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# Human Services Funding Collaborative Information Session

Wednesday, September 22, 2021

# Agenda

- ▶ What we fund
- ▶ Minimum requirements
- ▶ Application
- ▶ Data Collection
- ▶ Timelines
- ▶ City contacts

# What We Fund

(and what we don't)

# Funding Areas

- ▶ Basic Needs
- ▶ Supportive Relationships
- ▶ Safety From All Forms of Violence
- ▶ Physical and Behavioral Health and Wellness
- ▶ Education and Job Skills

# What We Don't Fund

- ▶ Religious activities
  - ▶ Faith-based organizations can receive City grants if the money isn't used to fund religious worship, instruction, or proselytization
- ▶ Political activities
- ▶ One time events

# Minimum Requirements

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# What You Need

- ▶ Nonprofit status
- ▶ Business license
- ▶ Insurance
  - ▶ General liability
  - ▶ Professional liability
  - ▶ Automobile
  - ▶ Stop gap/employer's
  - ▶ Worker's compensation
- ▶ Financial review
- ▶ Nondiscrimination policy
- ▶ Internal controls policy
- ▶ Records retention policy
- ▶ Whistleblower policy
- ▶ Conflict of Interest policy
- ▶ Audit committee

# Other Requirements

- ▶ Ability to accept reimbursement for funds quarterly
- ▶ Ability to track and submit required reports online
- ▶ Meeting with city staff
- ▶ Accounting practices
- ▶ City specific requirements



# Resources



# Application Narrative

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# Program Description

- ▶ What is the issue/need you're addressing?
- ▶ What services will you provide?
- ▶ Who will you serve?
- ▶ How will they know about your program?
- ▶ What difference will it make?

# Other Information

- ▶ Accessibility
- ▶ Budget
- ▶ Outcomes
- ▶ Data

Data

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# Application

- ▶ Residents served and projected
- ▶ Specific services to be provided

# Quarterly Reports

- ▶ Specific services per contracts' scope of work
- ▶ Residents served
- ▶ Reimbursement request

# Annual Reports

- ▶ Households and individuals served (unduplicated)
- ▶ Income
- ▶ Age
- ▶ Gender
- ▶ Race/ethnicity
- ▶ Outcomes



# Timeline

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# Timeline

- ▶ Request for proposals (RFP) released early March 2022
- ▶ Applications due 4 weeks later
- ▶ Applications reviewed through the summer
- ▶ Recommendations made to city councils in fall
- ▶ City budgets passed end of November or early December
- ▶ Notification of awardees
- ▶ Contracts begin January 1, 2023

# Whom to Contact

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# East

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# South

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# Questions



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