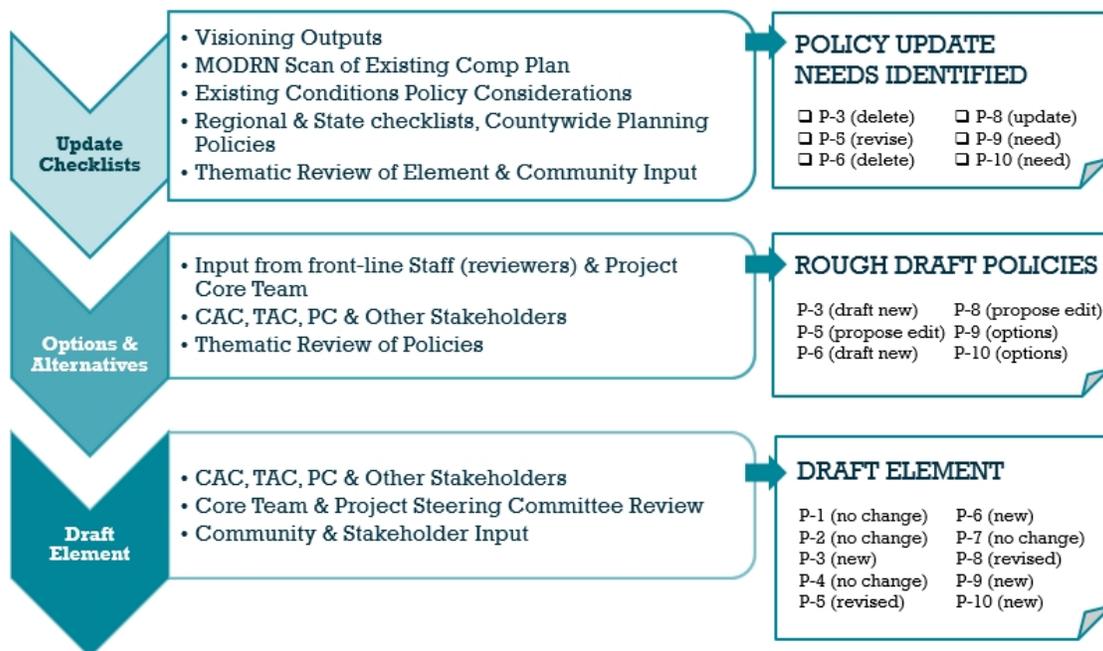


## Element Updates Process

### HOW UPDATES ARE IDENTIFIED

The process for revisions is illustrated in the flow chart below, generally following the process of:

1. Creating checklists for what updates are needed (based on a number of inputs described more fully below),
2. Researching and developing Options and Alternatives
3. Drafting Element language updates.



## Element Update Process Overview

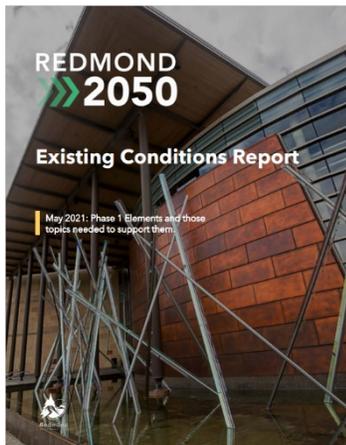
### MODRN SCAN

The first step to identify what needs to be updated and/or added as a part of Redmond 2050 was through what we refer to as our MODRN scan, looking for:

- **Misplaced text** | Items that are not in the correct Element
- **Outdated language and references** | Updating terminology, removing policies that are no longer relevant, etc.
- **Duplicative language** | Items that are substantially the same within that Element or with an item in another Element will be combined/updated
- **Regulatory language** | Removing regulations and specific methodology from the Comprehensive Plan and ensuring they're included in the relevant functional plan, codes, etc.
- **Nonsensical language** | Removing or revising language that is unclear or that could be interpreted in more than one way

Where possible, we are looking to simplify/consolidate, update, and remove items that shouldn't be in the Plan but perhaps in a functional plan or in regulations instead. The goal is to have a much shorter, much easier to use Comprehensive Plan.

### EXISTING CONDITIONS REPORTS



The second input is the Existing Conditions Report. Each topic/section in the report includes a review of the policy considerations that will be discussed during the update and their relationship to the Redmond 2050 Themes of Equity & Inclusion, Sustainability, and Resiliency<sup>1</sup>.

Planning Commission reviewed Existing Conditions reports at their meeting on December 9, 2020, January 13, 2021 and January 27, 2021. After feedback from the Commissioners, community, and City Council, staff prepared and published the final Phase 1 existing conditions report online at <https://www.redmond.gov/1442/Documents>.

---

<sup>1</sup> The Existing Conditions report for Phase 1 also references the Theme of Technology Forward. That theme has been incorporated into the other three themes.

