



Transportation Building  
310 Maple Park Avenue S.E.  
P.O. Box 47300  
Olympia, WA 98504-7300  
360-705-7000  
TTY: 1-800-833-6388  
[www.wsdot.wa.gov](http://www.wsdot.wa.gov)

June 26, 2019

Mayor John Marchione  
City of Redmond  
Box 97010  
Redmond WA 98073

Dear Mayor Marchione:

Re: 2018 Title VI Annual Report

The city's annual report, for year ending Sept. 2018, has been approved. I noted it has been added to your website. The next Title VI Annual Accomplishment and Update Report will be **due Nov. 30, 2019**.

Guidelines for Title VI reports are contained in [Chapter 28](#) of WSDOT's Local Agency Guidelines (LAG) Manual. The Annual Accomplishment and Update Report template is Appendix 28.74.

I started to review the Title VI Implementation Plan also, but noted the Standard Assurances were not attached. Please submit **by July 11, 2019**.

WSDOT is committed to providing any assistance you may need with Title VI. For assistance, please contact me at 206-440-4778 or at [gleueg@wsdot.wa.gov](mailto:gleueg@wsdot.wa.gov).

Sincerely,

/s/Gretchen Gleue  
Title VI Program Specialist  
NWR, Dayton Office  
WSDOT – Office of Equal Opportunity

## Washington State Department of Transportation

City of Redmond

(Name of Recipient)

2018

(Reporting Year, based on end date of reporting period)

October 1, 2017 – September 30, 2018

(Reporting Period)

As stipulated in this agency's Title VI Program Non-Discrimination Agreement, WSDOT's approval letter to that agreement, and WSDOT's Highways and Local Programs Local Agency Guidelines Manual (Chapter 28), the annual accomplishment and update report for the reporting period reflected above is hereby submitted.

Current Chief Executive Officer:

- Name: John Marchione
- Title: Mayor

Planning or Public Works Director:

- Name: Erika Vandenbrande
- Title: Planning Director

Title VI Coordinator:

- Name: Angie Venturato
- Title: Transportation Engineer

SUBMITTED by:

 18 JAN 2019  
Signature

Angie J. Venturato  
Typed/Printed Name

Transportation Engineer  
Title

Jan 18, 2019  
Date

1. Report any changes in the organizational structure since the last reporting period. (Example: **New** Title VI Coordinator, **new** planning or public works director, etc.).
  - a. Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.
  - b. If no changes have been made, please indicate that accordingly.

**Chief Operating Officer, Maxine Whattam (Caucasian female)**  
**Planning Director, Erika Vandenbrande (Caucasian female)**  
**Public Works Director, Martin Pastucha (Caucasian male)**

2. Using the most current data available (through Census or Washington State Office of Financial Management), describe the demographics within your jurisdiction.

**The demographic data provided in Figure 1 are based on the 2017-2018 estimates provided by the Washington State Office of Financial Management and the 2017 Household Travel Survey conducted by the Puget Sound Regional Council in coordination with the City of Redmond.**

**Generally, the population has grown by 3% and housing by 2% since the prior year. The City continues to become more diverse, with a 5% increase in diverse populations since 2010. Insignificant changes have occurred within age groups, with 66% of the population represented by working age adults.**

**The City has a diverse, growing and well-educated population due to strong economic sectors in technology, manufacturing and healthcare. 3.2% of the population is unemployed with 4.3% of households on food stamps. Table 1 provides Limited English Proficiency (LEP) data from the 2015 American Community Survey.**

**Table 1. Limited English Proficiency in the City of Redmond**

<b>Primary language of those who speak English less than well</b>	<b>Population</b>	<b>Percentage of Total Population</b>
Chinese languages	1,477	2.7%
Spanish	1,459	2.6%
Russian	519	0.9%
Other Asian	416	0.7%
Portuguese	271	0.5%

- a. Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.
- b. How was the information utilized or Title VI provisions and needs applied in each study or activity?

**Community Surveys**

**The City conducts an [annual citizen survey](#) to shape budget priorities. This information is used to evaluate concerns regarding affordable housing/cost of living, transportation and other issues. The survey also provides information about how the public obtains information about City projects and activities, which is used to evaluate Title VI needs and priorities. For example, the last survey identified the desire to build more connections to between our diverse communities. This is being reflected in the**

**2019-2020 budget and the City's performance metrics to provide more equitable access to community services.**

The City participated in the biennial [Household Travel Survey](#) conducted by the Puget Sound Regional Council (PSRC) in spring 2017. The City coordinated with PSRC to obtain an additional 526 household surveys focused on the Downtown urban area. Figures 2 and 3 provide socio-demographic survey results. This information is being used to update our Transportation Master Plan in 2019-2020 to update priorities for projects that create better connections for diverse and low-income populations to employment, education and social services.

#### **ADA Audit for Parks and Recreational Facilities**

Parks and Recreation conducted an [ADA audit](#) of all 47 parks and 39 miles of trails to develop a transition plan to improve facilities such that they are accessible to everyone. A stakeholder advisory committee was formed to assist in establishing priorities. The committee included service providers, caregivers, parents of those with developmental disabilities and community members with visual disabilities and mobility issues, service providers, caregivers and parents of those with developmental disabilities.

The City conducted outreach with Lighthouse for the Blind, Hearing Loss Association of America, seniors and businesses. An online survey was also conducted to help shape priorities for the transition. The transition plan will be headed to Council for adoption in 2019.



#### **Title VI Training and Compliance Review**

The Title VI Coordinator and the Title VI Liaison for the City's construction division participated in WSDOT training in 2018. The coordinator conducted training for all construction division staff in April.

Title VI compliance reviews were conducted for two transportation projects to evaluate current processes and identify areas for improvement to the City's Title VI program. See Appendix A for a summary of the reviews. Public involvement activities were identified as the area in most need of improvement due to a lack of Title VI information and language accessibility on public outreach and engagement activities.

Communications staff are already working to upgrade the City website to meet language accessibility needs. The Title VI Coordinator will continue to work with them in 2019 to upgrade our public outreach flyers and postcards to include Title VI policy statements and meet LEP requirements.

**Improving the Title VI Program**

The City's Title VI Program was updated in February 2018. WSDOT approved the program in July 2018. Improvements were made to the City [website](#) to provide access to the program from every page and implement a complaint process

Communications is currently in the process of upgrading the entire website to provide easier access for the ADA and LEP communities. The new website is scheduled to go live in 2019.

3. List any Public outreach activities during the reporting period such as, public announcements and/or communications for meetings, hearings, project notices.

Refer to our [online Communications section](#) for an index of all public announcements via press releases and social media. See Appendix B for examples of public outreach and community engagement activities.

All meetings are available via the City's [Meeting Information Center](#). This includes agendas, meetings, hearings, public notices and audio-visual recordings. Meetings are also broadcast live on Redmond City TV Comcast Channel 21 and Frontier Channel 34. Meetings are replayed on Wednesdays at 1:00AM and 3:00PM, Thursdays at 1:00AM and 7:30PM, Fridays at 1:00AM and Sundays at 9:00PM.

Anyone can sign up to speak at the meeting directly to the Mayor and City Council at the beginning of each meeting. Speakers are generally limited to three minutes; however, accommodations are made for persons with disabilities or use English as a second language.

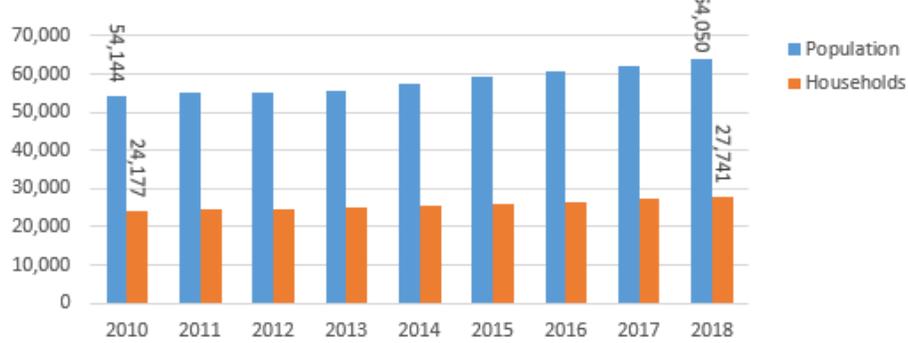
Assistance for the hearing or visually impaired is available at Council and public meetings with one-week notice made by contacting the City Clerk's office.

All transportation plan and project activities are available the [online Plans & Projects section](#), which includes project summaries, [current bid advertisements](#) and community engagement activities for all plans and projects throughout the City. See Table 2 for outreach activities for transportation-related projects.

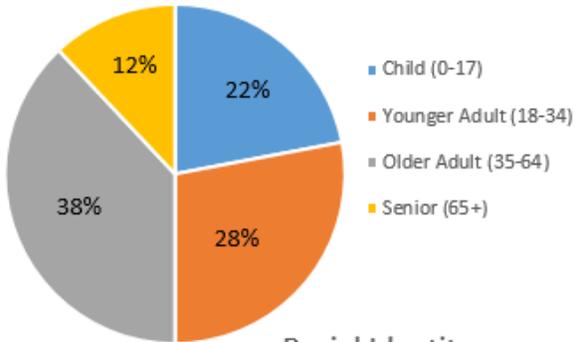
Other public outreach activities and events related to transportation options, incentives and resources are provided through the Go Redmond! Commuter assistance site [goredmond.com](#).

