



City of Burien, WA  
400 SW 152<sup>nd</sup> Street, Suite 300  
Burien, WA 98166

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#### YEARS COVERED BY THIS APPLICATION PROCESS

Calendar years 2023 and 2024.

#### APPROXIMATE FUNDING AVAILABLE

The City of Burien expects to allocate approximately \$390,000/year in combined General Fund and Community Development Block Grant Human Service funds for 2023-2024.

#### APPLICATION ASSISTANCE

City of Burien staff is available to help with any questions related to the City's process and/or about the content of the application, via phone starting March 17<sup>th</sup> – April 21<sup>st</sup>. Please direct requests to Colleen Brandt-Schluter at [ColleenB@burienwa.gov](mailto:ColleenB@burienwa.gov) or (206) 439 – 3166. Applications must be submitted online via the Share1app website at [www.share1app.org](http://www.share1app.org). **All applications are due by Thursday, April 28 at 4:00 p.m. Late applications and missing required uploads will not be accepted.**

#### FUNDING PRIORITIES AND GOALS (RESULTS AND STRATEGIES)

The City of Burien has adopted the following Results and Strategies as priorities for the 2023-2024 cycle. Funding priority will be given to programs that assist Burien community members to:

- **Have secure, affordable housing.**

*Strategies:*

1. Connect unhoused residents to emergency, short-, and long-term shelter options.
2. Provide rental assistance, housing navigation, case management, and placement services to residents threatened by eviction.
3. Reduce barriers to housing services, for example: flexible application procedures.
4. Provide services to move residents along the continuum from unhoused to temporary to more permanent housing.

- **Be safe from violence and healthy physically, mentally and emotionally.**

*Strategies:*

1. Provide access to high quality, low, or no barrier services that address physical and behavioral health needs with a restorative focus.
2. Provide services and programs that address system, community, and interpersonal violence in all forms; physical, sexual, and emotional.
3. Provide safe spaces for residents experiencing violence including children.
4. Support harm reduction, self-determination, and healthy relationships.
5. Provide access to medical, dental, and/or food access.

- **Have living wage jobs.**

*Strategies:*

1. Offering job training courses and internship opportunities to improve skills in livable wage sectors.
2. Assist people with applying for jobs by offering technology access, literacy support, and/or system navigation.
3. Offer affordable childcare.
4. Provide resources that aid in clearing criminal history and finding living wage jobs.

- **Be ready for school, experience school success, and have positive connection to their community.**

*Strategies:*

1. Provide early childhood education.
2. Provide parent education/support.
3. Address the needs of at-risk youth, especially those who are in foster care, LGBTQ, BIPOC, homeless, chronically out of school, speak a primary language other than English, or whose families face barriers related to their immigration or refugee status.
4. Provide opportunities for youth to participate in groups, activities, paid training programs, and job placement.
5. Support training and livable wages for early childhood education staff.

- **Feel a sense of community and belonging.**

*Strategies:*

1. Provide safe spaces for community to gather and promote belonging.
2. Work with clients and community to determine most helpful community-responsive services.
3. Work with people in their own environments.
4. Provide a mechanism for community feedback.
5. Offer programming that builds inclusion, community connections, and support including belonging events.

### **APPLICATION REVIEW PROCESS**

Applications will be reviewed by the Burien Human Services Commission, a 7-member volunteer board appointed by the City Council. Commission recommendations are expected by September with consideration by City Council planned for October. Final allocation amounts will be approved and adopted as part of the overall City budget. City of Burien staff will notify agencies of final allocations following City Council approval, which is expected by mid-December. Awarded funds will be available January 1, 2023, the start of the fiscal and program year.

In addition to scoring the online application, the Commission and Council have adopted five Results (conditions of well-being for Burien's residents) and Strategies to improve those Results. The Commission will score all applications on overall application quality and how well the services address the Results and Strategies and will then make a funding recommendation to the Burien City Council. Funding recommendations will be based on a combination of score, distribution across Results, and strong consideration of by and for organizations working towards ending violence, persecution, and marginalization. The award amount for individual programs may differ from the amount requested in the application. Funding availability and Council approval may also affect funding awards.

### **ADDITIONAL INFORMATION REQUIRED TO BE UPLOADED FOR BURIEN**

**Applicants must UPLOAD Burien's Supplemental providing no more than one written page that lists the Results your programs/services address, any of the Strategies provided that your program uses to address those Results, and how the agency implements those Strategies.** We recognize programs will almost certainly address more than one Result and Strategy so please include all that apply to your program applications.

To be considered for funding, agencies must:

1. **Upload the Required City Supplemental to Share1App with Burien's section completed. Late or incomplete applications will not be considered for funding.**
2. Be current with Federal and State licensing.
3. Meet minimum insurance requirements.
4. Be willing and able to accept reimbursement for funds.
5. Regularly track and submit required reports regarding services and demographics.

In general, the City of Burien recognizes the need to support agencies that meet basic human service needs and welcomes applications from agencies that provide such services to Burien residents. Those programs best able to demonstrate solid outcomes for participants will be viewed most favorably.