

Non-Discrimination Agreement  
Annual Report  
Population Under 100,000

Washington State Department of Transportation

City of Redmond

(Name of Recipient)

2015

(Reporting Year, i.e.: "2009," " 2010," etc., based on end date of reporting period)

10-1-2014 thru 9-30-2015

(Reporting Period, i.e., March 1, 2009 – February 28, 2010)

As stipulated in this agency's Title VI Program Non-Discrimination Agreement, WSDOT's approval letter to that agreement, and WSDOT's Highways and Local Programs Local Agency Guidelines Manual (Chapter 28), the annual accomplishment and update report for the reporting period reflected above is hereby submitted.

Current Chief Executive Officer:

- Name: John Marchione
- Title: Mayor

Planning or Public Works Director:

- Name: Linda E. DeBoldt
- Title: Public Works Director

Title VI Coordinator:

- Name: Peter Dane
- Title: Planner

SUBMITTED by:



Signature

Peter Dane

Typed/Printed Name

Planner

Title

May 23, 2015

Date

1. Report any changes in the organizational structure since the last reporting period.  
(Example: **New** Title VI Coordinator, **new** planning or public works director, etc).

Title VI Coordinator, Peter Dane

- a. Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.

None during this reporting period.

- b. If no changes have been made, please indicate that accordingly.

No Changes.

2. Using the most current data available (through Census or Washington State Office of Financial Management), describe the demographics within your jurisdiction.

<b>Class</b>	<b>%</b>
White	65.2%
African American	1.7%
Native American	0.45%
Asian	25.4%
Pacific Islander	0.2%
From Other Races	3.2%
From Two or More Races	4.0%
Hispanic or Latino of any Race	7.8%

Source: Census 2010 Summary File 1. Prepared by the U.S. Census Bureau 2011.

- a. Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.

None During This Reporting Period.

- b. How was the information utilized or Title VI provisions and needs applied in each study or activity?

NA

3. List any Public outreach activities during the reporting period such as, public announcements and/or communications for meetings, hearings, project notices. Include the following:

**Redmond City Council meetings:** All City of Redmond construction contracts and consultant agreements are approved @ City of Redmond Council meetings. City of Redmond City Council meetings are open to the public and held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month @ Redmond City Hall.

**City of Redmond web page:** The meeting agendas, notices and minutes are available @ <http://www.redmond.gov/insidecityhall/citycouncil/agenda.asp>.

**Audio tapes:** of the meetings are available @ the City of Redmond Library or @ <http://redmond.gov/aboutredmond/rctv/ondemandindex.asp>.

**Redmond City TV 21 Comcast/Channel 34 Frontier:** All upcoming city council meetings are cable cast live on RCTV. In addition all meetings are replayed during the week at the following times Wednesday 1:00 am & 3 pm, Thursday and Friday 1:00am, Thursday 7:30 pm and Sunday 9:00 pm. The meetings are on demand for 24/7 viewing.

**Items from the Audience:** Anyone can sign up prior to the meeting to speak (3 minute maximum) directly to the Mayor and City Council @ the beginning of each meeting beginning @ 7:30 pm.

**For Assistance at Council, Meetings for The Hearing of Visually Impaired:**  
Please contact the City Clerk's office at (425) 556-2190 one week in advance of the meeting.

**Daily Journal of Commerce:** All City of Redmond construction contracts greater than \$300,000.00 are advertised two consecutive weeks in the Daily Journal of Commerce. Projects less than \$300,000.00 are advertised on the shared electronic small works roster, (ecity.gov.).

**Redmond Public Works Projects Website:** Projects advertised in the Daily Journal of Commerce are also included on Redmond's public works projects page @ <http://redmond.gov/pwbids>

**Builders exchange of Washington:** In addition, access is provided free of charge to prime Bidders, subcontractors, and vendors @ <http://bxwa.com> Bidders may register to receive Automatic email notification of future addenda and be placed on a bidders list.

- a. How were special language needs assessed? List the special language needs assessments conducted.

**For Assistance at Council, Meetings for The Hearing of Visually Impaired:**  
Please contact the City Clerk's office at (425) 556-2190 one week in advance of the meeting.

- b. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: provided materials in other languages, met with local social services agencies, advertised in a minority publication).

**Advertisement included statement** "The City of Redmond in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 200d to 220d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary.....disadvantaged business enterprise will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award."