Figure 1. 2017-2018 City Demographics

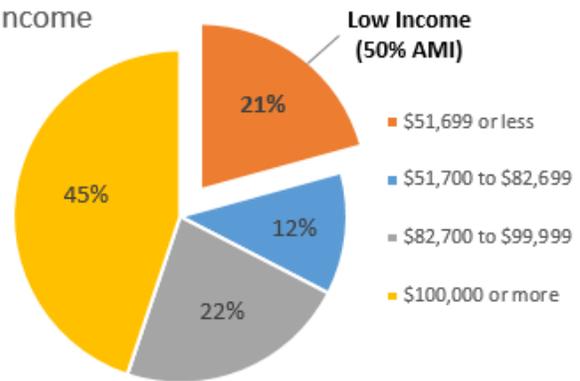
Estimated Population & Households



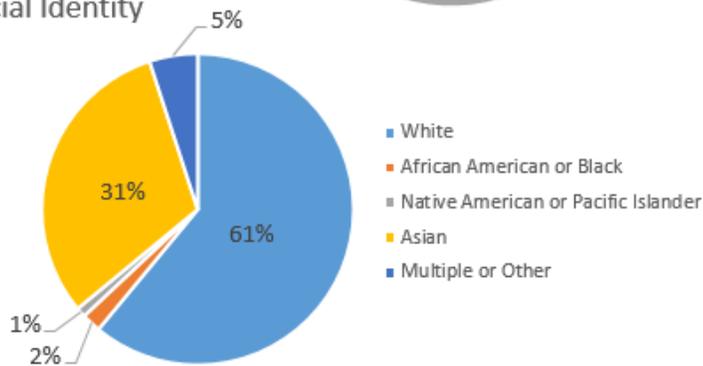
Age



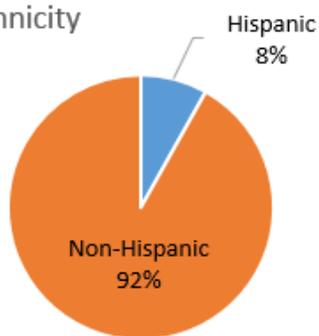
Income



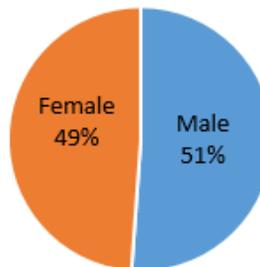
Racial Identity



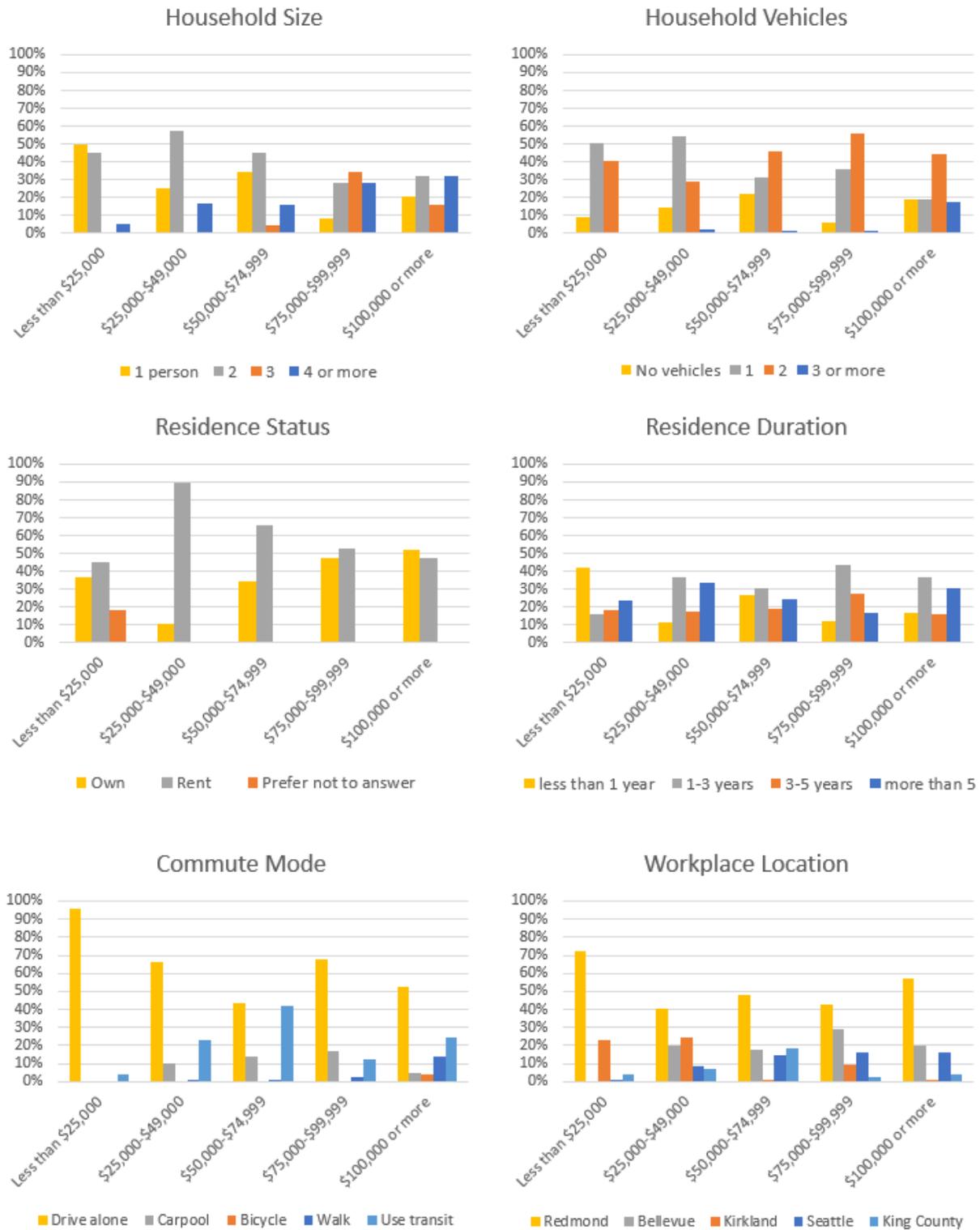
Ethnicity



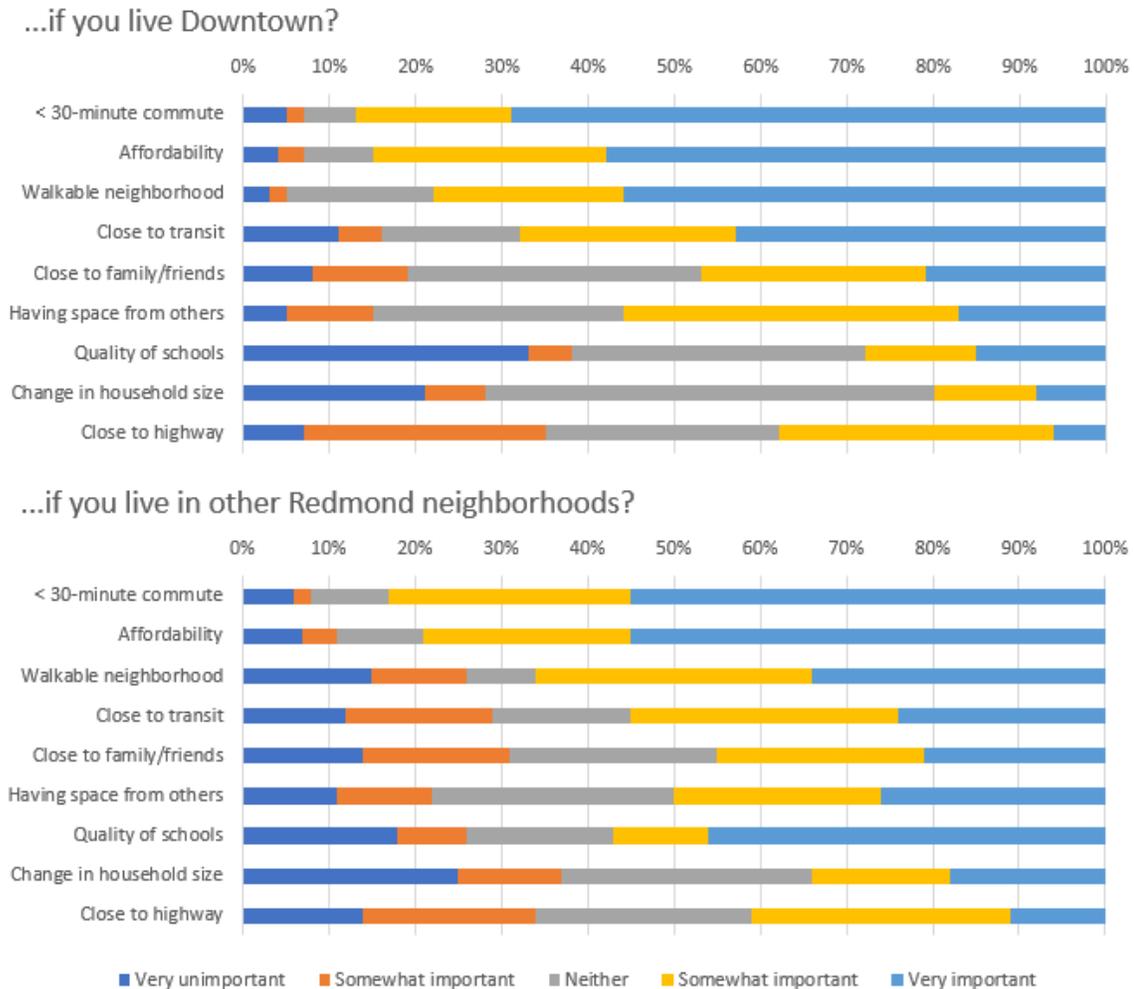
Gender Identity



**Figure 2. 2017 Household Survey results by percentage of income bracket**



**Figure 3. 2017 Household Survey results comparing the downtown urban area to other City neighborhoods**  
 What was important in choosing your current home...



**Table 2. Transportation-related public outreach activities during reporting period.**

Project	Public Outreach Activities
<a href="#">NE 31st Street Improvements</a>	Weekly updates (see Appendix B sample) to business owners in region affected during construction
<a href="#">2018 Sidewalk Repairs</a>	Postcard flyer to community in region impacted. Briefings to King County Metro and Redmond Library. King County Metro assisted with outreach to transit users about temporary bus stop relocations.
<a href="#">Downtown Park</a>	Regular updates to community and business owners in region affected; Grand Opening Celebration

- a. How were special language needs assessed? List the special language needs assessments conducted.

**The City conducts a demographic review to evaluate the potential for special language needs; two languages have been identified as meeting the Safe Harbor threshold: Simplified Chinese and Spanish (Table 1). Translation and interpreter services (Table 3) are also evaluated to determine where language assistance is needed most.**

**Special language assessments are also conducted with each new capital improvement project using the Environmental Justice Screening and Mapping Tool.**

**The [Human Services](#) division works with local non-profit groups to assess needs and receives guidance from the Human Services Commission on priorities**

- b. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: provided materials in other languages, met with local social services agencies, advertised in a minority publication).

**City of Redmond staff are available to provide special languages services when requested with advance notice at public outreach activities and Council meetings. Additionally, the City of Redmond provides [interactive visual maps](#) online to provide point and click access to the latest projects and traffic impacts going on in the City.**

**Social media is used to promote City events and announce upcoming community meetings and project-related activities.**

**The City opened its new Customer Service Center in December 2017, which provides a welcoming environment for all members of our community with streamlined access to City services and information.**



**The Human Services division has partnered with several local social services agencies to ensure that minorities, seniors, women and low-income groups are included in outreach activities. These agencies provide include outreach activities in multiple languages to meet community needs. The City's homelessness outreach coordinator provided direct assistance to 211 people in 2018.**

- c. List the special language services provided – note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.

**The City website is equipped with translator software to convert content into multiple language. The site is in the process of a major upgrade (with a go live date in 2019) to provide better accessibility for ADA and LEP populations. This includes the use of new**

language translation technology for easy conversion of all content and major content changes to provide access for the visually impaired.

The City of Redmond has thirty-eight (38) staff members that are available to speak sixteen (16) different languages to provide services to the public. Languages provided include Cantonese, Mandarin, Shanghai, Czech, Dutch, French, German, Haitian Creole, Hindi, Italian, Kannada, Korean, Marathi, Portuguese, Romanian, Russian, Sign Language, Spanish, Telugu, and Vietnamese. The City does not maintain a formal list of the number of persons served when direct staff communication is available.

In 2018, the City initiated a [new service request portal](#) called “Your Redmond”. This service provides digital translation services to request services or report issues via a website or mobile app. The City is continuing to work with the new technology to provide customer service reports that include the number of persons served that are using digital translation services.

Consultant language services are used when City staff are unable to provide direct communication. Refer to Table 3 for details.

Table 3. Contracted translation and interpreter languages services provided in reporting period.

Timeframe	Persons Served	Written Translation	Verbal/Sign Language Interpreter	Languages
1Q FFY2018	35	19	16	22 Spanish 5 Mandarin 4 Farsi 1 ASL 1 Korean 1 Russian 1 Tagalog
2Q FFY 2018	26	13	13	15 Spanish 3 Mandarin 3 Punjabi 1 Hindi 1 Portuguese
3Q FFY 2018	33	17	16	20 Spanish 3 Russian 2 Portuguese 2 Vietnamese 1 Hindi 1 Japanese 1 Korean 1 Punjabi 1 Simplified Chinese 1 Urdu
4Q FFY 2018	17	1	16	10 Spanish 2 Farsi 1 Japanese 1 Mandarin 1 Punjabi 1 Russian 1 Tamil

- d. List any costs incurred for translations and interpreters for each activity.

**Consultant language service translations and interpreters cost \$7,481 during this reporting period.**

4. List all the transportation related contracts (Federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)
- a. Include dollar value of each

**See Appendix C.**

- b. Other than advertising in your local legal publication, what outreach was made to MWBE firms that a contracting opportunity existed within your agency?

**In addition to including the Title VI statement when advertising in local publications, the City of Redmond uses the Shared Procurement Portal to notify vendors of contracting opportunities. The Portal provides discounted half-price fees to certified MWBE firms. Refer below for more details. A description of bidding and contracting policies is available online <http://www.redmond.gov/business/biddingContracting/>.**

- c. Identify the MWBE contracts that were awarded and their dollar amount.

**See Appendix C.**

- d. Is there a Title VI Non-Discrimination statement included in all contracts and public notices?

**The City's non-discrimination policy is included in all contracts, including federally-funded and all other contracts. All federally funded contracts administered by the City of Redmond contain additional Title VI provisions (FHWA form 1273) defining Title VI requirements included in the contract documents with a requirement that these provisions be included in all amendments, supplements and lower tier contracts entered into by the contractor. Contract documents also include GSP 01-07.11 language relating to the Requirements for Non-discrimination.**

**The Title VI Policy is posted on the [city website](#) with reference to it on all site pages, including public notices, contracts and contract opportunities. The policy is also available in Spanish and Simplified Chinese.**

- e. How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?

**All City of Redmond contracts contain non-discrimination provisions to ensure and heighten awareness that the City of Redmond will not tolerate discriminatory practices. As part of the City of Redmond's outreach efforts to use minority and female contractors, when appropriate, proposals include a Minority and Women's Business Enterprise (MWBE) goal. Certified MWBE firms can encompass small minority and women-owned firms. As a condition of award, the successful bidder must make good faith efforts to meet this MWBE goal. The proposer establishes good faith efforts when it documents that**

**it has obtained enough participation to meet the goal: or documents that it has made adequate efforts to do so although unsuccessful. Refer to Appendix C for a listing of MWBE contracts.**

5. Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations (i.e., impacts such as displacements, increased noise, bisecting neighborhoods, et al). Note the following:
  - a. How impacts were minimized/mitigated.
  - b. Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.

**No negative impacts to minorities and/or low-income EJ populations were identified during this reporting period.**

**Projects during this period that improve access for minority and low-income populations by providing sidewalks, creating and updating ADA-accessible ramps, creating non-motorized connections and access to transit include:**

- **Regular rapid flashing beacons along Old Redmond Road at 143<sup>rd</sup> Ave NE and 146<sup>th</sup> Ave NE**
- **ADA curb ramps and regular rapid flashing beacon at 160<sup>th</sup> Ave NE and shopping center driveways**
- **New sidewalk along 134<sup>th</sup> Ave NE between NE 75<sup>th</sup> St and NE 80<sup>th</sup> St**
- **Safe Routes to School sidewalk and bicycle lane completion on Red-Wood Rd at NE 109<sup>th</sup> St**
- **NE 31<sup>st</sup> St improvements, including bicycle lanes and new curb ramps**

**The City of Redmond has multiple budgeted programs to improve access to all populations, including:**

- **[Pedestrian Projects](#), [Target Safety Improvements](#) and [Neighborhood Traffic Calming](#) programs - funding transportation services for low-income, elderly and disabled populations, adding sidewalks, trails, bicycle lanes, crosswalks and pedestrian safety signals from low-income and minority communities to provide safe access to schools and social services**
- **[Transit](#) - working with King Country Metro and Sound Transit to improve access to transit by strategically adding bus stops and services to multicultural and low-income neighborhoods**
- **[Go Redmond](#) - providing multiple transportation options, including promoting ORCA Lift for low-income persons through incentives and events**

6. If Right of Way has been acquired for a transportation project, please describe:
  - a. Identify the number of minority, low-income, elderly and disabled persons affected.
  - b. The efforts that were made to address Limited English Proficiency issues (including use and cost of translators, outreach efforts for each reported activity).

- c. Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance, and payments. What actions were taken to resolve those issues?

