



Parks and Community Services

130 E Sunset Way

PO Box 1307

Issaquah, WA 98027

Phone: (425) 837-3416

Hannah Roberts, Human Services Coordinator

hannahr@issaquahwa.gov

Monica Negrila, Human Services Manager

monican@issaquahwa.gov

APPROXIMATE FUNDING AVAILABLE

For the 2023-2024 funding cycle, the City of Issaquah has allocated \$500,000/year. However, final funding decisions are made by City Council during the budget process that takes place in the Fall of 2022. The amount may increase or decrease depending on the City's budget and current circumstances. Agencies are encouraged to ask for what they realistically need in order to provide services to Issaquah residents.

Programs receiving funding in 2023 may have the award renewed in 2024. However, continuation of funding for 2024 is dependent upon the availability of funds and satisfactory contract performance.

APPLICATION ASSISTANCE

City of Issaquah staff is available to help with any questions related to the City's process and/or answer questions you may have about the content of the application. Please direct requests to Hannah Roberts at hannahr@issaquahwa.gov (425) 837-3416. All communication should be directed to staff.

All prospective applicants with significant programmatic changes and new applicants are invited to contact city staff prior to applying.

APPLICATION REVIEW PROCESS

Funding recommendations will be made by the City of Issaquah's Human Services Commission, a 7-member volunteer board appointed by the Mayor and approved by the City Council. Commission recommendations are expected by September with consideration by City Council planned for October- December 2022. Final allocation amounts will be approved and adopted as part of the overall City budget. City of Issaquah staff will notify agencies of final allocations following City Council approval, which is expected by late November 2022. Awarded funds will be available January 1, 2023, which is the start of the fiscal and program year.

FUNDING CRITERIA

In order to be considered for funding, agencies must:

1. Submit a complete application.
2. Be a 501(c)3 organization.
3. Meet the City's insurance requirements.

4. Be willing and able to accept reimbursement for funds on a quarterly basis.
5. Regularly track and submit required reports regarding services and demographics.
6. Funding requests less than \$4,000 per program will not be considered by the Human Services Commission. Organizations that were planning requests below this amount are strongly encouraged to contact City staff before deciding whether to apply to the City.

CITY-SPECIFIC REQUIREMENTS AND PRIORITIES

The Human Services Commission will use the strategic priorities from the [Human Services Strategic Plan](#) guide its funding decisions.

HUMAN SERVICES STRATEGIC PLAN

The City of Issaquah's Human Services Strategic Plan was established with a commitment to advancing equity, diversity, inclusion, and social justice. Our work in Human Services is centered around the Vision of Issaquah as a welcoming, inclusive, equitable and just community, with a broad range of social services, where every person is respected, and where meeting basic human needs is a shared responsibility. A newly created Equity Board was launched in late 2021 to support and cultivate the voices of the diverse communities in Issaquah by advising the Mayor, City Council and City departments on the City's plans, policies, regulations, and programs related to equity initiatives.

Issaquah's first Human Services Strategic Plan is created to guide the human services initiatives for the next five years, to help inform priorities, and to provide a roadmap for social services investments, policy recommendations, advocacy, and technical assistance needs. Service gaps identified during the engagement with residents and non-profit partners were grouped into four categories:

1. Physical & behavioral health
2. Housing continuum, including housing affordability and homelessness
3. Culture-specific services & language access
4. Community resources

Physical and Behavioral Health

- Education and training community events
- Enhance existing behavioral health services
- Crisis response model

Housing Continuum: Housing Affordability and Homelessness

- Supportive housing services in low-income housing developments
- Financial planning
- Workforce development
- Aging in place housing services
- Emergency financial assistance
- Homelessness services

Cultural-Specific Services and Language Access

- Language and cultural access
- Translation and interpretation offered in services
- Promote inclusion, safety and belonging

Community Resources

- Connecting community members to resources

- Basic needs
- Childcare
- Services for older adults

The City of Issaquah and the Human Services Commission recognize that a single program may address more than one priority service need and goal area.

ADDITIONAL GUIDANCE

Funding requests should be reasonable, but all applicants are encouraged to request what they realistically need, not just an amount tied to what they have previously received. If your program is seeking a substantial increase, be sure to explain specifically what the substantial increase in funds will be used for. The dollar amount your agency requests should further reflect what it believes to be an appropriate financial contribution by the City of Issaquah based upon the number of Issaquah residents served, the services provided, and expected revenue from other sources.

2021-2022 Human Services Grant Recommendation Summary	
91 applications received	57 applications recommended for funding
\$1.38 mil. In request received	\$500,000 proposed for allocations