



## City of Redmond: 2020 Interdepartmental Coordination Highlights

Redmond achieves interdepartmental coordination around NPDES stormwater permit implementation in a number of ways. The City's Stormwater Team (cross-departmental) meets every other month to discuss stormwater-related issues and opportunities. This team includes representatives from Public Works, Planning, and, as needed, Fire/Life Safety. Their work is guided by an informal charter (attached at end).

Additional current internal coordination efforts include: (1) working with Human Resources Training Manager to incorporate general field staff IDDE training for new staff and for refresher courses into online training program; (2) "hot topic" trainings for Fire, Police, other Utilities (Water, Wastewater), and Streets Divisions; (3) interdepartmental collaboration on updates to the City's Stormwater Standard Specifications and Details and Wet Weather Plan review; (4) weekly cross-Department engineering meetings; and (5) close coordination with Technology and Information Services Department staff to ensure GIS-based maps are up-to-date and asset management systems support MS4 system inspection and maintenance efforts.

Public Works and Communications staff also coordinate closely during development of all stormwater-related materials both on a project-specific basis and during monthly Public Works Education and Outreach meetings.

See also response to Annual Report Q5 for information on the City's cross-department team established to guide and assist in the development, progress, and influence of the Redmond's stormwater planning program.

Finally, regular coordination between Public Works and the Executive's office ensures that customer service requests that are received at the front desk or Mayor's office are routed to appropriate staff (e.g., Illicit Discharge Detection and Elimination or Private Drainage Inspection personnel) for action.

### City Hall

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## REDMOND STORMWATER TEAM: Purpose and Procedures

**Purpose of the group:** information sharing so that people and workgroups can coordinate with each other to improve Redmond's stormwater management

Also, for select topics which involve most group members, the group may choose to work collectively to address the issues and/or produce a product (for example: the group may decide to use this meeting time to review and write comments to the Draft NPDES permit).

If extensive discussion is needed on a topic that includes only a few members of the group, a subgroup of this team should meet in smaller groups outside of this meeting, and then report back to the whole.

This group fulfills the NPDES permit requirement stating that the City must have a "coordinating mechanisms to eliminate barriers to compliance" with the permit.

### Periodic and invited attendance

When useful we will invite representatives from other City workgroup—PW construction, long range planning, private construction inspectors, etc.

### Time and Schedule

The Team will normally meet on the third Mondays of every other Month in the morning. If a group member deems there is meet during an off month, the facilitator will schedule a meeting. If there are no topic worthy of discussion, we will cancel meetings. If group feels the time should be changed they can request a vote among the members.

### Logistics and Agendas:

N:/STORM TEAM FOLDER (*internal system network folder*), offers a place for agendas, resources and meeting notes (until we are working in SharePoint.)

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