**Easements were acquired along an existing public street within a commercial area to provide pedestrian and bicycle safety and access improvements. No minority, low-income, elderly, disabled, or LEP persons were affected by this acquisition. No other property was acquired during this reporting period.**

**Table 4. Property acquisitions for transportation projects during reporting period.**

Project	Property Activity	Recording Number	Tax Parcel	Present Land Use	Households Affected
NE 31 <sup>st</sup> St Improvements	Easement	20180329000885	0673100004, 0673100010	Commercial	0
NE 31 <sup>st</sup> St Improvements	Easement	20180329000886	2325059049	Commercial	0

- 7. List and describe any Title VI related complaints, as a result of transportation activities and projects. Include:
  - d. What was the allegation or concern?
  - e. Procedures used
  - f. Action taken
  - g. Resolution

**The City provides a submittal form online for filing Title VI complaints. The Customer Service Center is also available via phone, Skype or in person to receive concerns. No Title VI complaints were received during this period.**

**One MWBE complaint was filed with the WSDOT EEO Office during the reporting period by an MWBE subcontractor against the general contractor on the Redmond Central Connector, Phase 2 contract. Per WSDOT request, the City is withholding final payment to the general contractor until the complaint is resolved.**



## Title VI Compliance – Project Review

### Compliance Review

As per the City of Redmond's Title VI Program, periodic compliance reviews are conducted of City projects. Compliance reviews measure the effectiveness of our Title VI program in terms of meeting our regulatory requirements with Washington State and federal agencies.

The following project has been selected for a Title VI compliance review:

**Project:** #20021606 520 Trail Grade Separation at NE 40th St

**Functional Lead:** Peter Dane

**Project Manager:** Ashraf Habbak

**Due Date:** 4/30/2018

The project manager of the selected project shall complete the following questionnaire and conduct an on-site compliance review of project contractors and subcontractors. The questionnaire and associated documentation will be presented to the Title VI Coordinator by the due date listed above.

Upon receipt, the Title VI Coordinator will work with the project manager and Title VI liaisons to mitigate any deficiencies in compliance with Title VI policy. The outcome of this review will help improve the City's Title VI Program.

### Title VI Policy Statement

The City of Redmond assures that no person shall on the grounds of race, color, national origin, or gender, as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, regardless of whether or not they are federally funded. Furthermore, the City of Redmond assures that no person shall, on the grounds of age, ethnicity, disability, sexual orientation, income or limited English proficiency be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

### Title VI Program

Title VI Coordinator: Angie Venturato, 425-556-2466, [aventurato@redmond.gov](mailto:aventurato@redmond.gov)

Title VI Construction Engineering Liaison: Betsie McLain, 425-556-2712, [emclain@redmond.gov](mailto:emclain@redmond.gov)

The City's Title VI Program and related resources, including the ability to file a complaint, are available online at <http://www.redmond.gov/TitleVI>.

For additional information, refer to WSDOT Local Agency Guidelines M36-63, Ch 28 <https://wsdot.com/Publications/Manuals/M36-63.htm>

Please make your project team, contractor and subcontractors aware of the program and resources.



## Title VI Compliance – Project Review

Project: #20021606 520 Trail Grade Separation at NE 40th St

Due Date: 4/30/2018

### Consultant Contract

Have Title VI assurances and provisions been included on the consultant contract?  Yes  No

Attach a copy of the signed contract. *Resource: City of Redmond Title VI Program, Appendix I: Contract Clauses*

Are there sub-consultants associated with this contract?  Yes  No

If yes, request a review of the contractor's subcontract(s). Are Title VI clauses included in each subcontract?

Yes  No

Is the consultant or any of the sub-consultants a certified Minority or Women-owned business (MWBE)?

Yes  No

If yes, provide:

A copy of the [business certification](#) by Washington State for each MWBE consultant or sub-consultant

The total **MWBE Contract Value**: *Click or tap here to enter text.*

### Project Demographics

Attach a map of the project area showing the extents of the construction as well as the area of the affected community

Provide demographic data on the communities affected by the project by filling in the table on next page. Include available information (census tract level is acceptable) on population, households, gender, age, ethnicity/race, citizenship, limited English proficiency and low-income threshold.

*Resources: <https://statisticalatlas.com/place/Washington/Redmond/Overview>*

### Public Involvement

Attach a listing of past, current and future anticipated public outreach communications from project initiation to the completion. The listing should include the date and activity for all public outreach events, hearings, committee meetings, and council meetings; as well as, bid advertisements, flyers, postcards, public website or social media postings. **Anticipate a Drop-in meeting by late summer 2018**

Was the Title VI Policy or how to obtain Title VI information posted on your bid advertisement (**RFQ -Design Consultant**)

Yes  No

Was the Title VI Policy or how to obtain Title VI information posted on notices to the public such as flyers, postcards, website or social media postings? **Not yet.**

Yes  No

Were any of your communications provided in a language other than English, such as a disclaimer on how to obtain language assistance? **Not yet.**





# Title VI Compliance – Project Review

Project: #20021606 520 Trail Grade Separation at NE 40th St

Due Date: 4/30/2018

## Design/Environmental Activities

Does the project meet any of the Environmental Justice exemptions in the [NEPA CE Guidebook Appendix L?](#)

Yes  No

If yes, note the exemption and justification for the exemption:

Installation of bicycle and pedestrian lanes, paths, and facilities within existing right-of-way limits.

If no, are minority or low-income populations located within the limits of the project's impacts?

Yes  No

If yes, attach the [Environmental Justice Discipline Report Checklist](#) associated with this project

## Right of Way

Are there any right of way, real property transactions or transportation-related deeds, leases, permits or licenses associated with this project?  Yes  No

Have Title VI assurances and provisions been included with these types of transactions? **N/A**

Yes  No  I don't know *Resource: City of Redmond Title VI Program, Appendix 2 and Appendix 3*

## Construction Activities      **N/A**

- Conduct an on-site visit during construction and confirm the following:
  - The work site provides temporary safe ADA compliant pedestrian pathways around the area of construction

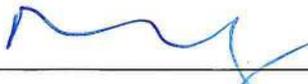
**Name of person that conducted on-site visit:** Click or tap here to enter text.

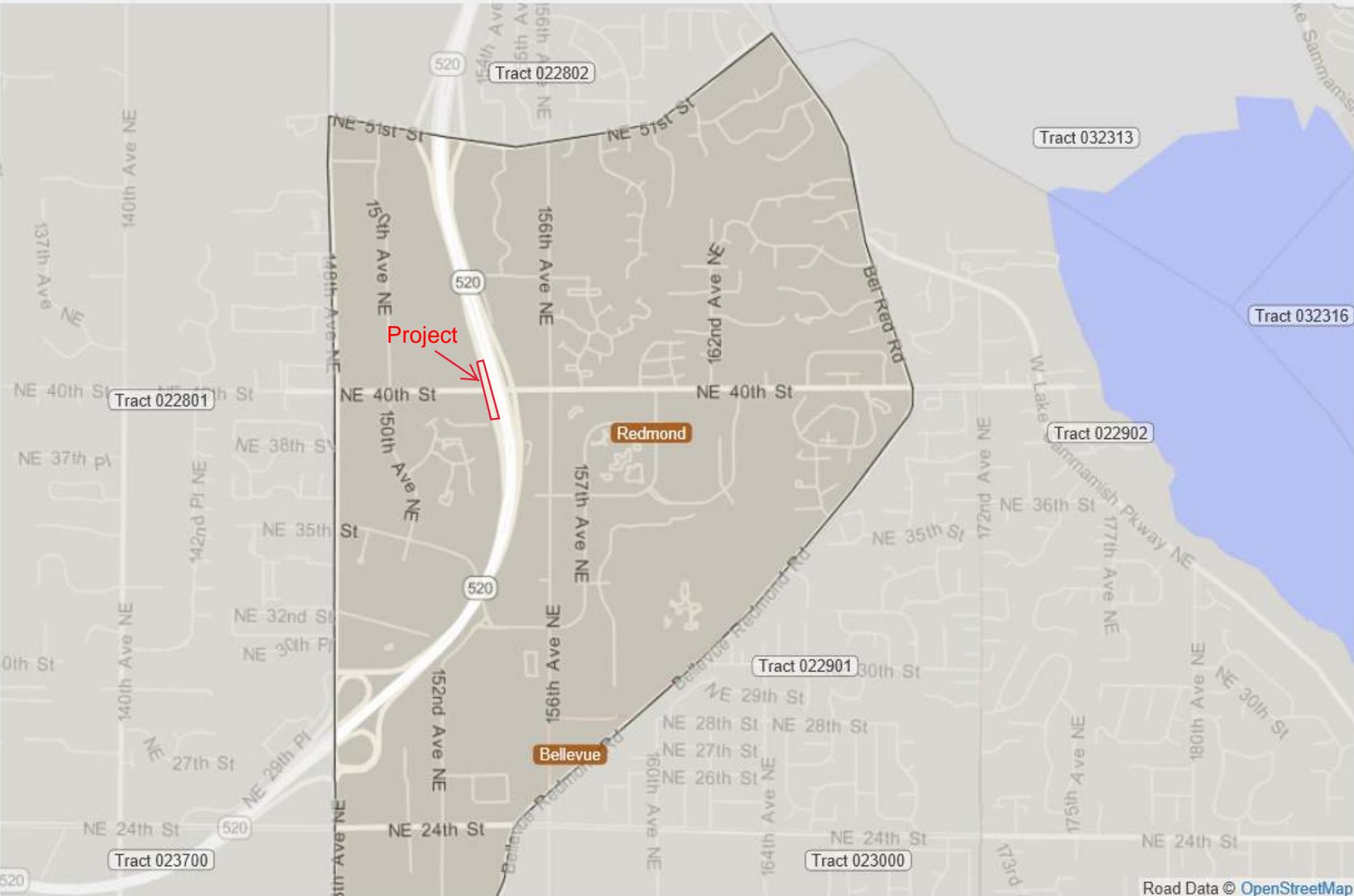
**Date of on-site visit:** Click or tap to enter a date.

**Initials of person confirming ADA compliance:** \_\_\_\_\_

**Form completed by:**

**Print Name:**                      Ashraf Habbak

**Signature:**                            **Date:**      4-26-18



## Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement

Agreement Number: **8241**

Firm/Organization Legal Name (do not use dba's): David Evans and Associates, Inc.	
Address 14432 SE Eastgate Way, #400, Bellevue, WA 98007	Federal Aid Number
UBI Number 600 227 608	Federal TIN or SSN Number 93-0661195
Execution Date <b>10/17/16</b>	Completion Date 12/31/18
1099 Form Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Federal Participation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Project Title 520 Trail Grade Separation at NE 40th Street	
Description of Work Engineering Services.  See Exhibit A for the Scope of Services.	
<input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No DBE Participation <input checked="" type="checkbox"/> No MBE Participation <input checked="" type="checkbox"/> No WBE Participation <input checked="" type="checkbox"/> No SBE Participation
Maximum Amount Payable: \$1,331,459.00	

### Index of Exhibits

- Exhibit A      Scope of Work
- Exhibit B      DBE Participation – Not Applicable
- Exhibit C      Preparation and Delivery of Electronic Engineering and Other Data – Not Applicable
- Exhibit D      Prime Consultant Cost Computations
- Exhibit E      Sub-consultant Cost Computations
- Exhibit F      Title VI Assurances
- Exhibit G      **Certification Documents**
- Exhibit H      Liability Insurance Increase – Not Applicable
- Exhibit I      Alleged Consultant Design Error Procedures
- Exhibit J      Consultant Claim Procedures

Agreement Number:

## **Exhibit F**

### **Title VI Assurances**

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During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, and successors in interest agrees as follows:

1. **Compliance with Regulations:** The CONSULTANT shall comply with the Regulations relative to non-discrimination in federally assisted programs of the AGENCY, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the "REGULATIONS"), which are herein incorporated by reference and made a part of this AGREEMENT.
2. **Non-discrimination:** The CONSULTANT, with regard to the work performed during this AGREEMENT, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The CONSULTANT shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the REGULATIONS, including employment practices when this AGREEMENT covers a program set forth in Appendix B of the REGULATIONS.
3. **Solicitations for Sub-consultants, Including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiations made by the CONSULTANT for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-consultant or supplier shall be notified by the CONSULTANT of the CONSULTANT's obligations under this AGREEMENT and the REGULATIONS relative to non-discrimination on the grounds of race, color, sex, or national origin.
4. **Information and Reports:** The CONSULTANT shall provide all information and reports required by the REGULATIONS or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the AGENCY, the STATE, or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with such REGULATIONS, orders and instructions. Where any information required of a CONSULTANT is in the exclusive possession of another who fails or refuses to furnish this information, the CONSULTANT shall so certify to the AGENCY, the STATE, or the FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the CONSULTANT's non-compliance with the non-discrimination provisions of this AGREEMENT, the AGENCY shall impose such AGREEMENT sanctions as it, the STATE, or the FHWA may determine to be appropriate, including, but not limited to:
  - Withholding of payments to the CONSULTANT under this AGREEMENT until the CONSULTANT complies, and/or;
  - Cancellation, termination, or suspension of this AGREEMENT, in whole or in part.
6. **Incorporation of Provisions:** The CONSULTANT shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the REGULATIONS, or directives issued pursuant thereto. The CONSULTANT shall take such action with respect to any sub-consultant or procurement as the STATE, the AGENCY, or FHWA may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a CONSULTANT becomes involved in, or is threatened with, litigation with a sub-consultant or supplier as a result of such direction, the CONSULTANT may request the AGENCY enter into such litigation to protect the interests of the STATE and/or the AGENCY and, in addition, the CONSULTANT may request the United States enter into such litigation to protect the interests of the United States.

