



City Contract Routing Form

City Contract #: 9498-1

Section 1 – Attach Contract Documents



(multiple files can be uploaded)

Is an insurance certificate attached?

Yes

No/Not applicable

Comments: _____

Section 2 – Fill Out Contract Details

Date: 10/27/2020 Department: Finance Division: Financial Planning Mail Stop: 3NFN

Project Administrator Name: Marissa Flynn Extension: 2186

Project Manager Name (if different than above): _____ Extension: _____

Contract Type: Grant If other, please indicate: _____

Contract Title: Coronavirus Relief Fund for Local Governments

Contractor/Consultant Business Name: Washington State Department of Commerce

Contract Description: To provide additional funding for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 during 3/1/2020-11/30/2020.

Project ID #: _____ Budget/Account #: See Marissa Flynn

Council Approval Date: 10/20/2020 Council Agenda Memo #: 20-135 RFP/IFB/RFQ #: _____ NIGP #: _____

New Contract

Total Amount: _____

Start Date: _____ End Date: _____

Renewal Option (Y/N): _____ If yes, how many? _____

Amendment/Renewal/Change Order #: 1 Original CC #: 9498

New Start Date: date of execution New End Date: 11/30/2020

Current Contract Amount (including all previous amendments/change orders): 1,975,800

Amount of this Amendment/Change Order (proposed increase/decrease): 987,900

New/Cumulative Contract Amount: 2,963,700

Section 3 – Route Contract for Signatures and Approvals

Department Director:  Date: 10/27/2020 Comments: _____

TIS Director: _____ Date: _____ Comments: _____

City Attorney:  Date: 10/28/2020 Comments: _____

Risk Manager:  Date: 10/28/2020 Comments: _____

Mayor or Designee:  Date: 10/28/2020 Comments: _____

City Clerk's Office:  Date: 10/28/2020 Comments: Electronic Original - in Hummingbird

Purchasing: no signature required – for copy only

**Washington State Department of Commerce
Local Government Division
Community Capital Facilities Unit
Coronavirus Relief Fund for Local Governments**

1. Contractor City of Redmond PO Box 97010 REDMOND, Washington 98073-9710		2. Contractor Doing Business As (optional)	
3. Contractor Representative (only if updated) Marissa Flynn Senior Financial Analyst (425) 556-2186 mflynn@redmond.gov		4. COMMERCE Representative (only if updated) Connie Rivera Project Manager (360) 725-3088 Fax 360-586-5880 connie.rivera@commerce.wa.gov	
5. Original Contract Amount (and any previous amendments) \$1,975,800.00	6. Amendment Amount \$987,900.00	7. New Contract Amount \$2,963,700.00	
8. Amendment Funding Source Federal: X State: Other: N/A:		9. Amendment Start Date Date of Execution	10. Amendment End Date November 30, 2020
11. Federal Funds (as applicable): \$2,963,700.00	Federal Agency: US Dept. of the Treasury	CFDA Number: 21.019	
12. Amendment Purpose: To provide additional funding for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru November 30, 2020. Final invoices must be received by December 15, 2020.			

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract As Amended and attachments and have executed this Contract Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract As Amended are governed by this Contract Amendment and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget & Invoicing, Attachment "C" – A-19 Certification, Attachment "D" – A-19 Activity Report. A copy of this Contract Amendment shall be attached to and made a part of the original Contract between COMMERCE and the Contractor. Any reference in the original Contract to the "Contract" shall mean the "Contract as Amended".

<p>FOR CONTRACTOR</p> <p><small>DocuSigned by:</small> <i>Malisa Files-Director</i> <small>5D93498632F44CA</small></p> <hr/> <p>Malisa Files, Finance Director</p> <p>10/27/2020</p> <hr/> <p>Date</p>	<p>FOR COMMERCE</p> <hr/> <p>Mark K. Barkley, Assistant Director, Local Government Div</p> <hr/> <p>Date</p> <p>APPROVED AS TO FORM ONLY</p> <hr/> <p>Sandra Adix Assistant Attorney General</p> <hr/> <p>3/20/2014 Date</p>
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Amendment

This Contract is **amended** as follows:

Contract amount has been increased by \$987,900.00.

