

# City of Redmond Parks and Trails Commission Meeting

## **Draft** Meeting Minutes

Redmond City Hall  
Remote Meeting via MS Teams.  
June 4, 2020  
6:30 p.m. to 8:30 p.m. -Meeting

---

### **Parks & Trails Commissioners in Attendance:**

Gary Smith, Chair (6:40 PM-Arrived after Agenda and Minutes Approval)  
Gregg Gottgetreu, Vice Chair  
Shelly Bowman  
Joel Cherkis  
James Terwilliger  
Stuart Hargreaves

### **Vacancies**

(3)

### **Absent and Excused:**

Luke Rusak, Youth Advocate  
Katie Simmons, Youth Advocate

### **Staff in Attendance:**

Dave Tuchek, Interim Deputy Director  
Jeff Aken, Senior Parks Planner  
Eric O'Neal, Acting Park Ops Manager  
Julie Holmes, Department Administrative Coordinator

.....

## **I. Call to order/Welcome**

Meeting was called to order by Vice Chair Gottgetreu at 6:38 p.m. with five commissioners in attendance and the Chair.

### **Approval of June 4, 2020 Meeting Agenda**

A motion was made to approve the June 4, 2020 Agenda

Motion by: Commissioner Terwilliger

Second by: Commissioner Bowman

Motion Carried: 5-0

**Approval of May 7, 2020 Meeting Minutes**

A motion was made to approve the minutes from the May 7, 2020 meeting with the correction to spelling of Commissioner Bowman's name.

Motion Made by: Commissioner Terwilliger

Second by: Councilmember Bowman

Motion Carried 5-0

**II. Items from the Audience**

Rosemarie Ives-introduced herself and spoke about her past service to the City of Redmond. She offered her thoughts on Dudley Carter Park being used as a construction staging area for 2-3 years while the Lake Hills Trunk line is being built. She feels there are plenty of other sites that can be used for this purpose. She asked the Commission to consider deliberating about this issue. She would like to comment on the Tree Code Update and was asked to speak to this when the agenda item is discussed.

**III. New Business**

NONE

**IV. Old Business**

**1. Redmond Pool Update, Dave Tucheck, Interim Parks Deputy Director-PPT**

Mr. Tucheck briefed the Parks and Trails Commission on the Redmond Pool improvement project progress, schedule, and budget. Phase I-Essential Systems upgrades will be complete in 3 weeks. Phase II-Interior improvements-the construction will begin in July 2020 with substantial completion in November 2020. Discussion followed.

**2. Green Redmond 2019 Work Report, Eric O'Neal, Acting Park Operations Manager, PPT**

Mr. O'Neal presented information on the volunteer program with Green Redmond.

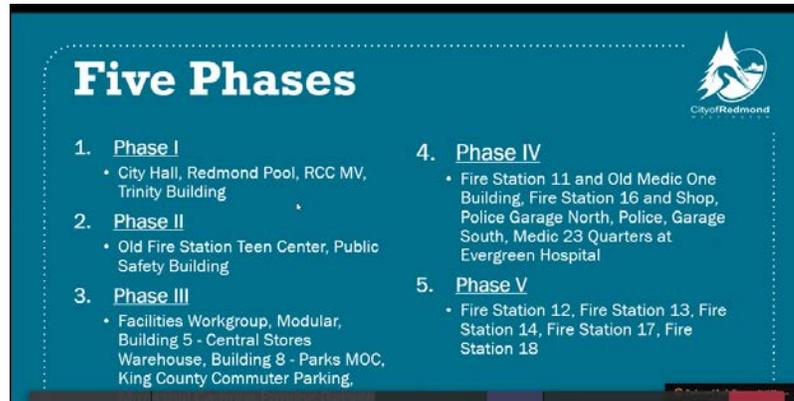
- 78 Work Parties in 2019-most work parties are held in order to prepare to plant.
- 740 trees planted
- Over the 10 years of the Green Redmond Partnership,
  - 13K trees have been planted. Green Redmond goes a long way to achieving the Tree Canopy plan.
  - Almost 25,000 plants and shrubs
  - About 3,500 volunteer hours per year.

2020-Green Redmond Spring events were canceled. The Fall events are still on the calendar. Decisions will be made as we near closer to the dates of those events. Discussion followed.