Agreement Number:

**CITY OF REDMOND NOTICE TO CONSULTANTS  
520 Trail Grade Separation at NE 40<sup>th</sup> Street  
Request for Qualifications**

The City of Redmond (Redmond) is soliciting interest from consulting firms with expertise in civil engineering to provide engineering design services for the 520 Trail Grade Separation at NE 40<sup>th</sup> Street Project.

**Background**

The existing 520 Trail through Redmond includes an at-grade crossing of NE 40<sup>th</sup> Street which requires pedestrians and bicyclists to cross eight lanes of traffic. Both the Redmond Transportation Master Plan and the SR 520 Multi-Modal Corridor Planning Study identified the need to grade separate the trail and the street to improve pedestrian and bicycle safety and comfort on this important regional trail. Washington State's "Connecting Washington" program has funded this project and it is now ready to begin design.

This project will construct an attractive, grade-separated pedestrian and bike facility for the SR 520 Regional Shared Use Path at the west leg of the NE 40th Street and SR 520 Westbound ramp terminal intersection. Previous plans, some utilities, tentative allowed lane closure, and other related information are posted on [Redmond.gov/PWBids](http://Redmond.gov/PWBids).

Key design challenges include work within SR 520 Limited Access Right of Way and private property, as well as integration with the landing of Sound Transit's Overlake Transit Center Pedestrian Bicycle Bridge (included in the E360 Light Rail Project).

**Project Description**

This contract will include preliminary and final design, optional right-of-way services, and optional construction engineering services. All services are at Redmond's discretion.

**Anticipated Tasks**

Design work is anticipated to include tasks such as:

- Project management
- Data collection and survey/mapping
- Design memorandum
- WSDOT Coordination
- Coordination with Sound Transit E360 Light Rail Project

- Art Work (within project limits): The selected team will have the opportunity to participate in the artist selection process. The artist will be a sub-contractor to the prime.
- Franchise utility coordination
- City utility coordination
- Private property coordination
- Drainage analysis and report
- Cultural Resource Survey
- Hazardous Material Survey
- Environmental/permitting
- Detailed curb ramp analysis
- Community outreach
- Private property restoration
- Technical details
- Plans, Specifications, and Estimates (30%, 60%, and 100%)

#### **Estimated Schedule**

- August 2016 | Notice to Proceed
- December 2017 | PS&E Completion
- February 2018 | Construction Begins
- August 2019 | Construction Completion

#### **Submittal Evaluation**

Redmond will evaluate the submittals using the following criteria:

***Project Understanding (25 Pts):*** Demonstrate project understanding including how the team plans to address the challenges unique to the project.

***Design Team Qualifications (25 Pts):*** Show a comprehensive organization chart (or similar explanation of team member roles and responsibilities) including a summary of each firm on the team (office locations, number of staff and area of expertise) and resumes of key team members. Team member qualifications and roles, particularly Project Manager qualifications, are important.

***Project Approach (25 Pts):*** Develop a project-specific approach to managing and delivering this project to Redmond. Include a proposed design scope of work outline showing the major tasks correlated to a schematic design schedule. Please include the estimated consultant hours to complete the work for each major task (used to understand consultant's project approach and level of effort through assignment of hours; hours will not be used for selection). Include the percentage of time availability of the Project Manager and the team for these projects in relation to anticipated other active projects.

***Relevant Project Experience (25 Pts):*** Demonstrate consultant/consultant team experience with relevant projects similar in scope and size, and prior experience on municipal projects

within WSDOT limited access. Emphasis is placed on both the Project Manager's experience managing relevant projects and on the number of months/years the same consultant team staff has worked together.

### **Submittal Requirements**

FOUR (4) copies of the submittal must be received by 4:00 p.m., Thursday, May 26, 2016.

Submittals must be sealed in an envelope and addressed as follows:

RFQ: 520 Trail Grade Separation at NE 40<sup>th</sup> Street

Attn: Customer Service Desk

Redmond City Hall, 2SPL

PO Box 97010

Redmond, WA 98073-9710

In person or courier submittals shall be delivered to Redmond City Hall, 2nd Floor Customer Service Desk (in Development Services), 15670 NE 85<sup>th</sup> Street, Redmond, WA 98052.

Submissions on May 26 should be delivered in person.

Submittals are limited to twelve (12) double-sided printed pages, excluding cover, cover letter, table of contents, and team member resumes. Font shall not be less than 11 point.

Submittals must be in the official name of the firm and are at the consultant's own cost. All submittals become property of Redmond and will not be returned. Redmond reserves the right to amend the terms of this "Request for Qualifications" (RFQ), to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

### **Questions**

All questions regarding the project and this RFQ must be submitted to Peter Dane at [pbdane@redmond.gov](mailto:pbdane@redmond.gov) or 425-556-2816. Redmond staff will not answer questions directly, but will collect questions and post responses on [Redmond.gov/PWBids](http://Redmond.gov/PWBids). Answers to questions submitted by Tuesday, May 10, at 4:00 p.m. will be posted on Friday, May 13. Answers to questions submitted by Tuesday, May 17, at 4:00 p.m. will be posted on Friday, May 20. Questions submitted after the May 17 deadline will not be answered.

### **Consultant Selection**

Following evaluation of the submittals, Redmond will conduct interviews at Redmond City Hall with short-listed firms. Negotiations with the top ranked firm will be held at Redmond City Hall. Consultant agreement template required on this project is available at [Redmond.gov/PWBids](http://Redmond.gov/PWBids).

**Americans with Disabilities Act (ADA) Information**

Alternate formats for ADA may be requested by contacting Kendra R. Johnson at krjohnson@redmond.gov or 425.556.2169.

**Minority, Small, Veteran, and Women’s Business (MSVWBE) Enterprise Participation**

The consultant/consultant team is encouraged to utilize MSVWBEs. Voluntary goals include:

- Minority (10%)
- Small (5%)
- Veteran (5%)
- Women (6%)

**Title VI Statement**

“The City of Redmond in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.”

**Dates of Publication**

Dates of publication in the DJC: May 4, 2016, and May 11, 2016.



## Title VI Compliance – Project Review

### Compliance Review

As per the City of Redmond's Title VI Program, periodic compliance reviews are conducted of City projects. Compliance reviews measure the effectiveness of our Title VI program in terms of meeting our regulatory requirements with Washington State and federal agencies.

The following project has been selected for a Title VI compliance review:

**Project:** #20021532 2017 Safe Routes to School

**Functional Lead:** Peter Dane

**Project Manager:** Bassam Al-Ali

**Due Date:** 4/30/2018

The project manager of the selected project shall complete the following questionnaire and conduct an on-site compliance review of project contractors and subcontractors. The questionnaire and associated documentation will be presented to the Title VI Coordinator by the due date listed above.

Upon receipt, the Title VI Coordinator will work with the project manager and Title VI liaisons to mitigate any deficiencies in compliance with Title VI policy. The outcome of this review will help improve the City's Title VI Program.

### Title VI Policy Statement

The City of Redmond assures that no person shall on the grounds of race, color, national origin, or gender, as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, regardless of whether or not they are federally funded. Furthermore, the City of Redmond assures that no person shall, on the grounds of age, ethnicity, disability, sexual orientation, income or limited English proficiency be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

### Title VI Program

Title VI Coordinator: Angie Venturato, 425-556-2466, [aventurato@redmond.gov](mailto:aventurato@redmond.gov)

Title VI Construction Engineering Liaison: Betsie McLain, 425-556-2712, [emclain@redmond.gov](mailto:emclain@redmond.gov)

The City's Title VI Program and related resources, including the ability to file a complaint, are available online at <http://www.redmond.gov/TitleVI>.

For additional information, refer to WSDOT Local Agency Guidelines M36-63, Ch 28

<https://wsdot.com/Publications/Manuals/M36-63.htm>

Please make your project team, contractor and subcontractors aware of the program and resources.



## Title VI Compliance – Project Review

Project: #20021532 2017 Safe Routes to School

Due Date: 4/30/2018

### Consultant Contract

Have Title VI assurances and provisions been included on the consultant contract?  Yes  No

Attach a copy of the signed contract. *Resource: City of Redmond Title VI Program, Appendix I: Contract Clauses*

Are there sub-consultants associated with this contract?  Yes  No

If yes, request a review of the contractor's subcontract(s). Are Title VI clauses included in each subcontract?

Yes  No

Is the consultant or any of the sub-consultants a certified Minority or Women-owned business (MWBE)?

Yes  No

If yes, provide:

A copy of the business certification by Washington State for each MWBE consultant or sub-consultant

The total **MWBE Contract Value**: Click or tap here to enter text.

### Project Demographics

Attach a map of the project area showing the extents of the construction as well as the area of the affected community

Provide demographic data on the communities affected by the project by filling in the table on next page. Include available information (census tract level is acceptable) on population, households, gender, age, ethnicity/race, citizenship, limited English proficiency and low-income threshold.

*Resources: <https://statisticalatlas.com/place/Washington/Redmond/Overview>*

### Public Involvement

Attach a listing of past, current and future anticipated public outreach communications from project initiation to the completion. The listing should include the date and activity for all public outreach events, hearings, committee meetings, and council meetings; as well as, bid advertisements, flyers, postcards, public website or social media postings.

Was the Title VI Policy or how to obtain Title VI information posted on your bid advertisement?

Yes  No

Was the Title VI Policy or how to obtain Title VI information posted on notices to the public such as flyers, postcards, website or social media postings?

Yes  No

Were any of your communications provided in a language other than English, such as a disclaimer on how to obtain language assistance?

Yes  No



# Title VI Compliance – Project Review

Project: #20021532 2017 Safe Routes to School

Due Date: 4/30/2018

### Project Demographics of Impacted Area

Category	Count <sup>134<sup>th</sup></sup>	Redwood Road	Percentage of Total Impacted Population <sup>134<sup>th</sup></sup>	Redwood Rd.
<b>General</b>				
Population Impacted	1432	1970		N/A
Households Impacted	566	656		N/A
<b>Gender</b>				
Female	702	986	49%	50%
Male	730	984	51%	50%
<b>Age</b>				
Senior (+65)	198	129	14%	7%
Older Adult (40-64)	1,131	1430	79%	73%
Younger Adult (22-39)				
College Age (18-21)				
Child (0-17)	392	693	27%	35%
<b>Ethnicity/Race</b>				
White (Non-Hispanic)	1371	1488	96%	76%
White (Hispanic)	61	92	4%	5%
Black	17	28	1%	1%
Asian	201	335	14%	17%
Mixed	74	72	5%	4%
Other	19	30	1%	2%
<b>Language Spoken at home with number/percent of persons that don't speak English "very well"</b>				
Chinese	∅	∅		
Spanish	∅	∅		
} Data not available				
<b>Low Income</b>				
Households that are on Food Stamps				N/A



# Title VI Compliance – Project Review

Project: #20021532 2017 Safe Routes to School

Due Date: 4/30/2018

<i>Low Income</i>		
Households that are on Food Stamps		N/A



# Title VI Compliance – Project Review

Project: #20021532 2017 Safe Routes to School

Due Date: 4/30/2018

## Design/Environmental Activities

Does the project meet any of the Environmental Justice exemptions in the NEPA CE Guidebook Appendix L?

Yes  No

If yes, note the exemption and justification for the exemption:

Replacement of curb and gutter, sidewalks and catch basins. Installation of bicycle and pedestrian lanes. Utility installations within existing ROW limits.

If no, are minority or low-income populations located within the limits of the project's impacts?

Yes  No

If yes, attach the Environmental Justice Discipline Report Checklist associated with this project

## Right of Way

Are there any right of way, real property transactions or transportation-related deeds, leases, permits or licenses associated with this project?  Yes  No

Have Title VI assurances and provisions been included with these types of transactions?

Yes  No  I don't know *Resource: City of Redmond Title VI Program, Appendix 2 and Appendix 3*

## Construction Activities

Conduct an on-site visit during construction and confirm the following:

The work site provides temporary safe ADA compliant pedestrian pathways around the area of construction

Name of person that conducted on-site visit: Bassam Al-Ali

Date of on-site visit: 5/7/2018

Initials of person confirming ADA compliance: Bassam Al-Ali 

Form completed by:

Print Name: Bassam Al-Ali

Signature:



Date: 5/7/18

## **CITY OF REDMOND NOTICE TO CONSULTANTS REDMOND SAFE ROUTES TO SCHOOL RFP**

The City of Redmond is soliciting interest from consulting firms with expertise in civil engineering to provide engineering design services for two Federal aid projects: Red-Wood Road Safe Route to School and 134<sup>th</sup> Avenue Safe Route to School.

### **Background**

Redmond was recently awarded Federal Safe Routes to School grants to construct two projects: 1) Red-Wood Road Safe Route to School and 2) 134<sup>th</sup> Avenue Safe Route to School. These projects will fill in significant gaps in the pedestrian network that will improve pedestrian and bicycle access to nearby schools and neighborhoods. This is important because residents are forced to drive when they would prefer to walk, or are walking in locations not designed for pedestrians (in the roadway or on top of a tall, steep ravine).

Background work completed to date can help inform future work and expedite design. This work includes:

- Red-Wood Road Safe Route to School
  - o Geotechnical Report
- 134<sup>th</sup> Avenue Safe Route to School
  - o 30% design

### **Project Description**

This contract will include preliminary and final design and optional Right of Way and construction engineering services, at the City's discretion, for two Safe Routes to School Projects.

