PRESENT
Kristine Anderson, Murthy Srinivas, Kara Simon, Paul Rojas, and Library Regional Manager Denise Bugallo

CALL TO ORDER
Meeting called to order at 7:00 PM with four library board members present.

REGIONAL MANAGER UPDATE

Personnel Changes: Beth Castleberry, Executive Director of the KCLS Foundation, will be leaving. In our region, the Carnation Library Manager will be retiring, and Darcy Newman, Manager of the Woodinville Library, will also be leaving. In Redmond, Jeanette Privat, Supervisor of the Nonprofit and Philanthropy Resource Center, is retiring at the end of this week. She will be back for one more grant writing workshop, on October 31st. Because of senior staff leaving and buy outs, her position won’t be open for hiring until next June, 2020.

Jeannette Privat has been doing some training of staff at the Redmond Library so that they can continue to help people use the Nonprofit and Philanthropy Resource Center in the meantime. Murthy asked whether there could be remote access set up to use the materials in the center. It was also suggested that the library could reach out to grant writers, users of the database, to see how it could be made more useful. Denise wasn’t sure whether this database would allow online access.

Building Changes: Electrical work will be done in several areas of the library. There are power sockets in the tables that will be connected. There will also be changes to the Quiet area, moving computers and soft seating out and having just tables and chairs for quiet studying. Because work required for the electrical changes will be loud, the library will need to close for a couple of days, probably by the end of November.

Safety & Security: Staff to be trained in situational awareness, to deal with changing situations based on traffic. The library had about 80 incidents last year. Some building changes, such as moving the Choice Reads away from the entry, make the space more open and easier to monitor.

Shipping Issues: KCLS has dropped Sunday deliveries, so Redmond has been shifting volunteers to Tuesdays through Saturday, as there are no materials to be handled on Mondays. It has caused issues with the Holds stocking process. Denise wants to hear from staff for their suggestions to improve the process.

Reel Fest – KCLS is accepting short film submissions on the theme of “what does the library mean to you,” and giving away up to $1000 in prize money to top winners in adult and youth categories.

Programming Highlights:
Seattle Now & Then: The Historic Hundred, Oct. 7th, 7pm
Redmond Library Anniversary, Oct. 12th, 12pm
An Evening with Author Jonathan Evison, Oct. 14th, 7pm
Understanding Social Media and the Future, Oct. 24th, 7pm
Grant Research and Proposal Writing Workshop, Oct. 31st, 7pm

Mobile Food Bank: KCLS is partnering with Hopelink for this pilot program. The Hopelink Mobile Food Bank will be available to families and individuals needing food assistance, in the Woodinville Library parking lot on the 1st and 3rd Tuesday mornings, and the Fall City Library parking lot on the 1st and 3rd Wednesday mornings.
LIBRARY BOARD ITEMS

- Kris met with Redmond’s COO, Maxine Whattam and Parks Director Carrie Hite to talk about ways the library could coordinate with the city and the parks department on programming. Carrie Hite suggested that the library might be able to host some of the programs that can’t be held at the Senior Center due to the center building undergoing renovations. Denise said she would be interested in meeting with Whattam and Hite to talk about programming and cross promotion. Kris will contact them about scheduling.
- The library board’s website was also discussed with Whattam. Kris wanted to get more input from the city on the mission of the board. Maxine Whattam suggested the board suggest revisions and meet with the city’s Communications Department regarding changes to the website. Murthy agreed to write up a mission statement for the website.
- Kris mentioned the city’s Deconstructing Bias Training on Nov. 2nd. Murthy hadn’t seen the Eventbrite email, so Kris said she would forward that to him.
- Friends of the Library update: A few of the Friends volunteers helped out at the Farmer’s Market Banned Books informational booth. Kris thanked Minerva and Paul for helping out as well. The Friends will be participating in the Redmond Library’s Anniversary Celebration on October 12th with a foreign language book sale and serving cake. They also plan to have a holiday book sale during Redmond City Lights. The Friends are discussing visiting the KCLS Preston facility, but no date yet. Kris asked the board whether they would be interested in touring the Preston facility.
- Denise mentioned the library has a piano they would like to donate. Paul will look into whether it could be donated through Microsoft. He is on the Donations Team. There is currently a fundraiser going on where employees donate items or experiences for auction, and the money raised goes toward various nonprofits, in this case the library. It would also be eligible for matching funds from Microsoft.

ADJOURNMENT

Meeting adjourned at 8:15 PM.

Addendum: Programs at Redmond Library, from the Regional Manager’s Report

Programs & Events @ Redmond Library
- **Seattle Now and Then: The Historic Hundred**, Monday, October 7, 7pm. Be inspired by the anthology celebrating the lifetime documentation of Seattle’s heritage by historian Paul Dorpat.
- **Redmond Library Anniversary Celebration**! Saturday, October 12, 12pm. Join us to celebrate the 20th Anniversary of Redmond Library. Redmond Friends of the Library Book Sale from 12-2pm, then the Steel Pan Band at 2pm and cake!
- **An Evening with Author Jonathan Evison**, Monday, October 14, 7pm. Meet author Jonathan Evison, author of Lawn Boy.
- **Trio Guadalavin Concert**, Wednesday, October 23, 7pm. Trio Guadalavin explores the deep roots that bind the Americas with Southern Europe, the Maghreb and West Africa-roots that stretch across the ocean.
- **Hashtag Toolkit**, Monday, November 4, 7pm. Presented by Business Impact NW
- **How to Take Your Creative Side Hustle to the Next Level**, Thursday, November 7, 7pm.
- **Our Foods: Our Stories**, Saturday, November 9, 2pm. Presented by Ruby de Luna, features reporter at KUOW.
- **History of Public Radio**, Saturday, November 16, 2pm. Presented by Ross Reynolds, executive producer for Community Engagement at KUOW.