

City of Redmond  
Parks, Trails, and Recreation Commission Regular Meeting

Meeting Minutes

Redmond City Hall and  
Remote Meeting via MS Teams.  
August 3, 2023  
6:30 p.m. to 8:30 p.m.-Meeting

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**Parks, Trails, and Recreation Commissioners in Attendance:**

Jim Kleppe, Chairperson  
Kristina Wayland  
Stuart Hargreaves  
Gary Smith  
Garrett Michaud

**Youth Advocate**

Joshua Feldon  
Jamie Judah-Bram

**Vacancies**

(2)

**Absent:**

Ella Elman, Vice Chairperson

**Staff in Attendance:**

Caroline Chapman, Park Planning Manager  
Cameron Zapata, Senior Park Planner  
Dave Tucheck, Parks and Recreation Deputy Director

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**I. Call to order/Welcome**

The meeting was called to order by Chairperson Kleppe at 6:30 p.m. with four commissioners in attendance and the Chairperson.

**II. Approval of Meeting Agenda**

A motion was made to approve the August 3, 2023, meeting agenda with the amendment to move the topic of Staff Recruitment to the first topic under New Business.

Motion by: Commissioner Hargreaves

Second by: Commissioner Smith

Motion Carried: 4-0

**Approval of Meeting Minutes**

A correction was made to the June 1, 2023 meeting minutes. On page four item VI, section d, the last sentence should read: “Applications are accessible on the Parks, Trails, and Recreation Commission website.”

Hearing no objections, Chairperson Kleppe declared the minutes approved as corrected.

**III. Items from the Audience**

None

**IV. New Business**

**a. Commission Recruitment**

Chairperson Kleppe reported a new candidate for the Commission will meet with Mayor Birney in September and will most likely attend the October Commission meeting. This new candidate will replace Commissioner Brun’s vacant seat. Commissioner VuPham and Commissioner Bowman have resigned. Staff is working to find new candidates for the available positions. Ms. Chapman explained both youth advocate’s terms have expired.

The Commission discussed ways to expand outreach and reduce barriers to the overall Commission application process.

**b. Joint Meeting with Redmond City Council, Jim Kleppe, Chairperson**

Chairperson Kleppe covered suggested topics and framework for the joint meeting between the Parks, Trails, and Recreation Commission and the Redmond City Council. The meeting will be on October 24, 2023.

Other suggested topics consisted of maintenance funding for future parks and recreation programs in new facilities, budgeting for website improvements, and collaboration between Communications, Transportation, and Parks when developing wayfinding maps and other forms of communication for the community.

**c. Parks for Pollinators September Event, Caroline Chapman Park Planning Manager**

Ms. Chapman explained the City is joining the NRPA (National Recreation and Park Association) by hosting a BioBlitz event called Parks for Pollinators at Farrel McWhirter on September 16, 2023. The event promotes the use of the iNaturalist app among the community that will provide more information about pollinators in our ecosystem.

**d. Climate Resiliency & Sustainability in Vegetation Management Plan & Tree Health Risk Assessment and Mitigation Plan, Dave Tuchek, Parks and Recreation Deputy Director**

Mr. Tuchek shared information about the Tree Health Risk Assessment and Mitigation Plan. He explained Bartlett Consulting firm was hired to conduct health and risk assessments on City trees within high-risk target areas such as heavy traveled roads, sports fields, and housing developments. The consulting project will last through December. Mitigation work will be conducted by a contractor in the Spring of 2024.

Mr. Tuchek described the Climate Resiliency and Sustainability Vegetation Plan. This project includes working with the consulting firm, Herrera Environmental Consultants. The project will build upon the planning efforts of the following strategic plans currently in place; Tree Canopy Strategic Plan, ESAP (Environmental Sustainability Action Plan), Climate Vulnerability Assessment, and the 2023 draft of the PARCC (Parks, Arts, Recreation, Culture, and Conservation) Plan. The Climate Resiliency and Sustainability Vegetation Plan is expected to be complete in February of 2024. Implementation will begin shortly after that. Reports will be provided to the Commission and the community as the project unfolds.

Commission discussion covered water conservation, water drums during hot spells, pollinator meadows, types of compost, and fire safety and land protection.

**V. Unfinished Business**

**a. PARCC Plan Review, Caroline Chapman, Park Planning Manager**

Ms. Chapman explained the final edits of the PARCC Plan draft will be submitted to Communications on August 7, 2023. By October of 2023, Parks, Trails, and Recreation Commission will submit a recommendation to approve the PARCC Plan final draft. In December of 2023 staff will bring the final PARCC Plan to Council for approval along with the Redmond 2050 Plan.

The Executive Summary of the PARCC Plan was reviewed by the Commission. Some discussion covered partnerships and community sporting events, some wording clarification, and more highlight for Recreation, Arts and Conservation.

Ms. Chapman requested further comments and suggestions for the overall PARCC Plan be emailed to her before August 7, 2023. She confirmed the Planning Commission reviewed the plan and conducted a public hearing.

Upon Council approval, the PARCC Plan will be submitted to the Recreation and Conservation Office.

**VI. Staff Updates**

**a. Southeast Redmond Park Update**

Ms. Chapman explained Berger Partnership and City staff is working together to develop a community outreach plan. The first community meeting will be September 13, 2023, and will be

held on site at Southeast Redmond Park. Berger Partnership is expected to present three design concepts based on community input and feasibility.

**b. RCC III (Redmond Central Connector III)**

Puget Sound Energy received final permits from King County and construction has begun on RCC III. City Council approved the annexation needed to accommodate maintenance and potential added permits needed. Improvements will be made at various crossings and bus stops. Completion is anticipated for 2025.

**c. DRAW (Downtown Redmond Art Walk)**

Ms. Chapman described the first annual DRAW event on August 17, 2023. This event promotes great partnerships with local businesses.

**d. Rockin' on the River**

Ms. Chapman reminded the Commission of two more performances at the City Hall Campus for the Rockin' on the River events on August 9, and August 16 of 2023.

**VI. Commission Talk Time**

**a. Derby Days Recap**

Commissioner Wayland and Chairperson Kleppe shared the constructive feedback they received while working the Council booth and tables at Derby Days. Topics discussed were:

- Biking around various locations in the city
- Pickleball increase
- Wayfinding through the website, and trails
- Positive feedback for the Senior activities at City Hall
- Excitement for the Redmond Senior and Community Center opening
- Excellent drone show

**b. Updated Rules and Regulations**

An email will be sent to all Commissioners to approve the final revisions to the Rules and Regulations final draft.

**c. Other Topics Discussed**

- Staffing levels
- Evans Creek Realignment
- 172<sup>nd</sup> Ave NE Gate and Roundabout
- ADA Access to Smith Woods
- Safe Bicycle mobility throughout the City of Redmond

**VII. Adjourn**

At 8:29 pm Chairperson Kleppe declared the meeting adjourned.

**Next Regular Meeting**  
September 7, 2023

Redmond Parks, Trails, and Recreation Commission  
August 3, 2023

6:30 p.m. – 8:30 p.m.