



**City of Burien, WA**  
**400 SW 152<sup>nd</sup> Street, Suite 300**  
**Burien, WA 98166**

Colleen Brandt-Schluter, Human Services Manager  
(206) 439 – 3166 or [ColleenB@burienwa.gov](mailto:ColleenB@burienwa.gov)

#### **YEARS COVERED BY THIS APPLICATION PROCESS**

Calendar years 2021 and 2022.

#### **APPROXIMATE FUNDING AVAILABLE**

The City of Burien expects to allocate approximately \$390,000/year in combined General Fund and Community Development Block Grant Human Service funds for 2021-2022.

#### **APPLICATION ASSISTANCE**

City of Burien staff is available to help with any questions related to the City's process and/or answer questions you may have about the content of the application. In addition to phone calls, office hours for in-person assistance are available every Thursday and Friday from 10 a.m. – 11 a.m. starting March 12<sup>th</sup> – April 3<sup>rd</sup>. Please direct requests to Colleen Brandt-Schluter at [ColleenB@burienwa.gov](mailto:ColleenB@burienwa.gov) or (206) 439 – 3166. Applications must be submitted online via the Share1app website at [www.share1app.org](http://www.share1app.org). **All applications are due by Tuesday, April 7 at 4:30 p.m. Late applications and uploads will not be accepted.**

[Learn more about the City of Burien Human Services Fund.](#)

#### **FUNDING PRIORITIES AND GOALS (RESULTS AND STRATEGIES)**

The City of Burien has adopted the following Results and Strategies as priorities for the 2021-2022 cycle. Funding priority will be given to programs that assist Burien community members to:

- Have secure, affordable housing.  
*Strategies:*
  1. Educate and connect residents to resources.
  2. Decrease evictions.
  3. Provide coordinated programs and services to reduce/prevent homelessness.
- Be safe from violence within their families and communities.  
*Strategies:*
  1. Provide high quality services that address domestic violence, sexual assault, and community safety.
  2. Provide places to which residents at immediate risk can go.
  3. Educate individuals and families about risk avoidance.
- Be healthy, physically and mentally.  
*Strategies:*
  1. Provide access to healthy, nutritious, culturally relevant food.
  2. Provide access to high quality local services that address physical and mental health needs.
  3. Support healthy lifestyle choices and reduction of risky behaviors.

- Have living wage jobs.

*Strategies:*

1. Provide education on financial literacy.
2. Provide job counseling, training, and job finding services.
3. Provide opportunities to improve employment situation.

- Have early childhood education and youth success.

*Strategies:*

1. Provide accessible, culturally relevant, high quality early childhood and school age programs.
2. Reduce barriers to increase successful school achievement and graduation.
3. Provide afterschool or extracurricular activities to increase stability.

### **APPLICATION REVIEW PROCESS**

Applications will be reviewed by the Burien Human Services Commission, a 7-member volunteer board appointed by the City Council. Commission recommendations are expected by September with consideration by City Council planned for October. Final allocation amounts will be approved and adopted as part of the overall City budget. City of Burien staff will notify agencies of final allocations following City Council approval, which is expected by mid-December. Awarded funds will be available January 1, 2021, which is the start of the fiscal and program year.

### **ADDITIONAL INFORMATION REQUIRED TO BE UPLOADED FOR BURIEN**

In addition to scoring the on-line application, the Burien Human Services Commission and Council have adopted five Results for Burien (conditions of well-being for the City's residents) and Strategies to improve those Results. Program Applications will be scored on how well they address these Results and Strategies. **Applicants to the City of Burien must UPLOAD no more than one written page that identifies the Results their programs/services address, the strategies they will use to address those Results, and how the agency will implement those strategies. We recognize programs may address more than one Result and strategy so please include all that apply to your program applications.**

Funding recommendations will be made based on how well an agency application meets these Results and Strategies, funding availability, and the approval of the Burien City Council. The Commission reserves the right to recommend awards based on a combination of score, priority area distribution and diversity of populations served. The award amount for individual programs may differ from the amount requested in the application.

In order to be considered for funding, agencies must:

1. Be current with Federal and State licensing.
2. Meet minimum insurance requirements.
3. Be willing and able to accept reimbursement for funds.
4. Regularly track and submit required reports regarding services and demographics.

In general, the City of Burien recognizes the need to support agencies that meet basic human service needs and welcomes applications from agencies that provide such services to Burien residents. Those programs best able to demonstrate solid outcomes for participants will be viewed most favorably.