**For Assistance at Council, Meetings for The Hearing of Visually Impaired:**

Please contact the City Clerk's office at (425) 556-2190 one week in advance of the meeting.

- c. List the special language services provided – note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.

**Special language services:** The City of Redmond has a directory of staff with the ability to speak foreign languages as a resource.

**For Assistance at Council, Meetings for The Hearing of Visually Impaired:**

Please contact the City Clerk's office at (425) 556-2190 one week in advance of the meeting.

- d. List any costs incurred for translations and interpreters for each activity.

None during this reporting period.

4. List all the transportation related contracts (Federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)

- a. Include dollar value of each

SEE ATTACHMENT

- b. Other than advertising in your local legal publication, what outreach was made to DMWBE firms that a contracting opportunity existed within your agency?

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**City of Redmond web page:** The meetings are available on demand for 24/7 viewing at the following link:

<http://redmond.gov/cms/One.aspx?portalId=169&pageId=2377>

- c. Identify the DMWBE contracts that were awarded and their dollar amount.

SEE ATTACHMENT

- d. Is there a Title VI Non-Discrimination statement included in all contracts and public notices?

Yes. All federally funded contracts administered by the City of Redmond contain Title VI provisions (FHWA form 1273) defining Title VI requirements included in the contract documents with a requirement that these provisions be included in all amendments, supplements and lower tier contracts entered into by the contractor. Contract documents also include GSP 01-07.11 language relating to the Requirements for Non-discrimination. Goals are established for the participation of Disadvantaged Business Enterprises, where applicable. All City of Redmond federally funded contracts, contain non-discrimination provisions to ensure and heighten awareness that the City of Redmond will not tolerate discriminatory practices.

- e. How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?

All City of Redmond federally assisted contracts, contain non-discrimination provisions to ensure and heighten awareness that the City of Redmond will not tolerate discriminatory practices. As part of the City of Redmond's outreach efforts to use minority and female contractors, when appropriate, proposals include a Disadvantaged Business Enterprise (DBE) goal. Certified DBE firms can encompass small minority and women-owned firms. As a condition of award, the successful bidder must make good faith efforts to meet this DBE goal. The proposer establishes good faith efforts when it documents that it has obtained enough DBE participation to meet the DBE goal: or documents that it has made adequate efforts to do so although unsuccessful.

5. Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations (i.e., impacts such as displacements, increased noise, bisecting neighborhoods, et al). Note the following:
  - a. How impacts were minimized/mitigated.
  - b. Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.

None during this reporting period

6. If Right of Way has been acquired for a transportation project, please describe:
  - a. Identify the number of minority, low-income, elderly and disabled persons affected.
  - b. The efforts that were made to address Limited English Proficiency issues (including use and cost of translators, outreach efforts for each reported activity).
  - c. Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance, and payments. What actions were taken to resolve those issues?

2 minority and 4 elderly property owners were affected by Right of Way acquisition. Right of Way was acquired in compliance with Federal standards. There were no issues communicating and no concerns raised.

7. List and describe any Title VI related complaints, as a result of transportation activities and projects. Include:
  - a. What was the allegation or concern?
  - b. Procedures used
  - c. Action taken
  - d. Resolution

NONE

FFY 2015 Consultant Contracts (period from 10-1-2014 to 9-30-2015)

