

Demolition Submittal Packet

Only for whole building demolitions



Redmond
WASHINGTON

redmond.gov/BuildingPermits

Link to current International, Washington State Amendment and City of Redmond building codes

Demolition fees are non-refundable.

Demolition fees are collected prior to the permit being reviewed.

All demolition permits on a parcel must be FINALED before an associated Building Permit can be issued.

Any structure more than 200 square feet in size requires a separate demo permit.

For partial demolition projects, where the entire building is not being removed, a building permit is required.

Electronic Plan Standards

Files that are improperly named or formatted incorrectly may be rejected at intake. Paper plans, incomplete applications and applications delivered by courier will not be accepted and will result in the application being deemed incomplete.

- All plans must be drawn **to scale** and have scale noted on each sheet
- All documents must be uploaded as a **PDF**
- All plans must be uploaded in **landscape** orientation (horizontal position)
- All plans must be named accordingly per the submittal requirements in **BOLD**
- All plans must be **flattened and reduced**

City of Redmond Business License: Contractors are required to obtain a City of Redmond business license prior to working in the City. Get a Redmond City business license here: [WA State DOR](#)

For questions, contact the business license office at 425-556-2193 or businesslicense@redmond.gov.

Apply for Permits Online:

Submit a request for a permit through the [PRO \(Plan Review Online\) portal](#). Once your permit request is processed, you will receive detailed instruction about how to upload the submittal documents.

Application forms and information can be found here: [Development Services Center | Redmond, WA](#)

SUBMITTAL REQUIREMENTS CHECKLIST

Anticipated demolition start date: _____

**All documents listed are
required at time of submittal.**

___ **Completed Demolition Application form**

___ **Detailed Site Plan:** The site plan must show property lines, trees, and ALL other Demolition Checklist items.

___ **Asbestos Abatement Report:** Provide the asbestos abatement report from the asbestos removal company.

___ **Puget Sound Clean Air Agency Notification:** File an Asbestos/Demolition Notification with [Puget Sound Clean Air Agency](#)

___ **Rodent Abatement:** Provide the rodent abatement report from the extermination company.

___ **SEPA Checklist:** If the structure being demolished is over 30,000 SF, a SEPA review is required.

DEMOLITION CHECKLIST

Water Supply

Date

- ☐ Yes ☐ No Meter to be removed. (Call Development Engineering 425-556-2840) _____
- ☐ Yes ☐ No Meter to remain and be protected. _____
- ☐ Yes ☐ No Private well* or Monitoring Well _____
- (Call Public Works Nat. Resources 425-556-2756)
- _____ To be filled and capped per WAC 173-160 _____
- _____ To be used for other purposes _____

Sanitary Sewer

- ☐ Yes ☐ No Sewer to be capped (Call Development Engineering 425-556-2840) _____
- ☐ Yes ☐ No Existing line to remain and be used by new structure. _____
- Note: For other required permits call: 425-556-2876

Septic System

- ☐ Yes ☐ No Tank to be removed* _____
- ☐ Yes ☐ No Tank to be drained and filled* _____

Electrical Supply

- ☐ Yes ☐ No Electricity to be shut-off and meter removed** _____

Gas/Oil

- ☐ Yes ☐ No Gas to be shut-off and meter removed _____
- ☐ Yes ☐ No Remove fuel or oil tanks. Complete underground/above ground storage _____
- Tank closure checklist (Call Fire Prevention Division: 425-556-2237)

Existing Foundation

- ☐ Yes ☐ No Foundations destroyed and removed _____
- ☐ Yes ☐ No Basement - Destroyed or filled _____
- ☐ Yes ☐ No All debris removed from site - lot to be restored to original condition _____

Fire Information

- ☐ Yes ☐ No Fire alarm system removal? _____
- ☐ Yes ☐ No Fire alarm system partial removal? _____
- ☐ Yes ☐ No Fire Sprinkler system removal? _____
- ☐ Yes ☐ No Fire Sprinkler system partial removal? _____
- ☐ Yes ☐ No Knox Box to be removed? _____
- ☐ Yes ☐ No Is the building available to use for Fire Department training prior to demolition?***
If yes, please provide the best means of contact: _____

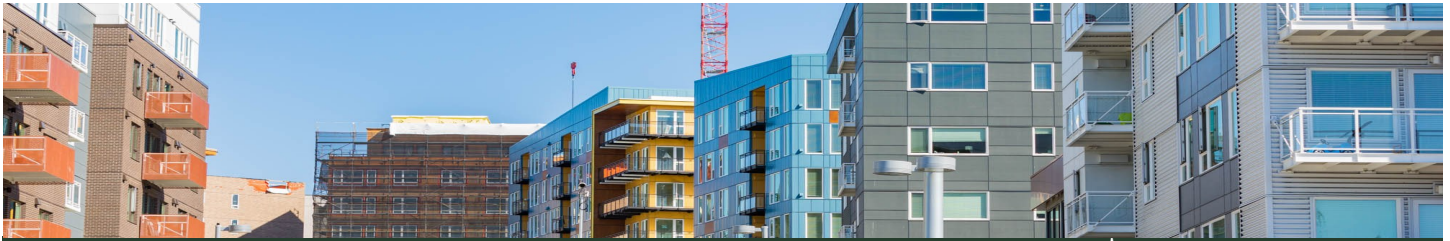
* Call King County Health Department: 206-296-4932

** Call Puget Sound Energy: 425-447-0700 for applicable permits

*** Call Redmond Fire Training Division: 425-556-2225 for more information

Important Information

- All demolition permits on a parcel need to be FINALED before an associated Building Permit can be issued.
- Construction debris must be taken to an approved [King County Facility](#).
- Department of Ecology Guidance: [How to Find and Address PCBs in Building Materials \(wa.gov\)](#)
- Potential Cultural Resources/Historic Preservation may be required.



Demolition Permit Application



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TYPE OF WORK

☐ Commercial ☐ Multi-Family ☐ Mixed Use ☐ Residential ☐ Garage ☐ Accessory Structure

SITE LOCATION

Site address: _____

Suite/FLR/RM: _____

Tax parcel number: _____

Project name/Tenant: _____

Plat name/Lot number: _____

Property owner: _____

Mailing address: _____

City _____ State: _____ Zip: _____

Value of Demo: \$ _____

The value shall include all materials and labor for the project.

APPLICANT

Contact Person: _____

Company Name: _____

Email: _____

Phone: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

LENDER INFORMATION ☐ N/A

Lender Name: _____

Email _____ Phone _____

Mailing address: _____

City _____ State: _____ Zip: _____

DETAILED DESCRIPTION OF WORK

Building Square Feet: _____ Number of Units: _____ Existing Use: _____

CONTRACTOR

Company name: _____ Email: _____

Phone: _____ UBI #: _____ State Contractor License #: _____

Mailing address: _____ City _____ State: _____ Zip: _____

BUILDING OWNER OR AUTHORIZED AGENT

Expiration of Permit: Per RMC 15.08 Time limitation of application. An application for a permit for any proposed work shall be deemed to have been abandoned 365 days after the date of filing unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 365 days each. The extension shall be requested in writing and justifiable cause demonstrated.

I hereby certify that I have read and examined this application and know the same to be true and correct, and I am authorized to apply for this permit.

Print Name: _____ Date: _____

Signature: _____