



**City Clerk's Office
18120 68th Ave NE
Kenmore, WA 98028**

Kelly M. Chelin, City Clerk
(425) 398-8900 or kchelin@kenmorewa.gov

YEARS COVERED BY THIS APPLICATION PROCESS

Calendar years 2021 and 2022.

APPROXIMATE FUNDING AVAILABLE

The City of Kenmore is allocating approximately \$175,600 however funding availability may change based on the 2021-2022 budget process with anticipated adoption in late November 2020. Programs funded in 2021 may be renewed in 2022, contingent upon available funds and program performance.

APPLICATION ASSISTANCE

City of Kenmore staff is available to help with any questions related to the City's process and/or answer questions you may have about the content of the application. Please direct requests to Kelly Chelin at kchelin@kenmorewa.gov.

APPLICATION REVIEW PROCESS

Applications will be reviewed by City of Kenmore staff. Staff recommendations are expected by September with consideration by City Council planned for October. Final allocation amounts will be approved and adopted as part of the overall City budget. City of Kenmore staff will notify agencies of final allocations following City Council approval, which is expected in late November 2020.

FUNDING CRITERIA

The Kenmore City Council adopted the following funding criteria.

All applicants must demonstrate the following, or provide thorough explanation as to why not:

- Provides direct services to Kenmore residents; and
- Demonstrates established process for generating alternative sources of funding or services; and
- Does not duplicate service delivery; and
- Charges fees based on ability to pay; and
- Ability to provide annual year-end evaluation of program funded by Kenmore.

In addition to the required components listed above, the following service criteria will be used to evaluate applications, and are in priority order:

1. Provide basic emergency services to City residents;
2. Provide appropriate solutions to an identified need in the area;
3. Promote self-sufficiency and independent living;

4. Provide services which are accessible to the elderly, physically and developmentally disabled, teens, and low-income residents;
5. Provide services benefiting low- and moderate-income residents.

APPLICATION SUBMITTAL INFORMATION

Deadline

All applications are due on April 7, 2020 at 4:30pm, Pacific Time and must be submitted online through www.share1app.org. Late applications will not be accepted.