility for future funds and a request for Cultural Arts funding to be returned.

If my organization is selected as the recipient of a grant, I understand that my organization will be required to sign an agreement setting for standard terms and conditions under which the grant will be administered and the grant funds spent

Furthermore, it is understood that the organization receiving funds agrees to comply with all federal, state, and local laws and ordinances.

Signatures:

Board President: _____

Date:

Executive Director/ or

Other Authorizing Official: _____

Date:

PLEASE LEAVE BLANK, For official use only

Application Received By:

On this date at this time

This Application is: COMPLETE NOT COMPLETE