



City Contract Routing Form

City Contract #: 9557

Section 1 – Attach Contract Documents



(multiple files can be uploaded)

Is an insurance certificate attached?

Yes

No/Not applicable

Comments: _____

Section 2 – Fill Out Contract Details

Date: 12/04/2020 Department: Fire Division: Admin Mail Stop: FDADM

Project Administrator Name: Dawn DeLoach Extension: 2244

Project Manager Name (if different than above): Jim Whitney Extension: 2201

Contract Type: Interlocal/Intergovernmental If other, please indicate: _____

Contract Title: Interlocal Agreement for Mobile Integrated Healthcare Services

Contractor/Consultant Business Name: City of Snoqualmie

Contract Description: Provide MIH services for Snoqualmie Fire Department

Project ID #: _____ Budget/Account #: 122.61100.00410.52271

Council Approval Date: 12/01/2020 Council Agenda Memo #: 20-162 RFP/IFB/RFQ #: _____ NIGP #: _____

New Contract

Total Amount: Per schedule

Start Date: Upon execution End Date: 12/31/2025

Renewal Option (Y/N): N If yes, how many? N/A

Amendment/Renewal/Change Order #: _____ Original CC #: _____

New Start Date: _____ New End Date: _____

Current Contract Amount (including all previous amendments/change orders): _____

Amount of this Amendment/Change Order (proposed increase/decrease): _____

New/Cumulative Contract Amount: _____

Section 3 – Route Contract for Signatures and Approvals

Department Director:  Date: 12/4/2020 Comments: _____

TIS Director: _____ Date: _____ Comments: _____

City Attorney:  Date: 12/4/2020 Comments: _____

Risk Manager:  Date: 12/4/2020 Comments: _____

Mayor or Designee:  Date: 12/7/2020 Comments: _____

City Clerk's Office:  Date: 12/7/2020 Comments: Electronic Original - in Hummingbird

Purchasing: no signature required – for copy only

INTERLOCAL AGREEMENT FOR MOBILE INTEGRATED HEALTHCARE SERVICES

This Interlocal Agreement (“Agreement”) is entered into between the City of Redmond, a Washington municipal corporation (“Redmond”), and the City of Snoqualmie, a Washington municipal corporation (“Agency”) for the purposes described below.

RECITALS

A. Mobile Integrated Healthcare (“MIH”) is the provision of healthcare using patient-centered, mobile resources in an out-of-hospital environment. It may include, but is not limited to, services such as providing telephone advice to 9-1-1 callers instead of resource dispatch; providing community paramedicine care, chronic disease management, preventive care or post-discharge follow-up visits; or transport or referral to a broad spectrum of appropriate care, not limited to hospital emergency departments.

B. The purpose of MIH is to provide high quality and cost-effective medical care by coordinating resources among emergency medical care (EMS) providers, hospitals, in-home care, and insurance companies. MIH can also reduce risk and injury to vulnerable populations and reduce the number of 9-1-1 calls, keeping resources available for the greater community.

C. The King County Emergency Medical Services (EMS) Levy for 2020-2025 provides for the distribution of \$4 million annually for MIH services across all EMS providers in King County, using an allocation methodology developed for Basic Life Support (BLS) funding. The EMS providers in King County are encouraged to support a regional approach to MIH in which data collection methods, performance measures, and program reporting are standardized.

D. Redmond is an EMS provider and the provider of Medic One services in Northeast King County. Redmond has developed an MIH Program that fulfills the purposes of the MIH funding in the EMS Levy and is willing to provide MIH services to other agencies in furtherance of a regional approach to MIH. The Agency is a municipal corporation in King County that desires to obtain MIH services from Redmond. Redmond and the Agency have agreed to the terms set forth in this Agreement regarding the provision of MIH services.

AGREEMENT

NOW, THEREFORE, Redmond and the Agency agree as follows:

1. Purpose. The purpose of this Agreement is to provide for the extension of Redmond’s MIH Program to the residents of the Agency, to specify the manner in which the MIH services will be requested by the Agency and provided by Redmond, and to provide for payment to Redmond from the Agency for MIH services as contemplated by the Interlocal Cooperation Act, Chapter 39.34 RCW.

2. Responsibilities of Redmond.

A. Redmond agrees to provide MIH Program services to the residents of the Agency. The Redmond Fire Department will receive referrals of Agency residents from the Agency and from Redmond fire personnel and act to connect individuals referred to the most appropriate healthcare resources, including but not limited to:

- Manager;
- i. The City of Redmond's Aging and Disability Services (ADS) Case Manager;
 - ii. The City of Redmond's Paramedic Navigator;
 - iii. King County Falls Coordinator;
 - iv. Hospice patient assistance;
 - v. King County Public Health;
 - vi. Adult Protective Services;
 - vii. In-home care services (physical therapy/occupational therapy);
 - viii. Transportation Resources;
 - ix. Julota technical services;
 - x. Other resources appropriate to the specific needs of the clients as they present, in order to provide the best and most appropriate healthcare (such as mental health professionals, energy assistance, DSHS, etc.)