The first, Red-Wood Road Safe Route to School, will install a sidewalk and bicycle lane over a ravine (approximately the 10700 and 10800 blocks) on Redmond-Woodinville Road. Optional scope (at the discretion of the City of Redmond) extends the project north to 109<sup>th</sup> Street, adding a bicycle lane. The goal of the project is to address the substantial number of citizen requests for a pedestrian connection to Norman Rockwell Elementary by providing a continuous sidewalk system and bicycle lanes on Red-Wood Road from 109<sup>th</sup> Street to Downtown Redmond. Challenges include: a steep ravine with a creek, native growth protection easement, location on SR-202 with 40 MPH speed limit and high vehicle volumes, utility undergrounding, possible impact to existing culvert, possible need for USACE (U.S. Army Corps of Engineers) permit, potential right of way acquisition, need to follow latest LAG (Local Agency Guidelines) manual and schedule delivery restriction due to Federal funding.

The second project, 134<sup>th</sup> Avenue Safe Route to School, completes a sidewalk on 134<sup>th</sup> Avenue between 75<sup>th</sup> Street and 80<sup>th</sup> Street. The goal of the project is to address numerous citizen requests for a safe walk route to Rose Hill Middle School and Rose Hill Elementary School. Challenges include: potential impacts to existing homes, stormwater, need to follow latest LAG (Local Agency Guidelines) manual and schedule delivery restriction due to Federal funding.

### **Anticipated Tasks**

Design work is anticipated to include tasks such as:

- Project management
- Data collection and survey/mapping
- Drainage analysis and report
- Franchise utility coordination
- Identify Right of way needed for utilities
- Identify Right of way needed for retaining wall
- Cultural Resource Survey
- Hazardous Material Survey
- Preparation of Required NEPA document
- WSDOT Coordination on NEPA and other required permits
- City utility coordination
- Environmental/permitting
- Design memorandum
- Detailed curb ramp analysis
- Community outreach
- Technical details
- Plans, Specifications, and Estimates (30%, 60%, and 100%)

#### **Estimated Schedule**

- April 2016 | Notice to Proceed
- December 2016 | PS&E Completion
- March/April 2017 | Construction Begins
- July 2017 | Construction Completion

#### **Proposal Evaluation**

Proposals will be evaluated by the City of Redmond utilizing the following criteria:

***Project Understanding (25 Pts):*** Demonstrate project understanding including how the team plans to address the challenges unique to these projects

***Design Team Qualifications (25 Pts):*** Show a comprehensive organizational chart (or similar explanation of team member's roles and responsibilities) including summary of each firm on the team (office locations, number of staff and area of expertise) and resumes of key team members. Team member qualifications, particularly project manager qualifications, are important.

***Project Approach (25 Pts):*** Develop a project-specific approach to managing and delivering this project to the client while meeting the unique goals of this project and addressing anticipated challenges. Include a proposed design scope of work showing the major tasks correlated to a design schedule. Please include the estimated consultant hours to complete the work for each major task (used to understand consultant's project approach and level of effort through assignment of hours, hours will not be used for selection). Include the percentage of time availability of the Project Manager and the team for these projects in relation to anticipated other active projects.

**Relevant Project Experience (25 Pts):** Demonstrate consultant/consultant team experience with relevant projects of similar scope and size. Emphasis is placed on both the project manager experience and on the number of months/years the same consultant team staff has worked together.

**Submission of Proposals**

FOUR copies of the project proposal must be received by 4:00 p.m., January 29, 2016. Please submit in a sealed envelope marked "Redmond Safe Routes to School Submittal" to:

Donald Cairns  
Redmond City Hall, 4SPL  
PO Box 97010  
Redmond, WA 98073-9710

Or deliver in person to Redmond City Hall, 2nd Floor Customer Service Desk (in Development Services), 15670 NE 85<sup>th</sup> Street, Redmond, WA 98052. Submissions on January 29 should be delivered in person.

This proposal shall be limited to twelve (12) double sided printed pages, excluding cover, cover letter, table of contents, and resumes of the project team. Font shall not be less than 11 point.

Proposals must be in the official name of the firm. Submittals are at the consultant's own cost. All submittals become property of Redmond and will not be returned. The City of Redmond reserves the right to amend terms of this "Request for Proposals" (RFP), to circulate various addenda, or to withdraw the RFP at any time, regardless of how much time and effort consultants have spent on their responses.

Any questions regarding this project should be directed to Peter Dane at pbdane@redmond.gov or 425.556.2816. Clarifications may be provided, questions that may provide an advantage will not be answered.

**Consultant Selection**

Following evaluation of the submitted Proposals, the City of Redmond will conduct interviews at City Hall with short-listed firms. Negotiations with the top-ranked firm will be held at Redmond City Hall.

**Americans with Disabilities Act (ADA) Information**

Alternate formats for ADA may be requested by contacting Kendra R Johnson at krjohnson@redmond.gov or 425.556.2169.

**Federal Project**

**Title VI Statement**

"The City of Redmond in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure

that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.”

Dates of publication in the Seattle Times: January 06, 2016, and January 13, 2016.

**Federal Equal Employment Opportunity**

This project is Federally funded. Consultants will be held to Federal Equal Employment Opportunity requirements.

**Federal Contract**

Federal compliance includes following the requirements of the Washington State Department of Transportation Local Agency Guidelines (LAG). For example, the Local Agency Standard Consultant Agreements will be utilized as the consultant contract.

Another important consideration is compliance with the Americans with Disabilities Act, particularly 28 CFR Part 35.

# DAILY JOURNAL OF COMMERCE

## ADVERTISING PROOF

Date: 01/04/2016  
Adnum: 332023  
Custid: 3523

Customer: City of Redmond  
Ad Title: Safe Routes to School  
Lines: 288

### City of Redmond Safe Routes to School Proposals Due: January 29

#### CITY OF REDMOND NOTICE TO CONSULTANTS REDMOND SAFE ROUTES TO SCHOOL RFP

The City of Redmond is soliciting interest from consulting firms with expertise in civil engineering to provide engineering design services for two Federal aid projects: Red-Wood Road Safe Route to School and 134th Avenue Safe Route to School.

#### Background

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Background work completed to date can help inform future work and expedite design. This work includes:

- Red-Wood Road Safe Route to School
- Geotechnical Report
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- 30% design

#### Project Description

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#### Anticipated Tasks

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#### Federal Project

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#### Federal Equal Employment Opportunity

This project is Federally funded. Consultants will be held to Federal Equal Employment Opportunity requirements.

#### Federal Contract

Federal compliance includes following the requirements of the

Washington State Department of Transportation Local Agency Guidelines (LAG). For example, the Local Agency Standard Consultant Agreements will be utilized as the consultant contract.

Another important consideration is compliance with the Americans with Disabilities Act, particularly 28 CFR Part 35.

Dates of publication in the Seattle Daily Journal of Commerce, January 6 and 13, 2016.

1/13(332023)

## Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement

Agreement Number: 8127

Firm/Organization Legal Name (do not use dba's): Reid Middleton, Inc.	
Address 728 134th Street SW, Suite 200, Everett, WA 98204	Federal Aid Number
UBI Number 312002979	Federal TIN or SSN Number 91-0714387
Execution Date 5/11/16	Completion Date June 1 2018
1099 Form Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Federal Participation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Project Title Redmond Safe Routes to School: Redmond-Woodinville Road and 134th Avenue NE	
Description of Work The Safe Routes to School project includes two Federal aid projects: the Redmond-Woodinville Road Safe Route Project and the 134th Avenue Safe Route Project. Work includes: - Redmond-Woodinville Road: sidewalk, bike lane, and wall - 134th Avenue: sidewalk, curb, and gutter	
<input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No DBE Participation <input checked="" type="checkbox"/> No MBE Participation <input checked="" type="checkbox"/> No WBE Participation <input checked="" type="checkbox"/> No SBE Participation
Maximum Amount Payable: \$408,787	

### Index of Exhibits

- Exhibit A Scope of Work
- Exhibit B DBE Participation
- Exhibit C Preparation and Delivery of Electronic Engineering and Other Data
- Exhibit D Prime Consultant Cost Computations
- Exhibit E Sub-consultant Cost Computations
- Exhibit F Title VI Assurances
- Exhibit G Certification Documents
- Exhibit H Liability Insurance Increase
- Exhibit I Alleged Consultant Design Error Procedures
- Exhibit J Consultant Claim Procedures

Agreement Number: 8127

THIS AGREEMENT, made and entered into as shown in the "Execution Date" box on page one (1) of this AGREEMENT, between the City of Redmond hereinafter called the "AGENCY," and the "Firm / Organization Name" referenced on page one (1) of this AGREEMENT, hereinafter called the "CONSULTANT."

WHEREAS, the AGENCY desires to accomplish the work referenced in "Description of Work" on page one (1) of this AGREEMENT and hereafter called the "SERVICES;" and does not have sufficient staff to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary SERVICES; and

WHEREAS, the CONSULTANT represents that they comply with the Washington State Statutes relating to professional registration, if applicable, and has signified a willingness to furnish consulting services to the AGENCY.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties hereto agree as follows:

### **I. General Description of Work**

The work under this AGREEMENT shall consist of the above-described SERVICES as herein defined, and necessary to accomplish the completed work for this project. The CONSULTANT shall furnish all services, labor, and related equipment and, if applicable, sub-consultants and subcontractors necessary to conduct and complete the SERVICES as designated elsewhere in this AGREEMENT.

### **II. General Scope of Work**

The Scope of Work and projected level of effort required for these SERVICES is described in Exhibit "A" attached hereto and by this reference made a part of this AGREEMENT. The General Scope of Work was developed utilizing performance based contracting methodologies.

### **III. General Requirements**

All aspects of coordination of the work of this AGREEMENT with outside agencies, groups, or individuals shall receive advance approval by the AGENCY. Necessary contacts and meetings with agencies, groups, and/or individuals shall be coordinated through the AGENCY. The CONSULTANT shall attend coordination, progress, and presentation meetings with the AGENCY and/or such State, Federal, Community, City, or County officials, groups or individuals as may be requested by the AGENCY. The AGENCY will provide the CONSULTANT sufficient notice prior to meetings requiring CONSULTANT participation. The minimum required hours or days' notice shall be agreed to between the AGENCY and the CONSULTANT and shown in Exhibit "A."

The CONSULTANT shall prepare a monthly progress report, in a form approved by the AGENCY, which will outline in written and graphical form the various phases and the order of performance of the SERVICES in sufficient detail so that the progress of the SERVICES can easily be evaluated.

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations, and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

Agreement Number: 8127

Participation for Disadvantaged Business Enterprises (DBE) or Small Business Enterprises (SBE), if required, per 49 CFR Part 26, shall be shown on the heading of this AGREEMENT. If DBE firms are utilized at the commencement of this AGREEMENT, the amounts authorized to each firm and their certification number will be shown on Exhibit "B" attached hereto and by this reference made part of this AGREEMENT. If the Prime CONSULTANT is a DBE certified firm they must comply with the Commercial Useful Function (CUF) regulation outlined in the AGENCY's "DBE Program Participation Plan" and perform a minimum of 30% of the total amount of this AGREEMENT. It is recommended, but not required, that non-DBE Prime CONSULTANTS perform a minimum of 30% of the total amount of this AGREEMENT.

The CONSULTANT, on a monthly basis, is required to submit DBE Participation of the amounts paid to all DBE firms invoiced for this AGREEMENT.

All Reports, PS&E materials, and other data furnished to the CONSULTANT by the AGENCY shall be returned. All electronic files, prepared by the CONSULTANT, must meet the requirements as outlined in Exhibit "C – Preparation and Delivery of Electronic Engineering and other Data."

All designs, drawings, specifications, documents, and other work products, including all electronic files, prepared by the CONSULTANT prior to completion or termination of this AGREEMENT are instruments of service for these SERVICES, and are the property of the AGENCY. Reuse by the AGENCY or by others, acting through or on behalf of the AGENCY of any such instruments of service, not occurring as a part of this SERVICE, shall be without liability or legal exposure to the CONSULTANT.

Any and all notices or requests required under this AGREEMENT shall be made in writing and sent to the other party by (i) certified mail, return receipt requested, or (ii) by email or facsimile, to the address set forth below:

**If to AGENCY:**

Name: Mr. Peter Dane  
Agency: City of Redmond  
Address: 15670 NE 85th Street, MS:4SPL  
City: Redmond State: WA Zip: 98052  
Email: pbdane@redmond.gov  
Phone: 425.556.2816  
Facsimile: 425-556-2820

**If to CONSULTANT:**

Name: Mr. Mike Wallace  
Agency: Reid Middleton, Inc.  
Address: 728 134th Street SW, Suite 200  
City: Everett State: WA Zip: 98204  
Email: mwallace@reidmiddleton.com  
Phone: (425) 741-3800  
Facsimile: (425) 741-3900

**IV. Time for Beginning and Completion**

The CONSULTANT shall not begin any work under the terms of this AGREEMENT until authorized in writing by the AGENCY. All work under this AGREEMENT shall conform to the criteria agreed upon detailed in the AGREEMENT documents. These SERVICES must be completed by the date shown in the heading of this AGREEMENT titled "Completion Date."

The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the AGENCY in the event of a delay attributable to the AGENCY, or because of unavoidable delays caused by an act of GOD, governmental actions, or other conditions beyond the control of the CONSULTANT. A prior supplemental AGREEMENT issued by the AGENCY is required to extend the established completion time.

