MEMORANDUM

To: **Planning Commission**

From: Carol Helland, Director
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Date: September 23, 2020

Subject: **2020 Annual Code Cleanup**

PURPOSE

During the third quarter of this year, the Planning Commission will discuss and develop recommendations on the annual series of Redmond Zoning Code (RZC) and Redmond Municipal Code (RMC) amendments. Staff will provide a preliminary briefing regarding the draft proposed amendments and their review process. Staff will also seek Commissioners' questions on the review process and anticipated schedule.

BACKGROUND

The City regularly undertakes a process to update its code for accuracy, clarity, consistency. Beginning in 2020, staff anticipates updating the code on an annual basis. Previous amendments for such purpose were adopted by the City Council as follows:

- November 30, 2019 (Ord. 2978);
- April 27, 2019 (Ord. 2958, 2959, 2960, 2960); and
- October 6, 2015 (Ord. 2803).

As a normal course of business, City staff record code errors, discrepancies, and ambiguities as they are discovered. The staff then propose amendments to the zoning and municipal codes to address these issues. This process also includes identifying potential code updates due to changed conditions, for conformance with new state or federal regulation, and for alignment with emerging technologies or practices.

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The Planning Commission reviews and makes a recommendation to the City Council on the collection of issues and corresponding amendments. The City Council subsequently reviews the collection for concurrence and approval.

The 2020 series of amendments, coming before the Commission for review in October, includes policy-consistent items that clarify and create consistency within the codes as follows:

- Correct typographical errors and accuracy of the code;
- Resolve inadvertent omissions of code;
- Restore references to other sections of the code;
- Add and enhance definitions for alignment and clarity within the code; and
- Update code for conformance with permits, regulations, functional plans, and state laws.