B. Redmond agrees to provide appropriate staff with appropriate qualifications and experience to evaluate clients, provide triage assessment of client needs, and provide referral services to referred clients. Redmond will be responsible for conducting appropriate background checks and appropriate training for its personnel to provide the services.

C. Redmond personnel will work alone or in collaboration with Agency personnel to identify client needs, options for necessary services or treatment, overcome obstacles to client obtaining services, and facilitate communication between EMS personnel, medical service providers, service agencies, and other appropriate persons. The Agency program coordinator will be notified by Redmond personnel of any new clients of the Agency that are enrolled in the program for follow up.

D. Redmond agrees to provide and utilize the Julota software program or an equivalent program of Redmond's choosing to track services, manage consents, and share sensitive information between software systems for healthcare, EMS, social services agencies, and other organizations.

E. Redmond personnel providing services to Agency residents under this Agreement shall at all times remain employees of Redmond and nothing in this Agreement shall make any such personnel employees of the Agency. All rights, duties, and obligations of the employer shall remain with Redmond. Redmond shall be solely responsible for the wages, salaries, benefits, working conditions, and supervision of its employees.

F. Redmond shall provide an annual report to the Agency providing statistical information concerning the number of Agency residents served and the nature of the services to which such residents were connected, e.g., medical services, energy assistance, transportation resources, etc.

3. Responsibilities of Agency.

A. The Agency agrees to pay Redmond for the MIH Program services rendered by Redmond personnel at the hourly rates set forth in Exhibit A attached to this Agreement and incorporated herein by this reference. In the event the number of hours to be provided by Redmond personnel for services to Agency residents causes Redmond to incur overtime charges, Redmond shall bill such hours to Agency at the overtime rates.

B. The Agency also agrees to reimburse Redmond for out-of-pocket expenses incurred by Redmond in providing services to Agency residents. Redmond currently contracts with the City of Seattle for the ADS Case Manager. In the event that the number of hours provided by the ADS Case Manager on services to Agency residents causes Redmond to incur overtime charges under Redmond's contract with Seattle, Redmond shall be reimbursed for the overtime rates. The types of reimbursable expenses to be paid include, but are not limited to, those listed on Exhibit A.

C. If Redmond provides MIH Program services to more than one public agency, Redmond shall pro-rate any hours worked, and reimbursable expenses incurred on behalf of such agencies jointly.

D. The hourly rates and reimbursable expenses amounts described on Exhibit A may be increased by Redmond no more frequently than once per year in order to reflect Redmond's increased cost of providing the services, e.g., wage, increases, benefit increases, changes in personnel, increased prices from vendors, etc. Redmond shall notify Agency in writing at least sixty (60) days in advance of any increase in hourly rates or expense amounts.

E. Redmond shall bill the Agency periodically, but no more frequently than once per month. The Agency shall pay all invoices within thirty (30) days of the date of the invoice.

F. The Agency agrees to cooperate with Redmond to facilitate the provision of MIH Program services, including but not limited to making Agency personnel available for consultation and providing reports and other documentation regarding individuals referred to Redmond. All such consultation and reports shall be provided at the sole cost of Agency, without

any deduction from amounts owed by Redmond. The Agency shall be solely responsible for the wages, salaries, benefits, and working conditions, and supervision of its employees.

4. Term – Termination and Extension.

A. This Agreement shall take effect on the date provided in Section 21 and shall continue in effect until the expiration of the current King County EMS Levy on December 31, 2025 unless sooner terminated or extended as provided herein.

B. This Agreement shall be automatically extended if the King County EMS Levy is extended beyond December 31, 2025 and if MIH continues to be funded by the Levy. The extension shall be co-extensive with the period for which the King County EMS Levy is extended, unless either party gives notice at least sixty (60) days prior to December 31, 2025.

C. This Agreement may be terminated by either party by giving sixty (60) days advance written notice prior to December 31 of any calendar year during the initial term of this Agreement or during the term of any extension.

5. Security of Information. Redmond and the Agency shall each be responsible for the security of information maintained by them for the purposes of providing services to Agency residents. To the extent such information is shared between Redmond and Agency, each party shall be responsible for the security of such information within their own organization. Each party shall be independently responsible for HIPAA compliance, if applicable, for any information held by that party.

6. Indemnification.

A. Redmond shall indemnify, defend, and hold harmless the Agency and its officers, agents, and employees, from and against any and all third party claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, caused by or arising out of the negligent acts, errors, or omissions of Redmond, its officers, agents, or employees in providing services under this Agreement.