Agreement Number: 8127

## Exhibit F Title VI Assurances

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, and successors in interest agrees as follows:

1. **Compliance with Regulations:** The CONSULTANT shall comply with the Regulations relative to non-discrimination in federally assisted programs of the AGENCY, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the "REGULATIONS"), which are herein incorporated by reference and made a part of this AGREEMENT.
2. **Non-discrimination:** The CONSULTANT, with regard to the work performed during this AGREEMENT, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The CONSULTANT shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the REGULATIONS, including employment practices when this AGREEMENT covers a program set forth in Appendix B of the REGULATIONS.
3. **Solicitations for Sub-consultants, Including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiations made by the CONSULTANT for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-consultant or supplier shall be notified by the CONSULTANT of the CONSULTANT's obligations under this AGREEMENT and the REGULATIONS relative to non-discrimination on the grounds of race, color, sex, or national origin.
4. **Information and Reports:** The CONSULTANT shall provide all information and reports required by the REGULATIONS or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the AGENCY, the STATE, or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with such REGULATIONS, orders and instructions. Where any information required of a CONSULTANT is in the exclusive possession of another who fails or refuses to furnish this information, the CONSULTANT shall so certify to the AGENCY, the STATE, or the FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the CONSULTANT's non-compliance with the non-discrimination provisions of this AGREEMENT, the AGENCY shall impose such AGREEMENT sanctions as it, the STATE, or the FHWA may determine to be appropriate, including, but not limited to:
  - Withholding of payments to the CONSULTANT under this AGREEMENT until the CONSULTANT complies, and/or;
  - Cancellation, termination, or suspension of this AGREEMENT, in whole or in part.
6. **Incorporation of Provisions:** The CONSULTANT shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the REGULATIONS, or directives issued pursuant thereto. The CONSULTANT shall take such action with respect to any sub-consultant or procurement as the STATE, the AGENCY, or FHWA may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a CONSULTANT becomes involved in, or is threatened with, litigation with a sub-consultant or supplier as a result of such direction, the CONSULTANT may request the AGENCY enter into such litigation to protect the interests of the STATE and/or the AGENCY and, in addition, the CONSULTANT may request the United States enter into such litigation to protect the interests of the United States.

Agreement Number: 8127



NEPA Categorical Exclusion  
Documentation Form

Federal Aid Project Number: 0202(057)	Date: 11/17/16	Intent of Submittal: <input checked="" type="checkbox"/> Preliminary <input type="checkbox"/> Final <input type="checkbox"/> Re-Evaluate
Agency: City of Redmond	Project Title: City of Redmond Safe Routes to School – Redmond-Woodinville Road NE Project	
County: King County		
Beginning MP: <u>NE 107<sup>th</sup> St</u> Ending MP: <u>North side of NE 109<sup>th</sup> St/154<sup>th</sup> Pl NE intersection</u> Miles: <u>0.17 miles</u>	Township(s): <u>26N</u> Range(s): <u>05E</u> Section(s): <u>35</u>	

**Part 1 - Project Description**

The City of Redmond proposes to connect the existing sidewalk and bike lane north of NE 107<sup>th</sup> Street on the west side of Redmond-Woodinville Road NE to 109<sup>th</sup> Street (See Figure 1). The project will provide a 5.5-foot wide bike lane and a 6-foot wide sidewalk.

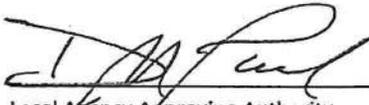
The project includes:

- Removal of an existing gabion wall, pavement, and sidewalks;
- Removal of utility poles on the west side of the road;
- Relocation of overhead wires to underground conduit with vaults; and
- Installation of LED street lighting, a storm drain pipe, catch basins, a new wall with barrier, sidewalks, curb ramps, gutters, pedestrian railings, and curbs.

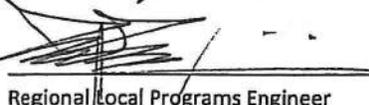
**Part 2 – Categorical Exclusion**

Select one CE from 23 CFR 771.117 (CE Guidebook - Appendix A) that fits the entire project 23 CFR 771.117(3) Construction of bicycle and pedestrian lanes, paths, and facilities.

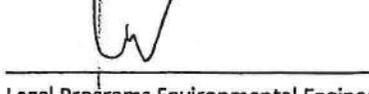
**NEPA Approval Signatures**

  
Local Agency Approving Authority

12/16/16  
Date

  
Regional Local Programs Engineer

21-Feb-2017  
Date

  
Local Programs Environmental Engineer

2/29/17  
Date

  
Federal Highway Administration

2/29/17  
Date

Completed by (Print Official's Name): Karmen Martin	Telephone (include area code): 206-789-9658	E-mail address: kmartin@esassoc.com
--	--	--

# 134th Avenue NE Improvements

## DROP-IN MEETING ON THURSDAY, MARCH 2

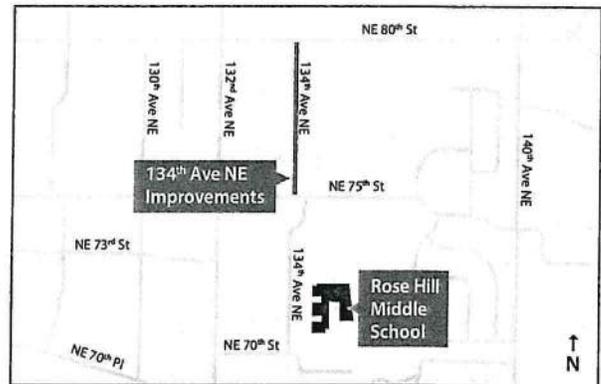


### PROJECT OVERVIEW

As part of the City safe route to school program, the City of Redmond is designing a complete sidewalk on the east side of 134th Ave NE from 75th St. to 80th St. Project includes sidewalk, lighting and pedestrian crossing at 80th St.

### JOIN US FOR A DROP-IN MEETING

The City of Redmond is hosting an open drop-in meeting in your area on Wednesday, March 2. We invite you to attend to learn more about the project, get questions answered, and provide design feedback.



For more information, visit the project website:  
[www.redmond.gov/134th](http://www.redmond.gov/134th)

### DROP-IN MEETING DETAILS

WHEN: Thursday, March 2, 7:00 pm - 8:30 pm  
WHERE: Rose Hill Middle School  
13505 N.E. 75th St,  
Redmond, WA 98052

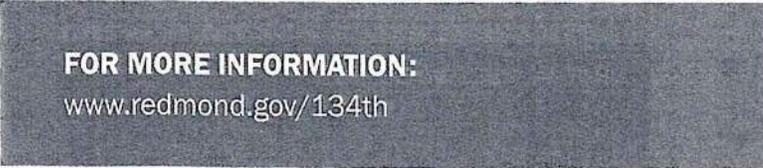
For questions about the meeting or project, please contact Project Manager Peter Dane at 425-556-2816 or [pbdane@redmond.gov](mailto:pbdane@redmond.gov).



City of Redmond  
PO Box 97010 1NPW  
Redmond, WA 98073

# **134th Avenue NE Improvements**

**DROP-IN MEETING  
THURSDAY, MARCH 2, 2017  
7:00 PM - 8:30 PM**



**FOR MORE INFORMATION:**  
[www.redmond.gov/134th](http://www.redmond.gov/134th)

# 134th Avenue NE Improvements DROP-IN MEETING ON THURSDAY, MARCH 2



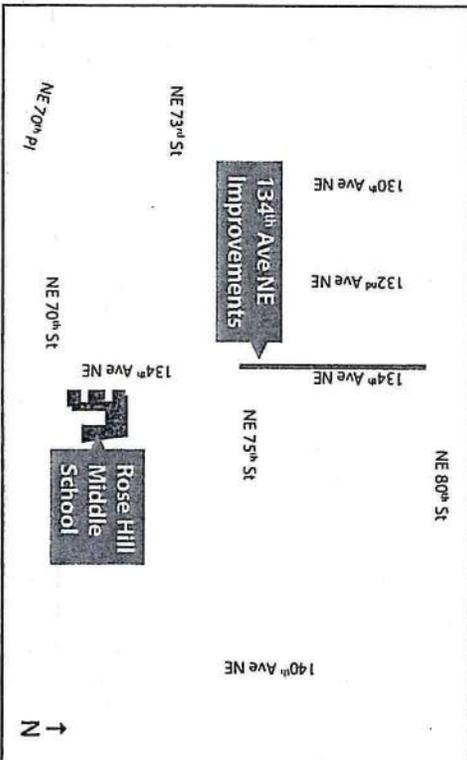
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For questions about the meeting or project, please contact Project Manager Peter Dane at 425-556-2816 or [pdane@redmond.gov](mailto:pdane@redmond.gov).





# EJSCREEN Census 2010 Summary Report



Location: User-specified polygonal location

Ring (buffer): 0-mile radius

Description:

Summary		Census 2010
Population		1,432
Population Density (per sq. mile)		4,175
Minority Population		351
% Minority		25%
Households		566
Housing Units		590
Land Area (sq. miles)		0.34
% Land Area		100%
Water Area (sq. miles)		0.00
% Water Area		0%

Population by Race	Number	Percent
Total	1,432	-----
Population Reporting One Race	1,358	95%
White	1,115	78%
Black	17	1%
American Indian	7	0%
Asian	201	14%
Pacific Islander	0	0%
Some Other Race	19	1%
Population Reporting Two or More Races	74	5%
Total Hispanic Population	61	4%
Total Non-Hispanic Population	1,371	96%
White Alone	1,081	75%
Black Alone	17	1%
American Indian Alone	7	0%
Non-Hispanic Asian Alone	201	14%
Pacific Islander Alone	0	0%
Other Race Alone	5	0%
Two or More Races Alone	60	4%

Population by Sex	Number	Percent
Male	730	51%
Female	702	49%

Population by Age	Number	Percent
Age 0-4	91	6%
Age 0-17	301	21%
Age 18+	1,131	79%
Age 65+	198	14%

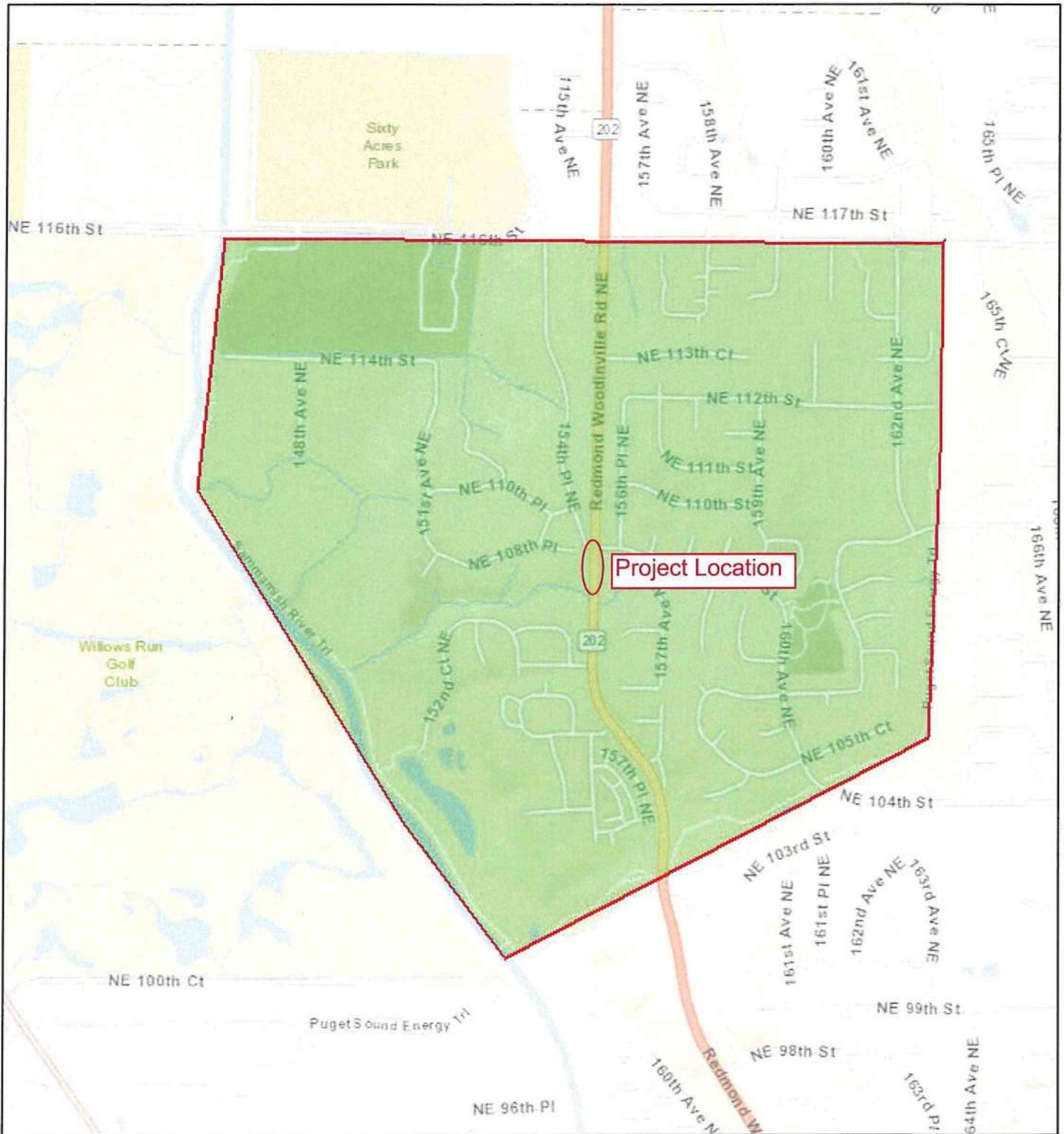
  

Households by Tenure	Number	Percent
Total	566	
Owner Occupied	433	76%
Renter Occupied	133	24%

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race.

