



REDMOND PLANNING COMMISSION

Roy Captain, Chair | Sherri Nichols, Vice-Chair | Aparna Varadharajan
Judy East | Aaron Knopf | Vidyanand Rajpathak | Denni Shefrin

MEETING SUMMARY REDMOND PLANNING COMMISSION Wednesday, June 24, 2020 – 7:00 p.m.

1. Call to Order & Roll Call – 7:04 p.m.

Commissioners Present: Chair Roy Captain, Vice-Chair Sherri Nichols, Judy East, Aaron Knopf, Vidyanand Rajpathak, Denni Shefrin, Aparna Varadharajan

Staff Present: Interim Deputy Planning Director Beverly Mesa-Zendt, Principal Planner Judy Fani, Senior Long-Range Planner Beckye Frey

2. Approval of the Agenda

Motion by Aaron Knopf, Second by Vice-Chair Nichols. Unanimous.

3. Election of Chair and Vice Chair

Motion to retain Roy Captain as Chair by Commissioner Shefrin, second by Commissioner Varadharajan. Vote unanimous.

Motion to retain Sherri Nichols as Vice-Chair by Commissioner Knopf, second by Commissioner Varadharajan. Vote unanimous.

4. Approval of Minutes

[May 27, 2020](#) – Motion to approve by Commissioner Shefrin, second by Commissioner Knopf. Vote unanimous.

5. Items from the Audience

No items from the audience.

6. Study Session, Docket Process Code Rewrite. Continue identification and discussion of potential revisions for process improvements to the current Comprehensive Plan Amendment Process (RZC 21.76.070(J)).

[Memo, Attachment A](#) - Comments & Suggestions for Further Revisions,
[Attachment B](#) - Presentation

[Judy A. Fani](#), Principal Planner

425-556-2406

Ms. Fani continued reviewing the proposed code revisions with the Commissioners beginning with revisions that reflected Commissioners' suggestions from the June 10, 2020 meeting and outlined in Attachment A. The Commissioners reviewed the remaining threshold decision criterion in Section 5 Annual Review Docket Application, then continued reviewing Section 6 Council Review and part of Section 7 Final Review. The Commission started an issues matrix for further discussion regarding rephrasing of a new criterion that would consider staffing resources and operational budget allocations when evaluating a proposal; the ability of adding a refund provision to the proposed fee structure; and exploring the possibility of adding language to specify how Council would share their reasoning when proposals are deferred.

7. Staff & Commissioner Updates

Updates and discussion only. No action will be taken at this time.

Staff updates & scheduling:

- Discussion of topics for upcoming meetings
 - **Topics for Annual Joint Meeting with the City Council (July 28th)** -- Planning Commission would like to retain the same topics as last year (very important for new Council members and Commissioners).
 - **Annual Workshop options** – Discussed preference for workshop, in-person vs. virtual and the timing. Commissioners discussed the preference for an in-person meeting if possible, with Commission Rajpathak asked for a virtual link for participating. The Commissioners prefer looking at September for a meeting date.
 - **In-Person Meetings pushed out again** - The Governor's most recent order did extend restrictions on in-person meetings again, so the meeting this evening was not held in person as planned. The plan is now to open in July, but that may change. We will be able to hold public hearings, with the ability to call-in and also to provide testimony in writing. Information on the meeting protocols will be at the top of each agenda, with information on changes shared as soon as we are aware of them.

Commissioner requests:

- None at this time

Commissioner news & resources:

- None at this time

8. Adjourn – 8:36 p.m.

Unless otherwise noted, the Redmond Planning Commission meetings begin at 7:00 p.m. in City Council Chambers 1st Floor, Redmond City Hall, 15670 NE 85th Street in Redmond. **Agendas and Minutes** are available on the City's website: www.redmond.gov/planningcommission.

The Planning Commission can be reached by email at planningcommission@redmond.gov, by phone via the message line at (425) 556-2481, by fax at (425) 556-4242, or by mail at: City of Redmond, Planning Commission, Department of Planning and Community Development, Mail Stop 4SPL, P.O. Box 97010, Redmond,

WA 98073-9710. For more information on agenda items, please contact the staff person(s) listed for each topic or the **Planning Commission Liaison Beckye Frey**, at **(425) 556-2750** or bfrey@redmond.gov.