B. The Agency shall indemnify, defend, and hold harmless Redmond and its officers, agents, and employees, from and against any and all third party claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, caused by or arising out of the negligent acts, errors, or omissions of the Agency, its officers, agents, or employees in performing services under this Agreement.

C. A party's obligation to hold harmless, indemnify, and defend the other party and its officers, agents and employees shall apply only to the extent of the indemnifying party's negligence.

D. Each party waives its immunity under the Industrial Insurance Act, Title 51 RCW, to the extent, but only to the extent, necessary to provide the other party with

indemnification under this Section 6, for injuries to the indemnifying party's employees. This waiver has been mutually negotiated.

E. The indemnity obligations of this Section 6 shall survive expiration or termination of this Agreement for any injury or damage occurring prior to such expiration or termination.

7. Insurance. Each party shall maintain appropriate liability insurance or self-insurance to cover potential liabilities arising from this Agreement.

8. Property. The parties do not anticipate acquiring any joint property for the purposes of providing the services described in this Agreement. Any property acquired by either party to provide services or perform any provision of this Agreement shall remain the property of the acquiring party.

9. Records. Each party shall be responsible for keeping its own records related to this Agreement and the performance of that party's obligations. Each party shall have control over responses to requests under the Public Records Act ("PRA"), Chapter 42.56 RCW, that are directed to the party. The party to whom the request is directed is termed the "primary party," and the other party is termed the "secondary party" for purposes of this section. The primary party shall provide the secondary party notice and an opportunity to informally comment on requests for records that affect the secondary party, unless such notice would slow the primary party's response time or otherwise impede the primary party's ability to provide the fullest assistance to requestors, as required by the PRA. Where there is a disagreement between the parties as to whether records are disclosable, the primary party shall offer third-party notice under RCW 42.56.540 to the secondary party to the extent allowed by law before disclosing records. The parties shall cooperate in supplying records to each other to facilitate responses to public records requests.

10. Independent Contractors. Each party to this Agreement is an independent contractor. Neither party is an agent of the other and neither party shall have the authority to bind the other party or to control the employees, agents, or contractors of the other party. All rights, duties and obligations of a party shall remain with that party at all times. Each party shall be responsible for compliance with all applicable laws, collective bargaining agreements, and civil service rules and regulations with respect to its own employees. Each party agrees that it will not represent itself as the agent or legal representative of the other party for any purpose whatsoever.

11. Administration. This Agreement shall be jointly administered by the Fire Chief of the Agency and the Fire Chief of Redmond.

12. Nondiscrimination. Neither party shall discriminate against any person receiving services under this Agreement on the basis of race, color, creed, religion, age, sex, marital status, sexual orientation, veteran status, disability, or other circumstance prohibited by federal, state, or local law.

13. Notices. All notices required to be given by either party under this Agreement shall be given to the Fire Chief of the party receiving notice at the business address of the Fire Chief listed on the party's website. Notices shall be deemed received upon personal delivery or, if delivered by U.S. Mail, three days after deposit in the mail, postage prepaid, addressed to the receiving Fire Chief.

14. Compliance with Laws. Each party will comply with all applicable laws, rules, and regulations pertaining to them and to the services provided by this Agreement.

15. No Third-Party Rights. This Agreement is intended to be solely between the parties. No part of this Agreement shall be construed to add, supplement, or amend any rights, benefits, or privileges or any third party, including, without limitation, employees of either party.

16. Assignment. Neither party may assign its rights or obligations under this Agreement without the express written consent of the other party.

17. Severability. The provisions of this Agreement are severable. Any term or condition of this Agreement or application thereof deemed illegal, invalid or unenforceable, in whole or in part, shall be severable from the other provisions, and shall not affect the legality, validity, or enforceability of any other provision.

18. Waiver. A failure by either party to insist on strict performance of this Agreement by the other party shall not preclude the first party from subsequent exercise of its right to performance and shall not constitute a waiver of any other right under this Agreement unless expressly so stated.

19. Entire Agreement. This Agreement, together with Exhibit A, constitutes the entire understanding between the parties as to its subject matter and supersedes all prior agreements and understandings regarding that subject matter.

20. Amendments. This Agreement may be amended only by written instrument executed by both parties, provided that Redmond may increase rates and charges as provided in Section 3(C) above without a formal, signed amendment, and such rates and charges shall be amended and in full force sixty (60) days after Redmond provides notice as set forth in said subsection.

21. Effective Date/Filing. This Agreement shall become effective upon signature by both parties. Prior to its entry into force, this Agreement be filed with the King County Department of Records and Elections or, alternatively, shall be listed by subject on each party's website or other electronically retrievable public source in compliance with RCW 39.34.040.

