



City of Redmond: 2019 Interdepartmental Coordination Highlights

Redmond achieves interdepartmental coordination around stormwater permit implementation in a number of ways. The City's Stormwater team (cross-departmental) meets every other month to discuss stormwater-related issues. This team includes representatives from Public Works, Planning, and Fire/Life Safety. Their work is guided by an informal charter (attached). In 2019, the City determined that it would be useful to establish specific Public Works liaisons to Planning (regular and long-range) and Maintenance.

Additional current internal coordination mechanisms include: (1) providing staff trainings (tailored) for key new hires (e.g., plan reviewers, Traffic Operations, Fire & Life Safety) to clarify how their work supports and advances NPDES permit goals; (2) "hot topic" trainings for Fire, Police, other Utilities (Water, Wastewater), and Streets Divisions; (3) interdepartmental collaboration on updates to the City's Stormwater Standard Specifications and Details; (4) weekly cross-Department engineering meetings; and (5) occasional stormwater topic-focused lunch-and-learns.

Public Works and Communications staff also coordinate closely during development of all stormwater-related materials both on a project-specific basis and during monthly Public Works Education and Outreach meetings. Finally, regular coordination between Public Works and the Executive's office ensures that customer service requests that are received at the front desk or Mayor's office are routed to appropriate staff (e.g., Illicit Discharge Detection and Elimination or Private Drainage Inspection personnel) for action.



STORMWATER TEAM: Purpose and Procedures (revised 6.27.2019)

Purpose of the group:

Primarily: information sharing so that people and workgroups can coordinate with each other to improve Redmond's stormwater management

Secondarily: For select topics which involve most group members, the group *can choose* to work collectively to address the issues and/or produce a product (for example: the group may decide to use this meeting time to review and write comments to the Draft NPDES permit).

Alternatively, if extensive discussion is needed on a topic that include only a few members of the group, *the group can decide* that appropriate members of this team should meet in smaller groups outside of this meeting, and then report back to the whole.

This group fulfills the NPDES permit requirement stating that the City must have a "coordinating mechanisms to eliminate barriers to compliance" with the permit.

Team members

Primary member: Peter Holte (facilitator) Emily Flanagan; Scott McQuary; Joe Capis; Anne Dettelbach; Seethu Babu; James Storhow; Ernest C. Fix, Kenneth R. Waldo, Jessica Atkinson; Cindy Wellborn

Optional attendance: Steve Hitch, Andy Rheume, Aaron Moldver

Periodic and invited attendance: when useful we will invite representatives from other City workgroup—PW construction, long range planning, private construction inspectors, etc. This can occur ad-hoc as appropriate, or as regularly schedule event annually or twice a year.

Time and Schedule

The Team will normally meet on the third Mondays of every other Month in the morning. If a group member deems there is meet during an off month, the facilitator will schedule a meeting. If there are no topic worthy of discussion, we will cancel meetings. If group feels the time should be changed they can request a vote among the members.

Logics and Agendas:

[N:/STORM TEAM FOLDER](#), offers a place for agendas, resources and meeting notes (until we are working in SharePoint.)