



Fire Alarm Operational Permit Application Form

Email: ConfidenceTestReports@redmond.gov



Please provide the information requested in the fields below and obtain signatures for the declarations on page 2. Upload a completed form to The Compliance Engine (<http://www.thecomplianceengine.com>) as part of a report template.

New Systems: Attach to acceptance test documentation

Existing Systems: Attach to annual confidence test report

Change of Building Ownership or Prime Contractor: Attach to either a resubmission of the previous annual confidence test report or a new confidence test report

Update of Service Provider Other than Prime Contractor: This form is not needed; use *Update Central Station Information* template

Permit Fee: \$100, will be added to report submission fee of \$10

Please provide a completed form for each system* in your building/complex. Please provide information for the building where the transmitter is installed unless otherwise directed by a fire code official. If additional buildings are linked to this transmitter, please include each building's address in the *Additional Fire Alarm Control Panels* section on page 2.

*A system is defined as a transmitter for a fire alarm control panel and the associated panels and devices.

Building Information

(To be completed by building ownership/management. Should be location of transmitter unless otherwise specified)

Building Name: _____

Building Address: _____ Redmond, WA

Building Owner/Agent Information (To be completed by building ownership/management)

Name: _____ Company: _____

Emergency Phone: _____ Email Address: _____

Mailing Address: _____

Service Providers (To be completed by prime contractor)

Prime Contractor (Must be UL UUFX-, FM-, or ETL-listed): _____

Prime Contractor Company Listing #: _____

24-Hour Emergency Phone: _____ Email Address: _____

Runner Service: Prime contractor _____ 24-Hour Phone: _____

Maintenance Service: Prime contractor _____ Phone: _____

Testing Company: Prime contractor _____ Phone: _____

Monitoring Company (Must be listed central station): Prime contractor _____

24-Hour Phone #: _____ Email Address: _____

Fire Alarm System Information (To be completed by prime contractor)

Main Fire Alarm Control Panel

Brand: _____ Model: _____

Transmitter Type: Cellular Radio Other (as approved by fire code official)

Code Year Under Which System Was Installed: _____

General System Information (If none, please write "0" in the field)

of notification devices: _____ # of initiating devices: _____

of ancillary devices: _____

Additional Fire Alarm Control Panels/Structures Covered (If applicable)

Please list the addresses of any other fire alarm control panels or buildings that use the transmitter described above.

N/A Address 1: _____

N/A Address 2: _____

N/A Address 3: _____

N/A Address 4: _____

Declaration by Fire Alarm Service Company:

I, _____, declare under penalty of perjury under the laws of the State of Washington and the United States of America that (a) the fire alarm system described in this permit complies with NFPA 72 as installed and we have completed required testing or we have verified that the system is current with confidence testing per NFPA 72 and we are not aware of any compliance issues; (b) all elements of central station service are in place and in compliance with NFPA 72; (c) all testing and service is up-to-date as of the date of my signature; and (d) my company is listed by a national listing company as a provider of central station service.

Signed: _____ Company Name: _____

Place of Signing (City, State): _____ Date: _____

Declaration by Building Owner/Agent:

I, _____, declare under penalty of perjury under the laws of the State of Washington and the United States of America that (a) I am the owner or authorized agent of the owner of the building described in this permit; (b) in the event of an emergency at the building described in this permit, I hereby authorize City of Redmond Fire Department personnel to request a fire alarm technician/runner to respond to the scene, and (c) as the agent of the owner, I am authorized to grant such authorization to the City.

Signed: _____ Company Name: _____

Place of Signing (City, State): _____ Date: _____