Project Name	Consultant Sub-Consultant	Date Executed	Contract Value	Sub-Contract	MWBE Contract Value	Non Discrimination	Washington Certified	Federal Certified
1 Union Hill Road Phase III and SE Redmond Regional Ponds (Supplemental 1)	Reid-Middleton	2/3/2015	\$ 142,772			Y	N	N
	Louis Berger			\$ 33,863.00		Y	N	N
	ESA			\$ 31,098.00		Y	N	N
	GeoEngineers			\$ 29,438.00		Y	N	N
	DKS			\$ 3,024.00		Y	N	N
2 2015 Pavement Repairs	CM Design Group, Inc.	2/20/2015	\$ 82,781		\$82,781	Y	Y	Y
	PACE Consulting Engineers			\$ 8,808.00		Y	N	N
3 148th Ave NE & NE 51st Street Pavement Preservation	David Evans and Associates	6/9/2015	\$ 247,172			Y	N	N
	HWA GeoSciences			\$ 15,246.00		Y	N	N
4 Cleveland Streetscape (Supplemental 7)	KPG, Inc.	6/10/2015	\$ 298,000			Y	N	N
	CH2MHill			\$120,000.00		Y	N	N
	HWA GeoSciences Inc. (sub to CH2MHILL)			\$ 33,100.00		Y	N	N
	Bright Engineering			\$ 10,000.00	\$10,000	Y	Y	Y
5 Redmond Way and Cleveland Street Couplet Conversion (Supplemental 8)	KPG, Inc.	6/16/2015	\$ 1,111,000			Y	N	N
	Bravo Environmental			\$ 16,479.75		Y	N	N
	CH2MHILL			\$155,000.00		Y	N	N
	CivilTech Engineers			\$ 15,000.00	\$15,000	Y	Y	Y
	DKS			\$ 20,000.00		Y	N	N
	GeoDesign			\$ 22,500.00		Y	N	N
	APS (sub to GeoDesign)			\$ 9,253.00		Y	N	N
	GeoEngineers			\$ 11,000.00		Y	N	N
	GPR Contractor (sub to GeoEngineers)			\$ 2,500.00		Y	N	N
	Roland Resources			\$314,000.00		Y	N	N
Valbridge-Allen Bracket Shedd (sub to Roland)			\$ 74,000.00		Y	N	N	
Christopher Eldred, MAI (sub to Roland)			\$ 18,000.00		Y	N	N	
6 2013-2014 Sidewalk Improvement Program (Supplemental 2)	Tetra Tech, Inc.	9/3/2015	\$ 79,966			Y	N	N
	no subs							

FFY 2015 Construction Contracts (period from 10-1-2014 to 9-30-2015)

Project Name	Contractor Subcontractor	Date Executed	Contract Value	Sub-Contract	MWBE Contract Value	Non Discrimination	Washington Certified	Federal Certified
1 Combined TSIP 2014 Projects	Razz Construction	12/9/2014	\$ 538,134.98			Y	N	N
	Apply-A-Line, Inc.			\$ 22,434.00		Y	N	N
	Evergreen Concrete Cutting			\$ 5,130.00		Y	N	N
	Highmark Concrete			\$ 12,511.19		Y	N	N
	Horizontal Technologies			\$ 3,000.00		Y	N	N
	MT Electric, Inc.			\$ 160,000.00		Y	N	N
	Petersen Brothers, Inc.			\$ 14,800.00		Y	N	N
	PLS dba Professional Land Surveyors			\$ 4,545.00		Y	N	N
2 Union Hill Road Phase III and SE Redmond Regional Ponds	Johansen Excavating	2/3/2015	\$ 7,520,537.79			Y	N	N
	ACF West Construction			\$ 108,825.20		Y	N	N
	All City Sawing & Drilling			\$ 1,500.00		Y	N	N
	American Surveying			\$ 46,517.50		Y	N	N
	Apply A Line			\$ 20,645.05		Y	N	N
	Brundage Bone Concrete Pumping			\$ 29,815.00		Y	N	N
	C&P Fencing			\$ 90,488.72		Y	N	N
	Castle Walls			\$ 107,279.65		Y	N	N
	CEMEX Construction Materials (Highmark)			T&M		Y	N	N
	CEMEX Construction Materials (JEI)			\$ 481,910.00		Y	N	N
	Channel Right			\$ 16,325.00		Y	N	N
	Designed Groundwater Services			\$ 125,875.00		Y	N	N
	Doolittle Construction			\$ 125,000.00		Y	N	N
	Ellestad Trucking			\$ 4,522.50		Y	N	N
	Frontline Transfer Services			\$ 675.00		Y	N	N
	GJR Trucking			\$ 2,475.00		Y	N	N
	Highmark Concrete			\$ 508,087.50		Y	N	N
	Holt Services			\$ 24,911.25		Y	N	N
	Lakeridge Paving			T&M		Y	N	N
	Northcreek Environmental			\$ 33,000.00		Y	N	N
	Northwest Concrete Cutting			\$ 57,000.00		Y	N	N
	P R Systems			\$ 13,128.50		Y	N	N
	Pavement Surface Control (Construction Ahead)			\$ 73,587.50	\$ 73,587.50	Y	N	Y
	Penhall Company			\$ 23,821.00		Y	N	N
	Penny Lee Trucking			\$ 130,000.00	\$ 130,000.00	Y	Y	Y
	Purcell Painting & Coating			\$ 10,800.80		Y	N	N
	Ralph's Concrete Pumping			\$ 11,532.55		Y	N	N
	Rebar International			\$ 67,594.00	\$ 67,594.00	Y	Y	Y
	Riverside Sand & Gravel (Louis F. Matheson)			\$ 3,171.25		Y	N	N
	Rock It Trucking			\$ 3,865.00		Y	N	N
	Silverstreak Inc			\$ 27,930.00	\$ 27,930.00	Y	Y	Y
	Springbrook Nursery & Trucking			\$ 8,556.25		Y	N	N
	Sure Would Motors			\$ 5,750.00		Y	N	N
	Terra Dynamics			\$ 294,557.60	\$ 294,557.60	Y	Y	Y
	Transportation Systems			\$ 238,433.00		Y	N	N
	Van Dam Welding			\$ 3,000.00		Y	N	N
3 148th Ave NE Bridge Seismic Retrofit	Razz Construction	4/3/2015	\$ 212,724.77			Y	N	N
	Image Crane Services			\$ 596.78		Y	N	N
	Ralph's Concrete Pumping			\$ 2,660.44		Y	N	N