Source: U.S. Census Bureau, Census 2010 Summary File 1.

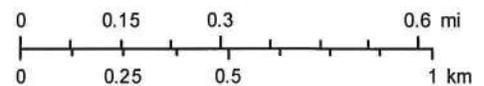
# Red Wood Road



May 4, 2018

 Digitized Polygon

1:18,056



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community



# EJSCREEN Census 2010 Summary Report



Location: User-specified polygonal location  
 Ring (buffer): 0-mile radius  
 Description: Red-Wood Road

Summary		Census 2010
Population		1,970
Population Density (per sq. mile)		2,731
Minority Population		545
% Minority		28%
Households		656
Housing Units		685
Land Area (sq. miles)		0.72
% Land Area		100%
Water Area (sq. miles)		0.00
% Water Area		0%

Population by Race	Number	Percent
Total	1,970	-----
Population Reporting One Race	1,890	96%
White	1,488	76%
Black	29	1%
American Indian	7	0%
Asian	335	17%
Pacific Islander	1	0%
Some Other Race	30	2%
Population Reporting Two or More Races	80	4%
Total Hispanic Population	92	5%
Total Non-Hispanic Population	1,878	95%
White Alone	1,425	72%
Black Alone	28	1%
American Indian Alone	5	0%
Non-Hispanic Asian Alone	335	17%
Pacific Islander Alone	1	0%
Other Race Alone	11	1%
Two or More Races Alone	72	4%

Population by Sex	Number	Percent
Male	984	50%
Female	986	50%

Population by Age	Number	Percent
Age 0-4	153	8%
Age 0-17	540	27%
Age 18+	1,430	73%
Age 65+	129	7%

Households by Tenure	Number	Percent
Total	656	
Owner Occupied	537	82%
Renter Occupied	119	18%

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race.

Source: U.S. Census Bureau, Census 2010 Summary File 1.

Title VI Program Policy, including language translations and complaint forms

**City of Redmond**  
WASHINGTON

A-Z Directory Language Text size A- A+ SEARCH

Government Residents Business Development Plans & Projects Transportation Parks & Recreation Environment Public Safety

City of Redmond » Government » Title VI Program

## GOVERNMENT

Office of the Mayor  
City Council  
About Redmond  
ADA Program  
Boards and Commissions  
Building Directory  
City Departments  
City Government Holiday Schedule  
Communications  
Cultural Resources  
Document Library  
Interlocal Agreements  
HR & Employment  
Finances and Budget  
Hearing Examiner  
Housing  
Main City Calendar  
Maps - GIS Services  
Online Services  
Ordinances and Resolutions  
Staff and Contact Directory  
Public Hearing Notices  
Public Records Request Portal

### Title VI Program

Tourism  
Volunteer Opportunities  
Website Policies

## Title VI Program

The U.S. Congress signed the Civil Rights Act in 1964 and the Civil Rights Restoration Act in 1987. Title VI of the Civil Rights Acts prohibits discrimination based on race, color, gender or national origin in all benefits and services provided by government agencies. Additional nondiscrimination laws prohibit discrimination based on disability, age, income status, minority status or limited English proficiency. Title VI and other non-discrimination laws applies to all local government programs and activities, regardless of whether or not they are federally funded.

The City of Redmond assures that no person shall, on the grounds of race, color, national origin, or gender, as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Furthermore, the City of Redmond assures that no person shall, on the grounds of age, ethnicity, disability, sexual orientation, income or limited English proficiency, as provided by the legal statutes listed below, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

**Contact Title VI Program**

425-556-2900  
[TitleVI@redmond.gov](mailto:TitleVI@redmond.gov)

Translated versions:  
[Spanish Aviso de No Discriminación](#)  
[Chinese \(Simplified\) 市禁止歧视的公告](#)

For questions regarding the City of Redmond's Title VI Program, please contact the Title VI Coordinator.

- [Title VI Program](#)
- [Commitment to Cultural Inclusion](#)
- [Web Accessibility](#)
- [File a Grievance](#)

### Legal Authorities

- [Title VI of Civil Rights Act of 1964](#)
- [Civil Rights Restoration Act of 1987](#)
- [Americans with Disabilities Act](#)
- [Environmental Justice \(Executive Order 12898\)](#)
- [Limited English Proficiency \(Executive Order 13166\)](#)
- [Redmond Municipal Code](#)
- [Revised Code of Washington RCW 49.60](#)
- [Section 162 of the Federal-Aid Highway Act of 1973 \(23 USC 324\)](#)
- [Uniform Act of 1970 \(49 CFR Part 24\)](#)

### Annual Reports

- [2017 Annual Report](#)
- [2016 Annual Report](#)
- [2015 Annual Report](#)

Home  
Traffic Cameras  
Communications  
Development Resources  
GIS Maps  
Recreation Classes  
Online Services  
Employment  
Staff Directory  
Main Calendar

How to Pay:  
Utility Bills

Apply:  
Boards and Commissions  
Business Licenses  
Jobs  
Permits  
Pet Licenses

Report:  
Code Violation  
Report an Issue  
Website Feedback

Find:  
Bid Info  
City Buildings  
City Codes and Documents  
Maps  
Parks  
Trails  
Public hearings  
Recreational Classes  
Redmond Facts  
Utility Billing  
Title VI Program

Get Involved:  
City Council  
Donations  
Events  
Volunteering

Other City Sites:  
[Budget.Redmond.gov](http://Budget.Redmond.gov) (Budget Data)  
[Data.Redmond.gov](http://Data.Redmond.gov) (Open Data Index)  
[Land.Redmond.gov](http://Land.Redmond.gov) (E-Track Portal)  
[RedmondDirtyDays.com](http://RedmondDirtyDays.com)  
[RedmondLights.com](http://RedmondLights.com)

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Inspections  
Junk Mail Reduction (KC site)  
Police Public Records  
Rental Facilities  
Utility Services

A-Z Directory  
Site Map  
Website Policies

425-556-2900 | 15670 NE 85th Street | PO Box 97010 | Redmond, WA 98073-9710  
Contact Us | [info@redmond.gov](mailto:info@redmond.gov)

Twitter RSS Facebook

Go Redmond! – Commute Trip Reduction Program (Spanish version)

The screenshot shows the top navigation bar of the Go Redmond website. On the left is the logo with the text "GO Redmond". To its right are links for "VIAJEROS -", "LOS EMPLEADORES -", "ESCUELAS", "BLOG", and "CONTACTÉMONOS". On the far right are "REGISTRARSE" and "REGISTRO" links. Below the navigation is a large banner. On the left side of the banner is a photograph of a person in a yellow safety vest standing next to a van with "Redmond" and "100" branding. On the right side of the banner is a red box with white text that reads: "Servicio de traslado durante el día hace que la toma el cuidado del negocio Fácil". Below this text is a link: "REDMOND UTILIZAR EL BUCLE DE MOVERSE POR LA CIUDAD!". At the bottom of the banner are five small circles, with the third one filled, indicating the current slide in a carousel.

INCENTIVOS Y RECURSOS PARA

- viajeros →
- Los empleadores →
- Escuelas →

¿Quieres un viaje que te hace feliz? #GoGREATER. Es más fácil de lo que piensas.

[MÁS INFORMACIÓN AQUÍ](#)

OPCIONES DE TRANSPORTE

 Caminar	 Bicicleta	 Compartir coche
 Tránsito	 vanpool	 Estacionamiento
 teletrabajo	 Incentivos y Subsidios	 Comprar local

“Your Redmond” App to request services or report an issue (Simplified Chinese version)

知识库 **申请服务** 创建帐号 登入

Chinese (Simplified) ▼

登录, 或创建一个帐户收到您的要求更新。  
我们会记住你在这里输入的内容

地点 细节 联系方式

问题的类型 \*

Search or select a type ▼

评论 \*

Describe the issue

添加照片或文件  
最多上传5张照片/文件

返回 下一页

## Postcard Mailer (Improvements Underway)

### 148th Avenue NE & NE 51st Street Pavement Repair



#### BE READY FOR TRAFFIC IMPACTS STARTING THIS JUNE

The City of Redmond will repair deteriorating pavement on both 148th Avenue NE and NE 51st Street (see map for exact project location). Starting in June, crews will begin constructing curb ramps at intersections to improve accessibility. Later in the summer, roadway construction will begin, including:

- Grinding the existing roadway across all lanes from curb to curb.
- Paving the roadway with new asphalt.
- Replacing vehicle detection loops at signalized intersections.
- On NE 51st Street, crews will also be replacing damaged and deteriorated stormwater pipes and upgrading sanitary sewer manhole lids.

#### DURING THIS WORK, YOU CAN EXPECT:

- Roadwork lasting approximately three months.
- Asphalt trucks and crews along the roadway.
- Periodic lane closures and detours, including SR 520 ramp closures; signs and flaggers will direct traffic around the closed lanes and detours.
- Work will occur outside of standard commute times on weekdays, and will include night and weekend work. City noise restrictions limit the hours of pavement grinding and saw-cutting in residential areas.

For more information and to stay up-to-date about these projects, visit the project webpage: [redmond.gov/148th51stPavement](http://redmond.gov/148th51stPavement)

#### FOR QUESTIONS ABOUT PAVEMENT REPAIRS, PLEASE CONTACT:

Patty S. Criddle, Project Manager, (425) 556-2736 | [pscriddle@redmond.gov](mailto:pscriddle@redmond.gov)



Add notice of Title VI policy and how to receive language assistance. Incorporate international symbols and iconography to help.

Notice of nondiscrimination is available at [redmond.gov/TitleVI](http://redmond.gov/TitleVI). If you need language assistance, please call 425-556-XXXX. 非歧視通知可在 [redmond.gov/TitleVI](http://redmond.gov/TitleVI) 獲得。如需語言協助，請致電 425-556-XXXX。 El aviso de no discriminación está disponible en [redmond.gov/TitleVI](http://redmond.gov/TitleVI). Si necesita ayuda con el idioma, llame al 425-556-XXXX.

Weekly Update (Improvements Underway)



# NE 31<sup>st</sup> St. Improvements Weekly Update

**This Week:**

- Excavation and installation for the new storm system.
- Potholing to find utility conflicts.
- *There may be intermittent temporary traffic impacts while potholing around the site. Please follow all traffic control instruction.*

**Next Week:**

- Installation of PSE Vaults.
- By the end of the week we will begin trenching along NE 31<sup>st</sup> for the PSE Trench

**Upcoming Impacts:**

- During the week of 6/15 we will be excavating across the driveway entrance of Building 41. One lane of the driveway entrance will open at all times.
- *Please continue to stay safe and limit the use of mobile devices when near the work area.*

**JUNE 11**

**City of Redmond**



**Press Release (New website will provide digital translation capability)**

*City of Redmond Washington sent this bulletin at 06/05/2018 08:55 AM PDT*



**First Public Hearing for 19/20 Budget**

**EFFECTIVE IMMEDIATELY**

June 5, 2018

**CONTACT**

Lisa Maher, Communications & Marketing Manager

[lmaher@redmond.gov](mailto:lmaher@redmond.gov)

425-556-2427

**Redmond, WA** – The City of Redmond will host the first public hearing for the 2019-2020 Biennial Budget on Tuesday, June 19, 2018 at 7:30 p.m. The hearing will take place at Redmond City Hall, 15670 NE 85th Street, during the regular City Council meeting. The goal of the public hearing is to gather community input about City issues, priorities and fiscal matters before the final budget is adopted on December 4, 2018.

The City continues to use its Budgeting by Priorities process for formation of the 2019-2020 budget. By using lessons learned from the previous efforts, the City strives to continue providing the highest priority services to the community. The current 2017-2018 Adopted Budget is on the City's website at [www.redmond.gov/budget](http://www.redmond.gov/budget).

Two additional public hearings will be held on October 16 and November 20. The Council will be conducting budget study sessions beginning October 23, 2018. A complete budget calendar can be found on the City's website at [www.redmond.gov/BudgetCalendar](http://www.redmond.gov/BudgetCalendar).

