

The FIRST AMENDMENT to AGREEMENT GCB2519 entered into between the Washington State Department of Transportation (hereinafter referred to as "WSDOT"), and City of Redmond (hereinafter referred to as "CONTRACTOR"), and/or individually referred to as the "PARTY" and collectively referred to as the "PARTIES,"

**RECITALS**

WHEREAS, both PARTIES agree to amend AGREEMENT GCB2519 to update the Scope of Work and to extend the Project Completion Date. Project Amount of \$540,000 remains the same.

NOW THEREFORE, the following AMENDMENTS are hereby incorporated into AGREEMENT GCB2519:

**AGREEMENT**

1. Amend Caption heading 'COMPLETION DATE' on the first page of the AGREEMENT to read as follows:

<p><b>Completion Date</b></p> <p><b>December 31, 2019</b></p>
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2. Amend the scope set forth in Exhibit I, Funding by Project to read as follows:

**City of Redmond TDM Program Strategy Plan  
2014 CMAQ GTEC TDM EXPANSION**

**Introduction**

The following scope of work will supplement and enhance the City of Redmond's current Transportation Demand Management program. The activities outlined below will proactively reduce single-occupancy vehicle trips, increase use of healthy transportation modes and reduce greenhouse gas emissions. This program strategy will encourage and celebrate the use of transit, vanpooling, carpooling, biking, and/or walking for all trips. The strategy will target residents, employees, students and employers that are willing and able to use an alternative to driving alone. This project intends to reduce both commute and non-commute trips. Program messaging to target audiences will be conducted under the Go Redmond brand.

**GRTMA – Marketing and Outreach  
(Greater Redmond Transportation Management Association)**

<b>Concept</b>	Partner with the GRTMA, whose membership accounts for 2/3 of all CTR affected employers in the City of Redmond, to increase marketing, communication, networking and coordination around travel options in Redmond and the region.
<b>Deliverables</b>	<ul style="list-style-type: none"> <li>• Recruit and hire a new Marketing and Outreach Manager</li> <li>• Identify and develop marketing strategies that engage membership and increase NDAT (non-drive alone travel)</li> <li>• Create clever and engaging alternative transportation messaging to membership through social media, graphic design, website, creative writing, print and electronic advertising, etc.</li> <li>• Network and coordinate efforts with local and regional partners</li> <li>• A mutually agreeable performance measurement plan</li> <li>• Final performance report with lessons learned</li> </ul>
<b>Growth Center</b>	<ul style="list-style-type: none"> <li>• Downtown Redmond and Overlake</li> </ul>
<b>TDM Project Location</b>	<ul style="list-style-type: none"> <li>• Citywide</li> </ul>
<b>Timeline</b>	<ul style="list-style-type: none"> <li>• January 1, 2017 through December 2019</li> </ul>

**TDM for Diverse Communities Component**

<p><b>Concept</b></p>	<p>This program would be a continuation of the work done from 2016-2017 to support City of Redmond's efforts to engage seniors, people with disabilities, low income households, immigrants and refugees, and veterans by partnering with Hopelink. The goal will be to enable improved mobility for these populations by encouraging use of lower-cost alternatives to driving alone. This approach will leverage existing outreach efforts at specific facilities, including the Redmond Senior Center, Redmond Library, and low income housing properties, with a planned expansion to the rest of the Regional Growth Centers.</p>
<p><b>Deliverables</b></p>	<p>The following are strategies that will be used as part of the diverse communities program:</p> <ul style="list-style-type: none"> <li>• Travel options training for Redmond residents and/or users of facilities in urban centers such as the Redmond Senior Center. Travel training provides education and resources on public transit and other transportation options.</li> <li>• Coordinating with the Redmond LOOP to provide outreach education to facilities along the route.</li> <li>• Assistance for individuals who are eligible for ORCA RRFP or ORCA LIFT cards to ensure that they are enrolled and able to use these products.</li> <li>• Incentives including transit fare and pedestrian/bicycle visibility items for individuals who work with Hopelink staff to participate in surveys and to create individualized transportation/mobility plans that include non-SOV options.</li> <li>• Ensure diverse communities are participating in other GoRedmond.com incentives.</li> <li>• A mutually agreeable performance measurement plan.</li> <li>• Continuation of a community mobility report documenting feedback and lessons learned.</li> </ul>
<p><b>Growth Center</b></p>	<ul style="list-style-type: none"> <li>• Downtown Redmond and Overlake</li> </ul>
<p><b>TDM Project Location</b></p>	<ul style="list-style-type: none"> <li>• Citywide</li> </ul>
<p><b>Timeline</b></p>	<ul style="list-style-type: none"> <li>• July 1, 2017 through December 31, 2019</li> </ul>