FFY 2015 Construction Contracts (period from 10-1-2014 to 9-30-2015)

Project Name	Contractor Subcontractor	Date Executed	Contract Value	Sub-Contract	MWBE Contract Value	Non Discrimination	Washington Certified	Federal Certified	
4	2015 Pavement Repairs and Speed Humps	CEMEX Construction Materials Pacific	7/23/2015	\$ 882,006.00			Y	N	N
		CEMEX Construction Materials		\$ 10,432.37			Y	N	N
		DC Transport		\$ 4,117.50			Y	N	N
		Frontline Transfer Service		\$ 3,245.00			Y	N	N
		GJR Trucking		\$ 1,451.25			Y	N	N
		Great Western Transport, Inc		\$ 2,140.00			Y	N	N
		Highline Pavement Maintenance		\$ 2,000.00	\$ 2,000.00		Y	Y	N
		Louis F Matheson (Riverside Sand & Gravel)		\$ 8,596.25			Y	N	N
		National Concrete Cutting, Inc		\$ 4,737.50			Y	N	N
		Northwest Traffic, Inc		\$ 11,734.26	\$ 11,734.26		Y	Y	N
		Penny Lee Trucking		\$ 4,353.75	\$ 4,353.75		Y	Y	Y
		PR Systems		\$ 35,246.79			Y	N	N
		Precision Concrete Cut & Drill		\$ 789.90			Y	N	N
		Rock It Trucking		\$ 3,382.50			Y	N	N
		Service Electric		\$ 29,950.00			Y	N	N
		Springbrook Nursery/Trucking		\$ 23,642.50			Y	N	N
		Sure Would Motors		\$ 4,342.50			Y	N	N
		Wilson Concrete Construction		\$ 44,097.42			Y	N	N
5	2013-2014 Sidewalk Improvement Program	A-1 Landscaping and Construction	9/3/2015	\$ 2,095,907.00			Y	Y	N
		Applied Organics		\$ 20,000.00			Y	N	N
		CAD of Puget Sound		\$ 390.00			Y	N	N
		Fidalgo Paving and Construction		\$ 89,500.00			Y	N	N
		Finishing Edge		\$ 25,800.00			Y	N	N
		Hamd Enterprise		\$ 14,360.00			Y	N	N
		Joshua's Trucking		\$ 697.50			Y	N	N
		M T Electric		\$ 175,000.00			Y	N	N
		Penny Lee Trucking		\$ 3,600.00	\$ 3,600.00		Y	Y	Y
		Petersen Brothers		\$ 22,100.47			Y	N	N
		RAM Surveying		\$ 15,000.00			Y	N	N
		Reece Construction Company		\$ 3,443.50	\$ 3,443.50		Y	N	Y
		Salinas Sawing and Sealing Inc		\$ 1,500.00	\$ 1,500.00		Y	Y	N
		Speer Taps		\$ 3,800.00			Y	N	N
		Stanley Patrick Striping		\$ 14,120.00			Y	N	N
		Versatile Drilling		\$ 136,775.00			Y	N	N

T&M contracts not finalized as of this report date