



Parks & Community Services
130 E Sunset Way
PO Box 1307
Issaquah, WA 98027

Monica Negrila, Human Services Coordinator
(425) 837- 3416 or monican@issaquahwa.gov

YEARS COVERED BY THIS APPLICATION PROCESS

Calendar years 2021 and 2022.

APPROXIMATE FUNDING AVAILABLE

In 2019-2020 the City of Issaquah awarded \$495,000/year in Human Services Grants. A similar funding allocation is assumed for the 2021-2022 funding cycle, with final funding levels being determined during the 2021 City Council budget process later this year.

Programs receiving funding in 2021 may have the award renewed in 2022. However, continuation of funding for 2022 is dependent upon the availability of funds and satisfactory contract performance.

APPLICATION ASSISTANCE

City of Issaquah staff is available to help with any questions related to the City's process and/or answer questions you may have about the content of the application. Please direct requests to Monica Negrila, via email at monican@issaquahwa.gov or by phone, at (425) 837-3416.

New organizations and entities not currently funded through the City of Issaquah are strongly encouraged to contact us prior to submitting grant requests.

APPLICATION REVIEW PROCESS

Applications will be reviewed by the City of Issaquah's Human Services Commission, a 9-member volunteer board appointed by the Mayor and approved by the City Council. Commission recommendations are expected by September with consideration by City Council planned for October. Final allocation amounts will be approved and adopted as part of the overall City budget. City of Issaquah staff will notify agencies of final allocations following City Council approval, which is expected by late November. Awarded funds will be available January 1, 2021, which is the start of the fiscal and program year.

FUNDING CRITERIA

In order to be considered for funding, agencies must:

1. Submit a complete application.
2. Be a 501(c)3 organization.
3. Meet the City's insurance and business licensing requirements (please see minimum requirements document or contact city staff for information).
4. Be willing and able to accept reimbursement for funds on a quarterly basis.
5. Regularly track and submit required reports regarding services and demographics.

6. Serve City of Issaquah residents

Funding requests less than \$4,000 per program will not be considered by the Human Services Commission. Organizations that are planning requests at or below this amount are strongly encouraged to contact City staff before deciding whether to apply to the City.

FUNDING PRIORITIES AND GOALS

The City of Issaquah recognizes the need to support agencies that meet basic human service needs and welcomes applications from agencies that provide such services to Issaquah residents. The Commission will use the Human Services Grants Vision Statement and the Human Services Element of the City of Issaquah Comprehensive Plan to guide its funding decisions.

VISION: The Issaquah Human Services Grants process values equity and inclusion, promotes economic stability, addresses underserved needs, and demonstrates impact in order to better support a sustainable and healthy community for all.

Several health and human services needs were identified within Issaquah. The following service categories (and example services) will be used by the Human Services Commission to help focus and target funding in 2021 and 2022, however, the Commission welcomes other creative projects that help the Issaquah residents and the local community advance human services needs.

Housing Stability

- Homelessness prevention and diversion
- Supportive housing services
- Housing navigation & case management
- Homeless housing and shelter services
- Legal assistance and advocacy

Behavioral, Medical and Dental Health

- Behavioral Health treatment and prevention
- Affordable medical and dental care

Employment & Economic Stability

- Education and training
- Vocational and employment counseling

Service/System Navigation

- Language and cultural access
- Transportation assistance

SCORING CRITERIA

Applications will be scored based on five criteria: Demonstration of Need (service and financial), Level & Quality of Service, Accessibility, and Partnerships.

APPLICATION SUBMITTAL INFORMATION

Deadline

All applications are due on Tuesday, 4/07/20 by 4:30 PM, Pacific Time and must be submitted online through www.share1app.org. Late applications will not be accepted.

ADDITIONAL GUIDANCE

Funding requests should be reasonable, but all applicants are encouraged to request what they realistically need, not just an amount tied to what they have previously received. If your program is seeking a substantial increase, be sure to explain specifically what the substantial increase in funds will be used for. The dollar amount your agency requests should further reflect what it believes to be an appropriate financial contribution by the City of Issaquah based upon the number of Issaquah residents served, the services provided, and expected revenue from other sources.

If your program is showing a deficit or surplus relative to revenue and expenses, please be sure to explain this in your application. Demonstration of financial need is part of the Human Services Commission's funding criteria.

***** Please note that we are NOT accepting applications for street outreach services through the Share1Ap granting system. The City of Issaquah will issue a SEPARATE Request for Proposals (RFP) for local outreach services for individuals experiencing homelessness. The RFP for Issaquah Outreach Services opens on March 16, 2020 and closes on April 30th, 2020. Please contact city staff for additional information.**

***** The City of Issaquah will also issue SEPARATE Grassroots Grants that support small community-based and culture-based organizations who may be under-represented and may not have the infrastructure in place to apply for and manage the full range of current grant requirements. We understand however, that many of these organizations can more effectively reach and address the needs of the diverse populations represented in our community. Therefore, the Grassroots Grants will include a modified application process, technical assistance during the grant cycle and training to help create the infrastructure, capacity, and tracking mechanisms needed to succeed in the traditional granting system. Applications for the Grassroots Grants open on March 16, 2020 and close on April 30th, 2020. Up to four (4) grants will be awarded for the 2021-2022 funding cycle. Please contact city staff for additional information.**