Contract end date has been extended from October 31, 2020 to November 30, 2020.

Final reimbursement request must be received by December 15, 2020.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.

Certificate Of Completion

Envelope Id: A01F442D22204EC3B945737486A2C880	Status: Completed
Subject: Please DocuSign: Amendment-Washington CaresACT Funding City of Redmond	
Source Envelope:	
Document Pages: 3	Signatures: 6
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Haritha Narra
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	15670 Ne 85th St
	Redmond, WA 98052
	hnarra@redmond.gov
	IP Address: 73.254.0.27

Record Tracking

Status: Original 10/27/2020 3:24:46 PM	Holder: Haritha Narra hnarra@redmond.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Redmond, WA	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Haritha Narra hnarra@redmond.gov City of Redmond Security Level: Email, Account Authentication (None)	Completed Using IP Address: 73.254.0.27	Sent: 10/27/2020 3:27:46 PM Viewed: 10/27/2020 3:27:56 PM Signed: 10/27/2020 3:39:44 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Malisa Files-Director mfiles@redmond.gov Finance Director City of Redmond Security Level: Email, Account Authentication (None)	DocuSigned by: <i>Malisa Files-Director</i> 5D93498632E44CA...	Sent: 10/27/2020 3:41:29 PM Viewed: 10/27/2020 4:21:37 PM Signed: 10/27/2020 4:22:03 PM
	Signature Adoption: Pre-selected Style Using IP Address: 204.152.61.20	


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Jim Haney jhaney@omwlaw.com Security Level: Email, Account Authentication (None)	DocuSigned by: <i>Jim Haney</i> 85394CE968994B5...	Sent: 10/27/2020 4:22:05 PM Viewed: 10/28/2020 9:11:28 AM Signed: 10/28/2020 9:12:29 AM
	Signature Adoption: Pre-selected Style Using IP Address: 13.87.207.197	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Malisa Files RiskContracts@redmond.gov Security Level: Email, Account Authentication (None)	DocuSigned by: <i>Malisa Files</i> 581CDD1AF985491...	Sent: 10/28/2020 9:12:32 AM Viewed: 10/28/2020 9:26:00 AM Signed: 10/28/2020 9:26:14 AM
	Signature Adoption: Pre-selected Style Using IP Address: 204.152.61.20	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Malisa Files (Mayor Designee) MayorContracts@redmond.gov Finance Director Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:  5D9FC672714C4E4...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 204.152.61.20</p>	<p>Sent: 10/28/2020 9:26:17 AM Viewed: 10/28/2020 9:49:57 AM Signed: 10/28/2020 9:50:18 AM</p>

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Cheryl Xanthos
 ClerksContracts@redmond.gov
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 E725E689818E4E1...

Signature Adoption: Pre-selected Style
 Using IP Address: 71.81.166.86

Sent: 10/28/2020 9:50:22 AM
 Viewed: 10/28/2020 4:47:52 PM
 Signed: 10/28/2020 5:19:06 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Haritha Narra
 hnarra@redmond.gov
 City of Redmond
 Security Level: Email, Account Authentication (None)

VIEWED

Using IP Address:

Sent: 10/27/2020 3:39:46 PM
 Completed: 10/27/2020 3:41:28 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Purchasing
 purchasing@redmond.gov
 My Title
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 10/28/2020 5:19:09 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	10/27/2020 3:27:46 PM
Certified Delivered	Security Checked	10/28/2020 4:47:52 PM
Signing Complete	Security Checked	10/28/2020 5:19:06 PM
Completed	Security Checked	10/28/2020 5:19:09 PM

Payment Events	Status	Timestamps
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