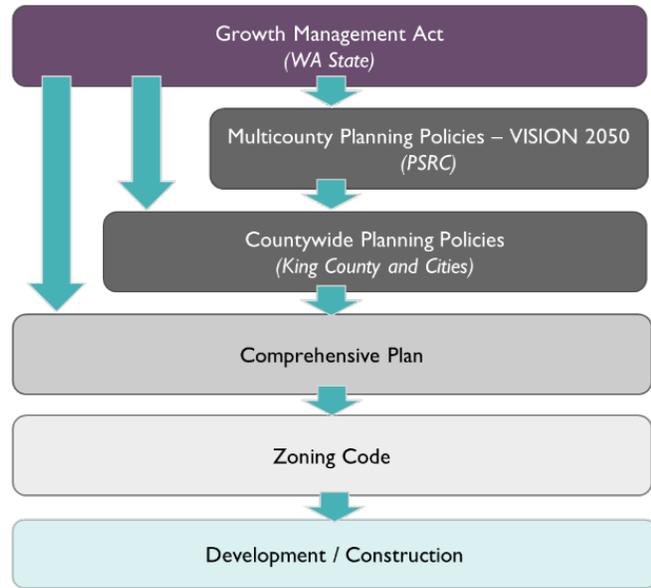
## Element Update Process Overview

### REQUIRED UPDATES

The Growth Management Act (GMA) requires all planning done under the GMA to be consistent both within plan documents and across plan documents. This means that when there are changes to state law or binding regional or countywide policies, the Redmond Comprehensive Plan must be updated for consistency.

Sources for required updates include:

- The Washington State Growth Management Act (GMA) - [Chapter 36.70A RCW](#)
- [Vision 2050](#) (the regional growth management plan, regional growth strategies)
- The King County [Countywide Planning Policies](#)
- Other legislative requirements



The Planning Commission review of required updates:

Topic	PC Meeting Date
Housing	April 14, 2021
Economic Vitality	April 14, 2021
Transportation	July 7, 2021
Urban Centers / Overlake	July 14, 2021
PARCCs Element	TBD (tentatively August 2021)

Documents are posted online at:

- **Planning Commission materials for current calendar year meetings** - <https://www.redmond.gov/1527/PC-Meeting-Materials>
- **Planning Commission materials for prior years** (starting with 2020) - <https://www.redmond.gov/1528/PC-Archive>
- **Redmond 2050 Documents archive** (includes Planning Commission, City Council, and Advisory Committee documents) - <https://www.redmond.gov/1442/Documents>

## Element Update Process Overview

### THEMES CHECKLISTS / “LENSES”

The main themes for the Redmond 2050 update are:



**Equity & Inclusion**



**Sustainability**



**Resiliency**

The first round of thematic review and community input will help to identify policies that need to be updated and/or added as a part of Redmond 2050. The staff review will include reviewing the element and community comments to determine:

- Strengths and deficiencies in regard to advancing the themes; and
- Identifying if there is anything missing, or any changes needed, to support advancing these themes.

Then staff will draft revisions, where the update is clear and simple, or will research options and alternatives where additional policy discussion is needed. Before taking options and alternatives and draft language forward for review, policies will be evaluated based on:

- Whether the option/alternative/draft language advances or hinders the theme, and
- Alignment with the reoccurring community themes and community priorities.

The Planning Commission review of the Redmond 2050 Themes:

PC Meeting	Description
April 14, 2021	Introduction to the Redmond 2050 Themes
April 14, 2021	Review of revised definitions and the new statements of intent and review checklists / “lenses”
TBD	Additional briefings and study sessions will be held as public feedback leads to refinement of the Themes and how they will be implemented

### COMMUNITY INPUT

Comprehensive Plan text and suggested policy ideas that from the community involvement opportunities (held throughout the Redmond 2050 project) will be collected, documented, and responded to in the change matrix for transparency. Ideas that are similar may be combined to streamline review. See the change matrix explanation below for more information about how the matrix is built and will be used.

## Element Update Process Overview

### OTHER UPDATES

Other work being done that may result in items for the update checklist include the visioning outputs, the SEPA consulting team's Best Available Science update, Housing Action Plan implementation items that can be addressed through Redmond 2050, legislative updates being considered, and the Temporary Construction Dewatering project.

### CHANGE MATRIX

**A Change Matrix is being created that identifies what changes are being made as part of Phase 1 to provide maximum transparency and to “show our work”.** The matrix is designed to provide a quick way to review all the changes contemplated, the action proposed, the reasoning for the action, input received and revisions based on that input, and the final adopted language.

The matrix outlines all the policies that might need to be removed, updated, or added and why (regulatory requirement, regional planning alignment, advancing a theme, etc.). Every existing policy, policy requirement, suggested policy, and policy options & alternative will have a row in the matrix and will be evaluated and documented (at a high level) via different columns to show:

- Modern scan results
- Relevant plan(s)
- Visioning relationship
- Redmond 2050 Themes relationship

As we progress through the update process, additional columns to the right will be added that will include:

- Draft 1.0 language proposed,
- Input from staff, stakeholders, and the Planning Commission,
- Draft 2.0 language, and
- Final language revisions for Council Action.

Where analysis in any column identifies that it will be deleted (duplicative), moved/relocated, or combined with another policy to streamline, the change will be noted (with cross-references is applicable) and the following columns are shaded out to indicate no future review/action needed for that line.

---

**Staff Contact:** Beckye Frey, Principal Planner  
[bfrey@Redmond.gov](mailto:bfrey@Redmond.gov)

---