



**City of Kent
Housing & Human Services
220 4th Ave S
Kent, WA 98032**

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YEARS COVERED BY THIS APPLICATION PROCESS

Calendar years 2021 and 2022. Human Services funding (both City General Fund and Community Development Block Grant) is allocated on a biennial basis and programs funded for 2021 will be renewed for 2022 contingent on continued availability of funding and program performance.

APPROXIMATE FUNDING AVAILABLE

In 2019-2020 Kent allocated approximately \$1,100,000 per year. The City does not anticipate a significant increase in available General Fund dollars for 2021-2022. Please note that you do not need to specify whether you are applying for General Fund or CDBG dollars. All applications are reviewed through the same process and City staff and the Human Services Commission determine the most appropriate funding source.

APPLICATION ASSISTANCE

City of Kent staff is available to help with any questions related to the City's process and/or answer questions you may have about the content of the application. Application assistance will be available until 4 p.m. on April 3, 2020. Please direct requests to Humanservices@kentwa.gov or staff can also be reached by phone at (253) 856-5070.

Technical assistance for those applying to Kent who did **not** receive funding in the last application process is available:

- March 17, 10 AM - Noon
- March 17, 5:30 – 6:30 PM.

Please RSVP to Humanservices@kentwa.gov for the technical assistance sessions, they are not drop-in. If you are unable to attend a session, you may email staff.

FUNDING PRIORITIES AND GOALS

In general, the City of Kent recognizes the need to support agencies that meet basic human service needs and welcomes applications from agencies that provide such services to Kent residents. Those programs best able to demonstrate solid outcomes for participants will be viewed most favorably. More information can be found on the City of Kent Human Services Webpage - <https://www.kentwa.gov/city-hall/human-social-services>

In order to be considered for funding, agencies must meet one of the priority and goal areas:
Priority - A Good Start

Goal 1 – Children are healthy and ready to start school.

Goal 2 - Youth are healthy, successful in school, and have positive attachment to community.

Priority – Healthy Aging

Goal 1 - Older adults thrive in the community as they age.

Priority – Enhanced Individual and Community Well-Being

Goal 1- Community members are safe, welcomed and included in social, civic and economic life.

Goal 2 – Individuals and families have the opportunity to consistently meet their basic needs.

Goal 3 – Residents have opportunities to improve their economic condition, build assets, and improve their long-term security.

Goal 4 – Residents can access culturally relevant resources to achieve quality physical and mental well-being.

Priority – Stable Housing

Goal 1 - Homelessness prevention and housing assistance services are tailored to individual's unique needs and strengths to help them achieve and maintain stable housing.

APPLICATION REVIEW PROCESS

Applications will be reviewed by the Kent Human Services Commission, a volunteer board appointed by the Mayor and approved by the City Council. Commission recommendations are expected by July with consideration by City Council planned for November. Final allocation amounts will be approved and adopted as part of the overall City budget. City of Kent staff will notify agencies of final allocations following City Council approval, which is expected by late November. Awarded funds will be available January 1, 2021, which is the start of the fiscal and program year.

FUNDING CRITERIA

In order to be eligible for City of Kent funding, agencies must be able to:

1. Meet minimum insurance requirements.
2. Be willing and able to accept reimbursement for funds.
3. Regularly track and submit required reports regarding services and demographics.
4. Be current with Federal and State licensing requirements, including current 501(c)3 status.
5. Provide the Agency's non-discrimination policy for employment and program participants.

ADDITIONAL INFORMATION

Late applications will NOT be accepted.