



# City of Redmond City Council

## Finance, Administration and Communications Committee: Committee Workplan – 2021

Quarter	Finance	Administration and Communications	Technology Information Services	Human Resources
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>• Monthly Financial Reports</li> <li>• Quarterly Overtime Report</li> <li>• Revenue Options</li> <li>• Budget Process Review</li> <li>• Real Property Items (as needed)*</li> <li>• Fiscal Policy Review</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Strategic Communications Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Sustainability data dashboard</li> <li>• Cable Franchise Renewals</li> <li>• Cybersecurity Audit read-out</li> </ul>	<ul style="list-style-type: none"> <li>• RPA Transition to Teamster Contract Format Updates*</li> <li>• Pay Plan Changes (as needed)*</li> </ul>
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>• D365 BI Reporting Environment Contract*</li> <li>• Monthly Financial Reports</li> <li>• Quarterly Overtime Report</li> <li>• Budget Process Review</li> <li>• Real Property Items (as needed)*</li> <li>• Local impacts of state fiscal policy decisions in legislative session</li> </ul>	<ul style="list-style-type: none"> <li>• Communications Update</li> <li>• DEI Update</li> <li>• PA Case Management Contract</li> </ul>	<ul style="list-style-type: none"> <li>• Big 4 Update               <ul style="list-style-type: none"> <li>○ Workforce Management</li> <li>○ D365 Financial System</li> <li>○ EnerGov</li> <li>○ Records Management</li> <li>○ Data Dashboard</li> </ul> </li> <li>• Cable Franchise Renewals</li> <li>• City Data Platform Update</li> </ul>	<ul style="list-style-type: none"> <li>• Pay Plan Changes (as needed)*</li> </ul>
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>• Monthly Financial Reports</li> <li>• Deep Dive on Overtime and Quarterly Report</li> <li>• Budget Process Review</li> <li>• Real Property Items (as needed)*</li> </ul>	<ul style="list-style-type: none"> <li>• Communications Update</li> <li>• DEI Update</li> <li>• Environmental Sustainability Update</li> </ul>	<ul style="list-style-type: none"> <li>• Cable Franchise Renewals</li> <li>• City Data Platform and Metrics Update</li> </ul>	<ul style="list-style-type: none"> <li>• Benefits Updates – Prep for Year-End Changes</li> <li>• Benefits Updates – Open enrollment</li> <li>• Pay Plan Changes (as needed)*</li> </ul>
4 <sup>th</sup>	<ul style="list-style-type: none"> <li>• Monthly Financial Reports</li> <li>• Quarterly Overtime Report</li> <li>• Budget Process Review</li> <li>• Real Property Items (as needed)*</li> </ul>	<ul style="list-style-type: none"> <li>• Communications Update</li> <li>• DEI Update</li> <li>• Environmental Sustainability Update</li> </ul>	<ul style="list-style-type: none"> <li>• Big 4 Update               <ul style="list-style-type: none"> <li>○ Workforce Management</li> <li>○ D365 Financial System</li> <li>○ EnerGov</li> <li>○ Records Management</li> <li>○ Data Dashboard</li> </ul> </li> <li>• Cable Franchise Renewals</li> <li>• City Data Platform Update</li> </ul>	<ul style="list-style-type: none"> <li>• Benefits Updates – Final Changes*</li> <li>• Union Contract Approvals – 5 Contracts, Special Meeting for each*</li> <li>• Pay Plan Changes (as needed)*</li> <li>• Pay Plan Changes for 2022*</li> </ul>

\*Indicates an item that council will be voting on that quarter

Approved by Council: March 2, 2021