

DEPARTMENT OF
ECOLOGY
State of Washington

AMENDMENT NO. 1

TO

CONTRACT NO. C1800026

BETWEEN THE

STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

AND

CITY OF REDMOND

PROJECT TITLE: Local Source Control Partnership

PURPOSE: To amend the Agreement between the state of Washington, Department of Ecology, hereinafter referred to as "ECOLOGY," and the City of Redmond, hereinafter referred to as "CONTRACTOR."

WHEREAS, the CONTRACTOR's costs for salaries and benefits has changed, due to updates to staff salary and benefit rates.

IT IS MUTUALLY AGREED the Agreement is amended as follows:

1) Appendix B Invoice & Budget Detail is amended as follows:

The total compensation is increased by \$10,482.62, from \$180,000.00 to \$190,482.62.

In the budget table shown in Appendix B, the column titled "Budget 2017-19" is deleted in its entirety and replaced with a new column titled "Amendment No. 01 Budget" per the table below:

	<u>Budget 2017-19</u>	<u>Amendment No. 01 Budget</u>
Salaries	\$125,184.00	\$134,849.53
Benefits	43,766.00	\$44,192.14
Subcontracts	\$0.00	\$0.00
Goods & Services	\$7,550.00	\$7,550.00
Equipment	\$0.00	\$390.95
Travel / Training	\$3500.00	\$3,500.00
Subtotal Direct Costs	\$180,000.00	\$190,482.62
Indirect Costs (@ Rate 0%)	\$0.00	\$0.00

Total Costs	\$180,000.00	\$190,482.62
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All other terms and conditions of the original Agreement including any other amendments remain in full force and effect, except as expressly provided by this Amendment.

This Amendment is signed by persons who represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

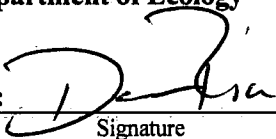
This Amendment is effective on the signature date of Ecology.

IN WITNESS WHEREOF, the parties below, having read this Amendment in its entirety, including any attachments, do agree in each and every particular as indicated by their below signatures.

State of Washington
Department of Ecology

City of Redmond

By:

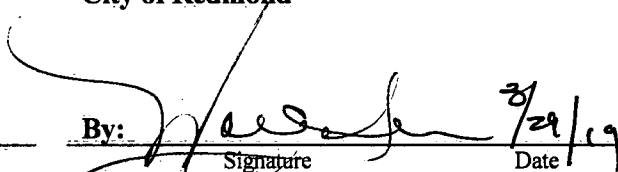


Signature

4/10/19

Date

By:



Signature

3/29/19

Date

Darin Rice

Print Name:

M. FILES

HWTR Program Manager

Title:

FINANCE DIRECTOR

Approved as to form only.
Assistant Attorney General

CITY CONTRACT ROUTING & APPROVAL

Instructions on Back

Project Title: DOE, Amend #1 to contract # C1800026

Project No: NAME: LOCAL SOURCE CONTROL PARTNERSHIP

Type of Service: Grant

Provider of Service: Dept of Ecology

Source of Funding: DOE grant funds

Original Contract/Agreement Amount: \$180,000 Estimated Start Date: 3/15/19

Current Contract/Agreement Amount (includes previous supplements, if any): \$180,000

Proposed Increase: \$10,482.62 Council Approval Date: _____

New Contract Total: \$190,482.62 Estimated Completion Date: 12/31/2020

Project Administrator: Tally Young Ext: 2888

Return contract to: Tess S. Mailstop: 2NPW Ext: 2873

Supervisor/Manager Signature [Signature] Date 3/11/19

Department Head/Designee Signature [Signature] Date 3/11/19

Remarks: Increase in compensation of grant funds to cover salaries and benefits in this Amendment No. 1 to Redmond's Local Source Control Partnership.

ROUTING PROCESS: (3 copies)

To: City Clerk (for routing and signatures) [Signature] Date 3/21/19

Risk Manager _____ Date 3/21/19
(Signature or initials)

City Attorney _____ Date 3/26/19
(Signature or initials)

Mayor _____ Date 3/21/19
(Signature or initials)

City Clerk _____ Date 4/3/19
(Signature or initials)

Note: Please return the fully executed routing sheet, contracts and agreements to the Originating Division for distribution except for one original retained by the City Clerk.

FINANCE USE ONLY: Dynamics (PA) Number _____ City Contract Number 8546-1

Contract Routing & Approval Form – Instructions for Public Works Department

1. Start with three (3) original copies of the Construction Contract or Consultant Agreement. All documents must be signed by the construction company or consultant firm before routing for City signatures.
2. Originating Department: Complete this form through the “Remarks” section, including Division Head (or designee) signature. Incomplete forms will be returned to the originating division.
 - Type of Service: Typically “Construction Services” or “Consultant Services”
 - Provider of Service: Name of Contractor or Consultant
 - Source of Funding: Funding source or sources (e.g., Transportation CIP)
 - Original Contract/Agreement Amount: Total dollar amount (including all applicable taxes) of original Contract/Agreement
 - Estimated Start Date: Contract/Agreement start date
 - Current Contract/Agreement Amount: Total of Original Contract Amount, plus increases from all previous supplements. If this is the original contract, enter the same number as above.
 - Proposed Increase: For current supplement only. If this is the original contract, enter N/A.
 - New Contract Total: Current Contract/Agreement Amount from above plus Proposed Increase.
 - Council Approval Date: If applicable, otherwise N/A. Date needed if:
 - Consultant agreement/addendum exceeds \$25,000 for one year
 - Construction contract exceeds \$30,000 for single craft or \$50,000 for multiple crafts
 - Estimated Completion Date: For consultant agreements, this is the contract expiration date. For construction contracts, add one year to the estimated construction completion date.
 - Project Administrator: Enter Project Manager.
 - Remarks section:
 - Include any pertinent notes
 - For supplements, include the original contract number and any previous supplement numbers.
 - For supplements, also indicate the percentage increase or decrease
3. Flag all contract signature pages.
4. Securely fasten any explanatory memorandums or material in the front of the document.
5. Each Construction Contract copy must have an insurance certificate and performance bond (as required) securely fastened to the contract unless other arrangements have been made with the Risk Manager.
6. With this form on top, give all three copies to the Division Head/Supervisor for review and signature. Then deliver to Department Head for approval. Once approved, the contract/agreement goes to the City Clerk’s office for routing to the Risk Manager, City Attorney, and Mayor for approval. Once all approvals have been obtained, the City Clerk will assign a contract number and contact the person listed in the “Return contract to” field.
7. Standard turnaround time for contract routing is ten (10) days. Every effort will be made to expedite routing if the contract routing form is marked as “Urgent” in the “Remarks” section.
8. Distribution of fully executed contracts and agreements is as follows:
 - One (1) filed with City Clerk
 - One (1) to contractor or consultant
 - One (1) retained by department

Construction Contracts: Scan completed Contract Routing Form and fully executed signature pages and replace blank pages in electronic file on server. Notify Capital and Grant Analyst that contract has been fully executed and provide link to file.

Consultant Agreements: Provide a copy of the routing form and agreement to the Department Administrative Coordinator.