



City of SeaTac
Parks, Community Programs & Services Department
4800 South 188th Street
SeaTac, WA 98188

Lawrence Ellis, Parks, Community Programs & Services Director
206.973.4681 or lellis@ci.seatac.wa.us

YEARS COVERED BY THIS APPLICATION PROCESS

Calendar years 2023 and 2024.

APPROXIMATE FUNDING AVAILABLE

The City of SeaTac expects to allocate approximately \$638,490/year in combined General Fund and Community Development Block Grant Human Service funds for 2023-2024.

APPLICATION ASSISTANCE

City of SeaTac staff is available to help with any questions related to the City's process and/or answer questions you may have about the content of the application. Please direct requests to either Kim Cooper at kcooper@seatacwa.gov 206.973.4815 or to Lawrence Ellis at lellis@seatacwa.gov or 206.973.4681.

APPLICATION REVIEW PROCESS

Applications will be reviewed by the SeaTac Community Services Advisory Committee, a 7-member volunteer board appointed by the City Council. The Advisory Committee will present recommendations to the Administration and Finance Committee by September. Followed by consideration by City Council in October. Final allocation amounts will be approved and adopted as part of the overall City budget. City of SeaTac staff will notify agencies of final allocations following City Council approval, which is expected by mid-December. Awarded funds will be available January 1, 2023, which is the start of the fiscal and program year.

FUNDING CRITERIA

Funding priority will be given to programs that assist SeaTac residents with the following:

- Basic Needs (urgent and long term)
- Education, Training and Workforce Development
- Supporting Businesses and Employment Creation

In order to be considered for funding, agencies must:

1. Be current with Federal and State licensing.
2. Be willing and able to accept reimbursement for funds.
3. Regularly track and submit required reports regarding services and demographics.
4. Meet minimum insurance requirements.

Incomplete applications will not be reviewed.

In general, the City of SeaTac recognizes the need to support agencies that meet basic human service needs and welcomes applications from agencies that provide such services to SeaTac residents. Those programs best able to demonstrate solid outcomes for participants will be viewed most favorably. In addition, the Community Services Advisory Committee may use elements of the City of SeaTac Comprehensive Plan to guide its funding sources.

DATA COLLECTION

SeaTac has several shared zip codes; none are exclusive to SeaTac. If a new non-profit is being considered for funding, Human Services staff will request redacted address information of SeaTac residents served to confirm accuracy of data prior to moving application forward in the review process. The only accurate tool to verify SeaTac residency is through the King County Parcel Viewer – at <https://gismaps.kingcounty.gov/parcelviewer2> Please contact SeaTac Human Services staff with residents served to confirm accuracy of data prior to moving application forward in the review process.

ALL applications are due by Thursday, April 28th at 4:00 PM. LATE APPLICATIONS OR CORRECTED PAGES WILL NOT BE ACCEPTED.

