



## **Meeting Summary**

**July 24, 2019 7 p.m.**

**City Hall, 15670 NE 85th Street  
Redmond, Washington 98073**

### **Planning Commissioners in Attendance:**

Chair, Roy Captain; Vice-Chair Sherri Nichols; Judy East; Vanessa Kritzer; Vidyanand Rajpathak; Stephanie Rodriguez

### **Planning Commissioners Excused:**

Aparna Varadharajan

### **Staff in Attendance:**

Judy Fani, Interim Manager, Long Range Planning, and Planning Commission Liaison

### **1. Call to Order:**

Chair Captain called the meeting to order at 7:00 p.m.

### **2. Approval of Agenda:**

The agenda was approved by a unanimous vote.

### **4. Approval of Meeting Summary:**

### **5. Items from the Audience:**

There were no items from the audience.

**6. Judy Fani, Interim Manager, Long Range Planning,** led a discussion of the current comprehensive plan docketing process to identify which steps may merit further evaluation to produce a more predictable and efficient process, and is also compliant with the Growth Management Act (GMA). Ideally, a new process would provide clearer timeframes and expectations to applicants, as well as residents who monitor proposed comprehensive plan amendments. The Commissioners identified the following areas for potential process improvements:

- Consider language that would allow Council to include non-emergency city-initiated amendments on an already-approved docket. There is an existing policy that allows Council to add city-initiated amendments for emergencies only.
- Consider revisiting the minimum threshold criteria to clarify terms including *time*, *timely*, *consistent*, *concurrent*.
- In developing the docket, consider city priorities, and staff capacity to complete proposed amendments within the docket year.
- Consolidate items for public hearing to strengthen efficiency.
- Redesign the process to include a predictable application period/schedule.

- Restructure the process to achieve a cumulative review of approved proposals.
- Reduce number of carryover items.
- Concurrent review of proposals.
- Truly amend the comprehensive plan no more than once per year.

Over the coming months, before returning with a Technical Committee recommendation, Ms. Fani will work with these suggestions and also prepare a comparison chart that shows the comprehensive plan amendment process used by nearby jurisdictions.

#### **7. Reports and Scheduling.**

Ms. Fani announced that the Washington Dept. of Commerce will host the Short Course on Local Government Planning at Redmond City Hall on Wednesday, October 9, 2019 in the Council Chambers from 6:30 – 9:30 p.m. There is no charge. Ms. Fani will notify the Commissioners when registration becomes available.

#### **8. Communications with Staff**

There were no items for discussion.

#### **9. Adjourn.**

Motion to adjourn was made by Commissioner Kritzer, seconded by Commissioner East. The meeting was adjourned at 8:15 p.m.

**Summary prepared by:** Judy Fani, Interim Manager / Planning Commission Staff Liaison