



Meeting Summary
Joint Session with City of Redmond Planning Commission
June 26, 2019
City Hall, 15670 NE 85th Street
Redmond, Washington 98073

Planning Commissioners in Attendance:

Chair, Roy Captain; Vice-Chair Sherri Nichols; Judy East; Vanessa Kritzer; Aparna Varadharajan; Vidyanand Rajpathak; Stephanie Rodriguez

Planning Commissioners Absent and Not Excused:

None

Staff in Attendance:

Carol Helland, Deputy Director; Judy Fani, Acting Long Range Manager and Planning Commission Liaison; Kim Dietz, Senior Planner

1. Call to Order:

Chair Captain called the meeting to order at 7:00 p.m.

2. Approval of Agenda:

The agenda was approved by a unanimous vote.

4. Items from the Audience:

There were no items from the audience.

- 5. Kimberly Dietz, Senior Planner**, provided a preliminary briefing regarding the second phase of a periodic Redmond zoning code cleanup which includes policy-consistent items that clarify and create consistency within the codes, and accomplish the following objectives:

- Correct typographical errors and ensure accuracy of the code;
- Resolve inadvertent omissions from the code;
- Restore references to other sections of the code;
- Add and enhance definitions for alignment and clarity within the code; and
- Update code for conformance with permits, regulations, functional plans, and state laws.

The first phase of the code cleanup was adopted by the City Council in April 2019 (*Ordinance Nos. 2958, 2959, 2960, 2960, eff. April 27, 2019*), and included 29 minor corrections such as typographical errors and inadvertent omissions. Ms. Dietz anticipates the second phase coming before the Commission for review this coming August. Commissioner Rajpathak suggested revising the zoning code amendment tracking tool to include a link to the adopting ordinance and legislative history to provide context for each proposed amendment.

Also, Commissioners suggested the following ideas for analytical measurement, to be incorporated for August study sessions on this topic:

- Impacts of the proposed amendments to customer service and staff (e.g. efficiencies gained/lost, saving in time and/or money). (Nichols)
- Costs and/or benefits of the proposed amendments, including risks, if any. (Kritzer)

6. Preparation for Joint Session with Council

Ms. Fani, Acting Manager for Long Range Planning, distributed a draft presentation for the Planning Commission's upcoming joint meeting with Council. The draft reflected the Commissioners' input from previous meetings. Commissioners discussed presentation content, speaking roles, ideas for an ice-breaker, and recommended some format changes to the slides. Ms. Fani agreed to revise the presentation to reflect the suggestions and email the Commissioners the final presentation before the July 9 joint session.

7. Reports and Scheduling.

Ms. Fani announced Washington Dept. of Commerce for the City of Redmond to host the Short Course on Local Government Planning. This training event will be held on Wednesday, October 9, 2019 in the Council Chambers from 6:30 – 9:30 p.m. There is no charge.

8. Communications with Staff

There were no items for discussion.

9. Adjourn.

Motion to adjourn was made by Vice-Chair Nichols, seconded by Commissioner Rodriguez. The meeting was adjourned at 8:05 p.m.

Summary prepared by: Judy Fani, Senior Planner / Planning Commission Staff Liaison