EXECUTED by the parties on the dates hereafter specified.

CITY OF REDMOND

DocuSigned by:

Malisa Files (Mayor Designee)

5D9FC672714C4E4...
Mayor Angela Birney

Date: 12/7/2020

CITY OF SNOQUALMIE



Mayor Mathew R. Larson

Date: August 24, 2020

EXHIBIT A**INITIAL HOURLY RATES AND REIMBURSABLE EXPENSE CHARGES**

Labor Rate	Typical Hourly Rate	Typical Hourly Range (varies with Firefighter/ Paramedic Seniority)
Firefighter Rate	\$76.24	\$72-78/hour
Paramedic Rate	\$87.31	\$83-89/hour
Case Worker Rate	\$62.50	\$62.50/hour

As provided in Section 3.A of the Agreement, overtime rates will apply if any of the above personnel are required to work overtime to provide the services.

As provided in Section 3.B of the Agreement, out-of-pocket expenses will be reimbursed in addition to the above-described hourly rates.

The hourly rates set forth above are subject to increase under Section 3.D of the Agreement.

Certificate Of Completion

Envelope Id: 0ED8034BE30B4F5D8EE9B866CBD73C8A	Status: Completed
Subject: Please DocuSign: Interlocal Agreement for Mobile Integrated Healthcare Services (Snoqualmie Fire)	
Source Envelope:	
Document Pages: 9	Signatures: 6
Certificate Pages: 3	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Dawn DeLoach
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	15670 Ne 85th St
	Redmond, WA 98052
	DDELOACH@REDMOND.GOV
	IP Address: 204.152.61.20

Record Tracking

Status: Original 12/4/2020 1:40:51 PM	Holder: Dawn DeLoach DDELOACH@REDMOND.GOV	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Redmond, WA	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Dawn DeLoach ddeloach@redmond.gov Department Administrative Coordinator City of Redmond Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 204.152.61.20	Sent: 12/4/2020 1:43:58 PM Viewed: 12/4/2020 1:44:06 PM Signed: 12/4/2020 1:46:09 PM

Jim Whitney jwhitney@redmond.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	DocuSigned by: FCF834E8FC5749F...	Sent: 12/4/2020 1:47:30 PM Viewed: 12/4/2020 1:50:50 PM Signed: 12/4/2020 1:51:48 PM
	Signature Adoption: Pre-selected Style Using IP Address: 204.152.61.20	

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jim Haney jhaney@omwlaw.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	DocuSigned by: 85394CE968994B5...	Sent: 12/4/2020 1:51:51 PM Viewed: 12/4/2020 3:03:19 PM Signed: 12/4/2020 3:03:50 PM
	Signature Adoption: Pre-selected Style Using IP Address: 104.42.227.3	

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Malisa Files RiskContracts@redmond.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	DocuSigned by: 581CDD1AF985491...	Sent: 12/4/2020 3:03:54 PM Viewed: 12/4/2020 3:58:04 PM Signed: 12/4/2020 3:59:44 PM
	Signature Adoption: Pre-selected Style Using IP Address: 204.152.61.20	

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Malisa Files (Mayor Designee) MayorContracts@redmond.gov Finance Director city of Redmond Security Level: Email, Account Authentication (None)	 <p>Signature Adoption: Pre-selected Style Using IP Address: 204.152.61.20</p>	<p>Sent: 12/4/2020 3:59:48 PM Viewed: 12/7/2020 9:14:18 AM Signed: 12/7/2020 9:14:29 AM</p>

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Cheryl Xanthos
ClerksContracts@redmond.gov
Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style
Using IP Address: 71.81.166.86

Sent: 12/7/2020 9:14:32 AM
Viewed: 12/7/2020 3:51:03 PM
Signed: 12/7/2020 4:40:15 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Dawn DeLoach
ddeloach@redmond.gov
Department Administrative Coordinator
City of Redmond
Security Level: Email, Account Authentication (None)



Using IP Address: 204.152.61.20

Sent: 12/4/2020 1:46:12 PM
Viewed: 12/4/2020 1:46:34 PM
Completed: 12/4/2020 1:47:29 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Purchasing
purchasing@redmond.gov
My Title
Security Level: Email, Account Authentication (None)



Sent: 12/7/2020 4:40:19 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Mike Bailey
mbailey@snoqualmiewa.gov
Deputy Fire Chief
Security Level: Email, Account Authentication (None)



Sent: 12/7/2020 4:40:20 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/4/2020 1:43:58 PM
Certified Delivered	Security Checked	12/7/2020 3:51:03 PM
Signing Complete	Security Checked	12/7/2020 4:40:15 PM
Completed	Security Checked	12/7/2020 4:40:20 PM

Payment Events	Status	Timestamps
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