PRESENT

Kristine Anderson, Murthy Srinivas, Kara Simon, Minerva Butler, Paul Rojas, and Library Regional Manager Denise Bugallo

CALL TO ORDER

Meeting called to order at 7:00 PM with five library board members present.

REGIONAL MANAGER UPDATE

KCLS Regional Manager Denise Bugallo talked about how the library is participating with the city of Redmond in Welcoming Week, a nationwide celebration of our country’s diverse cultures. Programs include:

Creating Welcoming Communities, Tuesday, Sept. 17, 1:30-2:30pm. Watch a short film about how an Indian immigrant’s daughter campaigned to be a city council member, which will be facilitated by Alaric Bien of the city of Redmond.

Welcome to Your Library! Tuesday, Sept. 17, 4:30-6:30pm. Includes fun activities, a library tour and light refreshments.

Other upcoming programs include a College Essay Workshop for Teens on 9/12, Teen Tech Day on 9/14, which will feature virtual reality, 3D Pens, and stop motion animation, and a Wills Clinic with Eastside Legal Assistance Program on 9/21.

Kiosks and Cash Registers: The registers have been in use for 4 weeks and it has gone smoothly. There have been some issues with the kiosks, which can be used for making copies, paying fines, and printing. There have been some software errors requiring the machines to be reset. The kiosks take coins, which takes up staff time as they need to be counted. Also, when patrons go to staff for help, the staff person can’t see how much money the patron has paid, requiring them to ask questions, and sometimes patrons get defensive about this. The kiosks are part of a pilot program and will be rolling out to other libraries in the system in October and in December. Denise Bugallo is on the Steering Committee for this initiative, and expects these issues will get worked out. Kara asked what the value is of the amount of free prints allowed to patrons currently, which Denise said is $8.25. This will be going down to $1.50 in January (10 black-and-white prints or 3 color), as the costs for the current printing allowance is not sustainable.

20th Anniversary: The library will celebrate its 20th year in its current building on Saturday, October 12th, from 12-4pm. The celebration will include a band, a foreign language book sale by the Friends of the Library, and cake. Library board members are invited to attend.

KCLS Internal Shipping Department changes: KCLS will be dropping Sunday deliveries, which means there will be a slowdown in the delivery of periodicals, interoffice communication, and holds. Denise is concerned that the Redmond Ridge location will be severely affected, as the book drop may overflow. She is also concerned about the relationship with the Redmond Ridge Library’s neighbor, the Redmond Ridge HOA. Since that location isn’t staffed, patrons will sometimes ask for help from employees at the HOA. Paul suggested shifting due dates on books when the due date falls on a Sunday to a Monday, to avoid a backup of books on Sundays. Murthy suggested that KCLS look at putting a book drop at the YMCA at Redmond Ridge.

Safety and Security: There has been an increase in the number of needles found in restrooms (mostly men’s restroom). KCLS wants documentation of the issue before installing a sharp’s container. As the needles are often stashed in the seat cover container, these containers may be removed as a result. Another possible solution is to install lower bathroom stall doors, making usage of needles more difficult.
One patron who is homeless and has a medical condition that may be contagious has been asked to remain outside the library until she has received appropriate medical attention. The library is working with Kent Hay to help this patron address the issue.

**LIBRARY BOARD ITEMS**

- Library Board page on city website. The board and Denise Bugallo viewed the website to discuss the issue. The meeting schedule has been recently updated to reflect the monthly meetings. Denise pointed out that there is no reference or link to the Redmond Library. Kris looked at some other cities’ pages in the system, finding that Duvall’s had some good information, including a Board Overview and a Mission Statement. The board discussed approaching the city to help determine a mission statement. Denise requested that there be a link to the Redmond library on the page, and also wondered if it is possible to make the page easier to navigate to. Kris said that she has reached out to Redmond’s COO, Maxine Whattam, to talk about ways the board can be more active and could also discuss the website.

- Farmer’s Market informational booth, September 28th, 8:15-3:30. The library board will staff a booth for Banned Books Week, displaying frequently challenged and banned books, and will also have information promoting library programming. Denise has Banned Books Week bookmarks and stickers, and will also set aside a tablecloth and a mounted poster and easel. Kris asked whether we should also provide information about the recent decision by MacMillan Publishing limiting the number of e-books and purchased libraries can make, which will increase hold times for patrons. Kris shared a list of some of the books on last year’s Banned Books list with the board. Minerva Butler will help with setup of the booth in the morning at 8:15, Shay Shortt of Friends of the Library will help staff from 10-11:30, and Paul Rojas will help staff the booth from 1-3. Kara Simon said she may also be available to help but will know more closer to that date.

- Friends of the Library: Kris asked the Friends if they would like to participate in the informational booth at the Farmer’s Market. Shay Shortt of the Friends group said she could help out. The Friend’s opened up the garage for a 3 hour book sale, which raised over $500.

- Meetings will be monthly through the school year, so the next meeting will be October 3rd at 7pm. The one exception may be January 2020, as the first Wednesday is January 1st, and the library will be closed. The board discussed whether to plan to meet on January 8th instead, and tabled the decision to a later meeting.

**ADJOURNMENT**

Meeting adjourned at 8:45 PM.