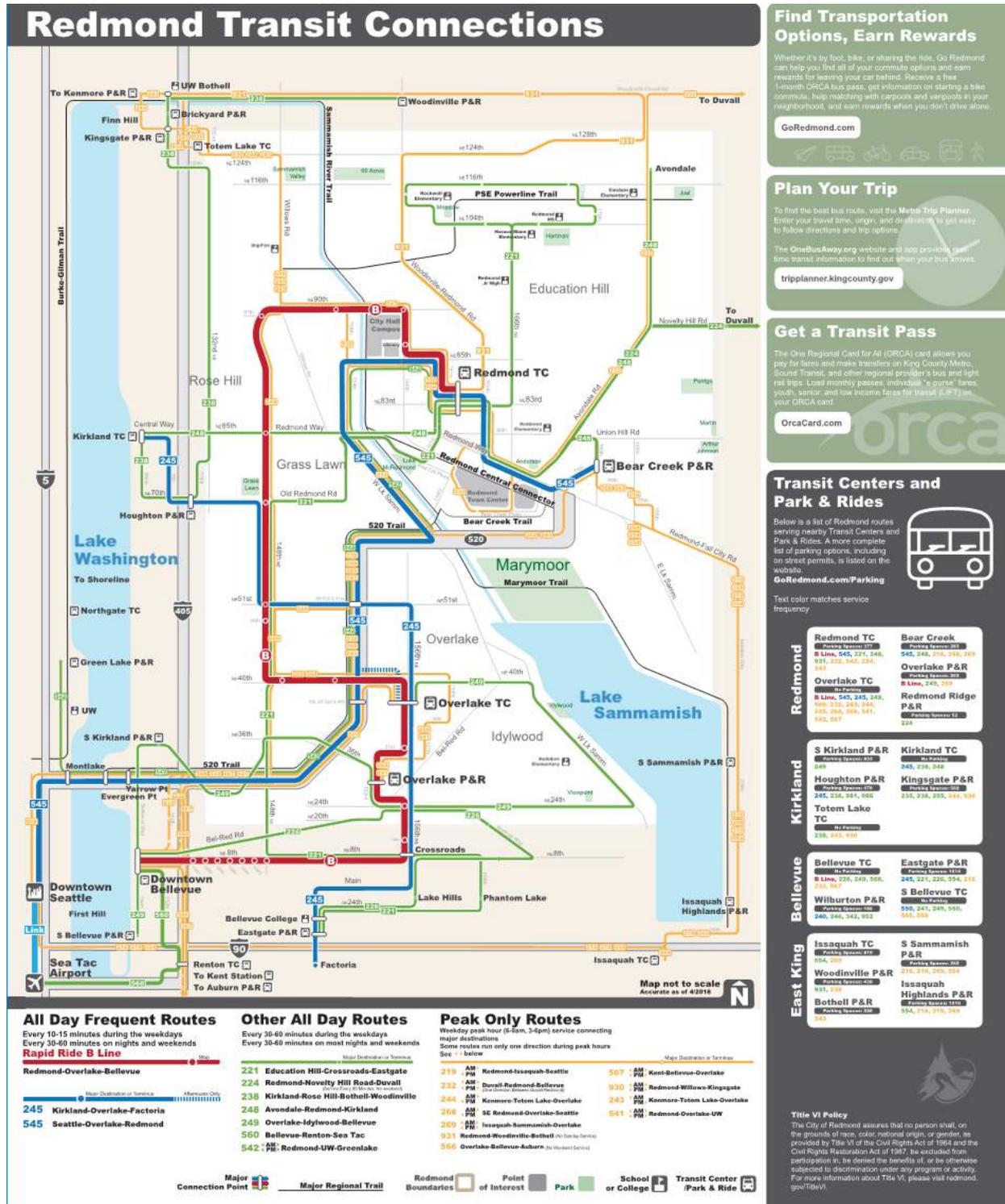
In addition to public hearings, community members can voice their opinion about the budget at any regular Council meeting during the "Items from the Audience" section on the first and third Tuesdays of the month. Public comments regarding budget matters are also gathered at budget hearings or can be emailed to [bpquestions@redmond.gov](mailto:bpquestions@redmond.gov). Comments will be collected until budget adoption. Information about the budget is available online at [www.redmond.gov/budget](http://www.redmond.gov/budget).

For questions and more information on this press release contact Lisa Maher, Communications & Marketing Manager, at [lmaher@redmond.gov](mailto:lmaher@redmond.gov) or 425-556-2427. This press release is available on [www.redmond.gov](http://www.redmond.gov).

###

A dark grey footer area containing the City of Redmond logo and contact information. The logo is a stylized tree and mountain. Below it, the text reads "City of Redmond WASHINGTON". Further down, it says "City of Redmond", "www.redmond.gov", "Email: [communications@redmond.gov](mailto:communications@redmond.gov)", and "15670 NE 85th St, Redmond WA 98073". Below the contact info are four social media icons: Facebook, Twitter, YouTube, and Instagram. At the bottom, there is a line of text: "Don't want to receive this type of email? [Change your email preferences.](#)" followed by "Having trouble viewing this email? [View it as a Web page.](#)" and a "SHARE" button with a plus icon.

Bike and Transit Map



## Job Opportunity Notice

### SPRING/SUMMER JOB OPPORTUNITY

4/26/18



More than anything, at City of Redmond in Washington, it's our people that make us great. Join our Public Works Team as a Supplemental Maintenance Aide with a focus on roadside vegetation management, litter pick-up, detailing vehicles, and various other tasks to maintain our public facilities. These positions, (10 available), generally work Monday – Friday from 7:00 a.m. to 4:30 p.m. to cover our spring/summer, seasonal maintenance needs and work until October 31, 2018. The ideal candidate will have a GED or H.S. Diploma, general maintenance experience, and experience working with power and hand tools. Employees must wear steel-toed, safety boots and the City will provide 50% toward that purchase, not to exceed \$100. This position earns between \$15.33 and \$22.99 per hour. Apply today for our Public Works Supplemental Maintenance Aide via [www.redmond.gov/jobs](http://www.redmond.gov/jobs)

Más que nada, en la ciudad de Redmond en Washington, es nuestra gente que nos hace grandes. Únete a nuestro equipo de obras públicas como suplementario mantenimiento ayudante con un enfoque en la gestión de la vegetación de borde de la carretera, recogida de basura, detallando los vehículos y varias otras tareas para mantener nuestras instalaciones públicas. Generalmente estas posiciones, (10 disponibles), trabaja lunes hasta viernes de las 7:00 a.m. a 4:30 p.m. para cubrir el trabajo de la primavera/verano, y es temporario hasta el 31 de Octubre de 2018. El candidato ideal tendrá un GED o Diploma de Preparatoria, experiencia en mantenimiento general y experiencia trabajando con herramientas de mano. Los empleados deben usar, botas de seguridad con punteras y la ciudad paga 50% para esa compra, no debe exceder de \$100. Esta posición gana entre \$15.33 - \$22.99 por hora. Aplique hoy para nuestra Ayudante de mantenimiento suplementario de obras públicas aquí [www.redmond.gov/jobs](http://www.redmond.gov/jobs)

Больше чем что-нибудь в городе Редмонд в Вашингтоне, это наши жители, которые делают наш город отличным. Присоединяйтесь к нашей команде общественных работ по контролю сорняков на обочине дорог, по уборке мусора за животными. Мыть автомобили и помогать в обслуживании городских зданий. Открыты 10 временных позиций с расписанием с 7:00 ам до 4:30 пм на летне - осенний период до 31 октября 2018 года. Идеальный кандидат должен иметь диплом о среднем образовании или справку, опыт работы с ручным и электро инструментом. Вы должны иметь рабочую обувь с металлической вставкой (город оплатит 50% от стоимости обуви, но не более \$100.00.) Оплата от \$15.33 до \$22.99 в час. Для подачи заявления идите на [www.redmond.gov/jobs](http://www.redmond.gov/jobs).

更重要的是,在华盛顿的雷德蒙市,是我们的人民,使我们伟大。加入我们的公共工程小组作为补充维修助理,重点是路边植被管理,垃圾拾取,清洁车辆,以及其他各种任务,以维护我们的公共设施。这些职位(10)的通常工作时间是星期一至星期五从上午 7:00 至下午 4:30,以涵盖我们的春夏季季节性维修需要工作,直到 2018 年 10 月 31 日。理想的候选人具有 GED 证书和高中文凭,一般维护经验,和使用自动和手动工具经验。雇员必须穿钢趾,安全靴。市政府将提供 50% 的购买费用,总值不超过 100 美元。这个职位的收入为每小时 15.33 美元至 22.99 美元。通过链接今天就申请我们的公共工程补充维修助理职位 [www.redmond.gov/jobs](http://www.redmond.gov/jobs)

Appendix C

**FFY 2018 Consultant Contracts (period from 10-1-2017 to 9-30-2018)**

Project Name	Consultant Sub-Consultant	Date Executed	Contract Value	Federally Funded	Sub-Contract	MWBE Contract Value	Non Discrimination	Washington Certified	Federal Certified
1 2017 Safe Routes to School Supplemental Agreement 2	Reid-Middleton No subs	3/7/2018	\$ 49,974.00	No			Y	N	N
2 CFD #2 - 31st St and 51st St Supplemental Agreement 2	Huitt-Zollars TENW	4/26/2018	\$ 144,377.00	No	\$ 39,011.00		Y	N	N
3 520 EB 40th and 51st Ramp Split Supplemental Agreement 1	Huitt-Zollars TENW	4/26/2018	\$ 185,510.00	No	\$ 6,931.00		Y	N	N
4 520 EB 40th and 51st Ramp Split Supplemental Agreement 2	Huitt-Zollars No subs	7/9/2018	\$ 86,177.00	No			Y	N	N

## FFY 2018 Construction Contracts (period from 10-1-2017 to 9-30-2018)

Project Name	Contractor Subcontractor	Date Executed	Contract Value	Federally Funded	Sub-Contract	MWBE Contract Value	Non Discrimination	Washington Certified	Federal Certified
1 Safe Routes to School	Interwest Construction	3/2/2018	\$ 2,137,517.00	Yes			Y	N	N
	All City Sawing and Drilling				\$ 1,461.00		Y	N	N
	Burly Products Corporation				\$ 39,836.50	\$ 39,836.50	Y	Y	Y
	Chick of All Trades LLC				\$ 255,000.00	\$ 255,000.00	Y	Y	Y
	Colbeck & Company				\$ 7,100.00		Y	N	N
	Emerald Paving Inc				\$ 57,000.00		Y	N	N
	Forest Clouds LLC				\$ 13,750.00		Y	N	N
	Ground Up Road Construction Inc				\$ 3,000.00		Y	N	N
	Guyline Construction Co Inc				\$ 9,550.00	\$ 9,550.00	Y	Y	Y
	Joe's Tree & Timber LLC				\$ 3,500.00		Y	N	N
	Malcolm Drilling Co Inc				\$ 232,553.00		Y	N	N
	Net Compliance Environmental Svc LLC				\$ 5,000.00		Y	N	N
	North Hill Resources Inc				\$ 4,722.00		Y	N	N
	NorthLine Surveying Inc				\$ 24,076.00		Y	N	N
	Northwest Traffic Inc				\$ 16,905.43		Y	N	N
	OMA Construction Inc				\$ 118,759.60	\$ 118,759.60	Y	Y	Y
	Petersen Brothers Inc				\$ 31,701.28		Y	N	N
	Purcell Painting & Coatings				\$ 4,250.00		Y	N	N
	Ralphs Concrete Pumping				\$ 1,324.62		Y	N	N
	Salinas Sawing & Sealing Inc.				\$ 7,697.68	\$ 7,697.68	Y	Y	Y
	Speer Taps Inc				\$ 2,862.50		Y	N	N
	Walltek Construction LLC				\$ 8,700.00		Y	N	N
	West Coast Signal Inc				\$ 124,451.50		Y	N	N
	Western Rebar Consulting Inc				\$ 41,250.00	\$ 41,250.00	Y	Y	Y
	Wilson Concrete Construction Inc				\$ 113,249.60		Y	N	N
2 NE 31st Street Improvments (CFD)	Road Construction NW	5/16/2018	\$ 2,177,198.50	No			Y	N	N
	American Surveying and Environmental LLC				\$ 15,220.00		Y	N	N
	Best Parking Lot Cleaning Inc				\$ 10,000.00		Y	N	N
	Dependable Contracting Service LLC				\$ 85,379.00		Y	N	N
	HD Fowler Co Inc				\$ 3,155.00		Y	N	N
	Integrity Networks Inc				\$ 18,232.00	\$ 18,232.00	Y	Y	N
	JB Asphalt Paving Inc				\$ 144,078.00		Y	N	N
	OMA Construction Inc				\$ 50,000.00	\$ 50,000.00	Y	Y	Y
	PnD Logging & Tree Service				\$ 10,500.00		Y	N	N
	Salinas Sawing & Sealing Inc				\$ 1,500.00	\$ 1,500.00	Y	Y	Y
	Skyline Landscape LLC				\$ 22,896.00		Y	N	N
	Speer Taps Inc				\$ 3,155.00		Y	N	N
	Stripe Rite Inc				\$ 78,486.00		Y	N	N
	Totem Electric of Tacoma Inc				\$ 374,487.00		Y	N	N
3 2018 Pavement Repairs	Razz Construction	5/8/2018	\$ 530,340.05	No			Y	Y	N
	Apply A Line LLC				\$ 36,430.00		Y	N	N
	Blackline Inc				\$ 37,655.00		Y	N	N
	Highline Pavement Maintenance Inc				\$ 5,500.00	\$ 5,500.00	Y	Y	Y
	JB Asphalt Paving Inc				\$ 39,638.95		Y	N	N
	PR Systems Inc				\$ 8,300.00	\$ 8,300.00	Y	Y	N
	Salinas Sawing & Sealing Inc				\$ 2,962.42	\$ 2,962.42	Y	Y	Y
	Transportation Systems Inc				\$ 5,500.00	\$ 5,500.00	Y	Y	N
4 520 EB 40th and 51st Ramp Split	McCann Trucking & Excavating	7/25/2018	\$ 1,154,791.00	No			Y	N	N

Appendix C

FFY 2018 Construction Contracts (period from 10-1-2017 to 9-30-2018)

Project Name	Contractor Subcontractor	Date Executed	Contract Value	Federally Funded	Sub-Contract	MWBE Contract Value	Non Discrimination	Washington Certified	Federal Certified
	American Surveying and Environmental LLC				\$ 18,468.00		Y	N	N
	Best Parking Lot Cleaning Inc				\$ 7,000.00		Y	N	N
	Evergreen Concrete Cutting Inc				\$ 950.00		Y	N	N
	Lakeside Industries Inc				\$ 107,644.75		Y	N	N
	OMA Construction Inc				T&M	T&M	Y	Y	Y
	PR Systems Inc				\$ 7,434.00	\$ 7,434.00	Y	Y	N
	R C N W				T&M		Y	N	N
	Salinas Sawing & Sealing Inc				\$ 2,000.00	\$ 2,000.00	Y	Y	Y
	Transportation Systems Inc				\$ 10,000.00	\$ 10,000.00	Y	Y	N