## Construction Mitigation

<b>Concept</b>	With the construction of East Link Light Rail coupled with intense private and public construction development in Redmond, TDM construction mitigation efforts are essential. This portion of the grant would fund efforts to increase alternative transportation mitigating the impacts of construction including park and ride closures related to light rail construction as well as private and public construction in Redmond.
	The following are strategies that could be used as part of the construction mitigation program:
<b>Deliverables</b>	<ul style="list-style-type: none"> <li>• Eligible incentives for promotions that encourage non-drive alone trips</li> <li>• Vanpool subsidies and ride matching</li> <li>• ORCA cards</li> <li>• First/last mile efforts</li> <li>• Neighborhood shuttle such as The Loop in Downtown Redmond</li> <li>• New and alternative transportation products, ie. TripPool</li> <li>• Residential ORCA Passport</li> <li>• Transportation events</li> <li>• Wayfinding and other signage</li> <li>• Neighborhood and other maps</li> <li>• Options for carpool, vanpool and transit parking</li> <li>• Staff hours, Street Teams</li> <li>• Marketing and graphic design</li> <li>• Safety resources to support bike, walk, bus</li> <li>• Other resources, staffing and efforts that help to mitigate trip-related construction impacts</li> <li>• A mutually agreeable performance measurement plan</li> </ul>
<b>Growth Center</b>	<ul style="list-style-type: none"> <li>• Downtown Redmond and Overlake</li> </ul>
<b>TDM Project Location</b>	<ul style="list-style-type: none"> <li>• Citywide</li> </ul>
<b>Timeline</b>	<ul style="list-style-type: none"> <li>• January 1, 2017 through December 31, 2019</li> </ul>

**Bicycle/Pedestrian/Safety Program**

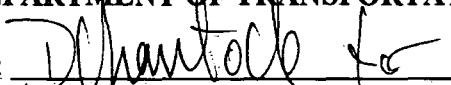
<p><b>Concept</b></p>	<p>Inspire, promote, educate and reward Redmond’s increased population (residential and employment) on the benefits of biking and walking as a preferred method of transportation to reduce traffic, improve air quality, manage increased population and strengthen Redmond’s biking and walking culture.</p> <p><u>Target Audiences:</u></p> <ul style="list-style-type: none"> <li>• Redmond small and large businesses</li> <li>• Redmond residents, employees, and commuters</li> <li>• Redmond students from elementary through college level</li> </ul>
<p><b>Deliverables</b></p>	<p>The following are strategies as part of the bicycle/pedestrian program:</p> <ul style="list-style-type: none"> <li>• Staff hours including salary and eligible benefits related to direct work on bicycle/pedestrian programs.</li> <li>• Small capital items, such as but not limited to, bike racks, lockers, cages, bike/pedestrian signage, loaner bikes, etc.</li> <li>• Supplies and resources that encourage biking and walking, such as but not limited to, safety flashers, reusable shopping bags, reflective clothing, shopping carts, etc.</li> <li>• Marketing and educational materials that encourage bicycling and walking, such as but not limited to, graphic design, printing, banners, signage, website related costs, etc.</li> <li>• Events and classes that train educate and encourage biking and walking. Expenses such as, but not limited to, speaker fees, materials, marketing, supplies, room and/or equipment rental, etc.</li> <li>• Promotions and incentives that encourage biking and walking rather than driving.</li> <li>• Expenses related to Redmond’s SchoolPool program for students of LWSD during Bike-to-School and Walk-to-School months.</li> <li>• Expenses related to Redmond’s annual Bike Bash event which encourages, educates and celebrates the community around biking as an alternative to driving.</li> <li>• A mutually agreeable performance measurement plan.</li> <li>• Final performance report with lessons learned.</li> </ul>
<p><b>Growth Center</b></p>	<ul style="list-style-type: none"> <li>• Downtown Redmond and Overlake</li> </ul>
<p><b>TDM Project Location</b></p>	<ul style="list-style-type: none"> <li>• Downtown Redmond and Overlake</li> </ul>
<p><b>Timeline</b></p>	<ul style="list-style-type: none"> <li>• January 1, 2019 through December 2019</li> </ul>

3. A copy of this AMENDMENT to the AGREEMENT shall be attached to and made a part of the original AGREEMENT. Any references to the "AGREEMENT" shall mean "AGREEMENT as amended."

4. All other terms and conditions of the original AGREEMENT not hereby amended shall remain in full force and effect. This document may be simultaneously executed in several counterparts, each of which shall be deemed original having identical legal effect.

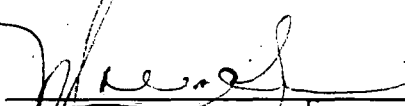
IN WITNESS WHEREOF, the PARTIES hereto have executed this AMENDMENT the day and year last written below.

