



City of Sammamish
801 228th Avenue SE
Sammamish, WA 98075

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YEARS COVERED BY THIS APPLICATION PROCESS

Calendar years 2023 and 2024

APPROXIMATE FUNDING AVAILABLE

In 2021/2022 the City of Sammamish allocated \$440,345 per year. At this time the City does not anticipate a significant increase in available grant funding dollars for 2023/2024.

APPLICATION ASSISTANCE

City of Sammamish staff is available to help with any questions related to the City's process and/or answer questions you may have about the content of the application. Please direct requests to Rita Badh at rbadh@sammamish.us (425) 295-0579.

APPLICATION REVIEW PROCESS

The City of Sammamish Human Services Commission will review applications and develop a funding recommendation in May through September. The City Council is tentatively scheduled to receive the Commission's recommendation in October. Final allocation amounts will be approved and adopted as part of the City's 2023/24 budget. City staff will notify agencies of final allocations following City Council's approval of the budget, which is expected by late November 2022. Awarded funds will be available January 1, 2023, which is the start of the fiscal and program year. All Commission and Council meetings are open to the public; dates may be found on the City's website.

FUNDING CRITERIA

In order to be considered for funding, agencies must:

1. Meet minimum insurance requirements;
2. Be a State-approved 501(c)(3) non-profit organization;
3. Be willing and able to accept reimbursement for funds; and
4. Regularly track and submit required reports regarding services and demographics.

The City of Sammamish completed a Human Services Needs Assessment in 2018. The Human Services Needs assessment will help guide the Human Services Commission in developing focus areas for funding recommendations. Please refer to the Needs Assessment which can be found at <http://bit.ly/SammamishNeeds>

We strongly encourage applications from agencies that provide direct services to Sammamish residents. Funding is on a two-year cycle, with second year funding contingent on contract performance and program outcomes.

APPLICATION SUBMITTAL INFORMATION

Deadline

All applications are due on **Thursday, April 28th by 4:30 pm**, Pacific Time and must be submitted online through www.share1app.org. Late applications will not be accepted.