**WASHINGTON STATE  
DEPARTMENT OF TRANSPORTATION**

By:   
Brian Lagerberg, Director  
Public Transportation Division

Date: 12/3/18

**CONTRACTOR**

By:   
Authorized Representative  
Title: FINANCE DIRECTOR

Print Name: MAUSA FILES

Date: 11/21/18

# City Agreement Routing Form

The Project Administrator should complete the top section of this form, once Department Head/Designee signature has been obtained, attach the specified number of agreement originals to this form (have the contractor/supplier sign all original copies before routing) and forward the documents to the City Clerk for internal city routing. The City Clerk will route the agreement to the Risk Manager for approval of insurance and indemnification requirements, to the City Attorney for approval as to legal form and to the Mayor for signature. The City Clerk will then attest/authenticate the Mayor's signature and will forward this form and remaining agreement(s) to Project Administrator.

Project Title: AMENDMENT - 2014 CMAQ STEC TDM EXPANSION

Type of Service: GRANT TO FUND TDM PROGRAM - AMEND COMPLETION DATE

Supplier/Contractor Name: WASHINGTON STATE DEPARTMENT OF TRANSPORTATION

Contract/Agreement Amount, Original: \$540,000 Amended Amount: NO ADDITIONAL FUNDS

Council Approval Date: 3/7/17 Nature of Funding: 118 FUND

Project Administrator: Jill Smith MailStop: 4514 Phone: x 2448

Anticipated Agreement Start Date: 1-1-17 Estimated Completion Date: 12-31-19

Does this contract contain the purchase of technology related items/services?  YES  NO  
 If Yes, route to: I.S. Manager (3SFN)

I.S. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Will federal funds be used to pay for all or part of contract?  YES  NO  
 If Yes, check for debarment at [www.sam.gov](http://www.sam.gov)  
 (print results and keep a copy in project file)

Department Head/ Designee Signature: Chris Vandenberg Date: 11/14/18

Comments: \* AMENDS ORIGINAL CONTRACT GCB2519 #8408 COMPLETION DATE TO Dec 31, 2019.

Account Numbers/ Distribution: Revenue 118.19500, 33300 20205

NIGP/Commodity Code: \_\_\_\_\_

**ROUTING PROCESS: (2 copies)**

To: City Clerk \_\_\_\_\_ Date 11/16/18  
 (for routing and tracking)

Risk Manager \_\_\_\_\_ Date 11/16/18  
 (Signature or initials)

City Attorney \_\_\_\_\_ Date 11/20/18  
 (Signature or initials)

(Note: If contract exceeds Mayor's authorized signing limits, route to City Clerk (3NFN) for council approval)  
 Mayor \_\_\_\_\_ Date 11/21/18  
 (Signature or initials)

City Clerk \_\_\_\_\_ Date 11/27/18  
 (Signature or initials)

**NOTE:** The agreement becomes fully executable once the Mayor has signed it. The Project Administrator may then forward one set of originals to the Contractor/Consultant and work may begin. The City's original will be retained by the City Clerk. Once all signatures have been obtained, forward a copy of this form to Accounts Payable, with payment instructions.

<b>Finance use ONLY</b>	Supplier Id <input style="width: 80%;" type="text"/>	Date Received <input style="width: 80%;" type="text"/>	Agreement # <u>8408-1</u>
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Project Title: \_\_\_\_\_

Type of Service: \_\_\_\_\_

Supplier/Contractor Name: \_\_\_\_\_

Contract/Agreement Amount, Original: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Council Approval Date: \_\_\_\_\_ Nature of Funding: \_\_\_\_\_

Project Administrator: \_\_\_\_\_ MailStop: \_\_\_\_\_ Phone: \_\_\_\_\_

Anticipated Agreement Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Does this contract contain the purchase of technology related items/services?  YES  NO

If Yes, route to: I.S. Manager (3SFN)

I.S. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Will federal funds be used to pay for all or part of contract?  YES  NO

If Yes, check for debarment at [www.sam.gov](http://www.sam.gov)  
(print results and keep a copy in project file)

Department Head/  
Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments:

Account Numbers/  
Distribution

NIGP/Commodity Code: \_\_\_\_\_

## ROUTING PROCESS: ( \_\_\_\_\_ copies)

To: City Clerk \_\_\_\_\_ Date \_\_\_\_\_  
(for routing and tracking)

Risk Manager \_\_\_\_\_ Date \_\_\_\_\_  
(Signature or initials)

City Attorney \_\_\_\_\_ Date \_\_\_\_\_  
(Signature or initials)

(Note: If contract exceeds Mayor's authorized signing limits, route to City Clerk (3NFN) for council approval)

Mayor \_\_\_\_\_ Date \_\_\_\_\_  
(Signature or initials)

City Clerk \_\_\_\_\_ Date \_\_\_\_\_  
(Signature or initials)

**NOTE:** The agreement becomes fully executable once the Mayor has signed it. The Project Administrator may then forward one set of originals to the Contractor/Consultant and work may begin. The City's original will be retained by the City Clerk. Once all signatures have been obtained, forward a copy of this form to Accounts Payable, with payment instructions.

Finance use ONLY Supplier Id  Date Received  Agreement #