**3. Draft ADA Facilities Transition Plan Review, Jeff Aken, Senior Planner, PPT**

The purpose of this agenda items is to gather feedback from the Parks and Trails Commission on the draft phases and priorities of the ADA Transition Plan for City owned and operated facilities. These facilities include Community Center, Teen Center, Municipal Campus, Public Safety Building, MOC and other facilities.

Mr. Aken presented a high overview of the plan. The purpose of the plan is to provide inclusion and make our facilities, parks, and trails available to all for work, play, and invest. The Draft Plan will be emailed to the Commissioners for their review and feedback. Focus should be on the Five Phases below:



Commissioner Hargreaves is a member of the stakeholder group for this project. Chair Smith asked to be included as a stakeholder.

#### **4. RCC III Grants Update, Jeff Aken, Senior Planner, Memo**

It was decided that RCCIII project will not be funded in the Capital Investment Program Fund for the next biennium. We have a Puget Sound Regional Council (PSRC) Grant submitted in in March and will find out if we can change it to Design from Construction. We could apply for a Recreation and Conservation Office (RCO) grant next budget cycle and will continue to look at opportunities to secure funding for the RCC III.

#### **V. Commission Updates/Discussion**

##### **1. Parks and Trails Commission Field Trip (July)**

The Commission discussed the annual field trip to park properties. Mr. Aken will email the commission with possible dates and locations. Due to the current state-wide restrictions, everyone will provide their own transportation.

##### **2. Joint City Council/Parks and Trails Commission Meeting Format**

Mr. Aken updated the Commission on the progress of filling the vacant commission positions. Direction from the Commission is to wait on the joint meeting with City Council until the positions are filled. Discussion followed.

##### **3. Smith Woods Follow-up, Commissioner Gottgetreu**

Commissioner Gottgetreu revisited the access concern shared during the public comment section at a previous commission meeting. Neighbors from a subdivision located in unincorporated King County (NE quadrant of Smith Woods Park), were disappointed that they do not have direct access to the park from their subdivision. Others spoke about liability and security issues as people are cutting through private property to access the park. Currently, access is provided through the main entrance to the park. The neighbors feel that a mistake was made during the approval process of the subdivision by not including a formal access point to Smith Woods. Discussion followed.

Motion: A motion was made that the Parks and Trails Commission draft a letter to the City Council, recommending that the City close the NE quadrant of Smith Woods with a physical barrier. However, leave it open for future negotiations once the neighborhood themselves comes up with a viable option to reopen the NE quadrant of Smith Woods.

Motion by: Commissioner Gottgetreu

Second by: Commissioner Bowman

Call for Discussion

Motion Carried: 5-1

Commissioner's Gottgetreu, Bowman, and Terwilliger will draft the memo and send it to Mr. Aken to forward through the proper channels.

Mr. Aken will follow up with the planning department to ensure participation by Parks and Recreation in plan review and permitting for land use actions.

4. Lake Hills Trunk Line Update (Dudley Carter Staging) Jeff Aken, Senior Planner  
Chair Smith spoke on behalf of Mr. Aken as he was experiencing technological difficulties. Chair Smith gave a quick update in stating the project is slowly moving forward.

## **VI. Department Communications (Memos)**

Tree Code Update (Written Item in Packet)

Rosemarie Ives offered public comment on the Tree Code Update. She asked the "board's" interest in this topic and wished more complete data was available going back further than five years. Commissioner Terwilliger noted that the Commission are very interested in working to see the goals of this program to fruition.

Motion to extend the meeting until 9:00 PM as needed.

Motion by: Commissioner Terwilliger

Second by Commissioner Bowman.

Motion Carried: 6-0

Planning staff compiled the report which includes, tree removal permits, tree protection during review of development proposal, tree regulations from other jurisdictions, and outline the next steps moving towards updating the City's tree regulations. Commissioner Bowman appreciated receiving the report but noted, that she was surprised it took so long to become available. Ms. Bowman feels that the metrics should be readily available at a moment's notice. Mr. Aken will ask Ms. Cathy

Beam from the Planning Department to come to a Parks and Trails Commission meeting to discuss the tree canopy. Discussion of the report was held. The Commission would like a monthly report on the tree canopy.

Commissioner Gottgetreu asked Ms. Ives what her goal is in coming to the Commission. Ms. Ives noted that she seeks to get her input across and advocate for this important initiative. She suggested a reporting on tree survivability. Chair Smith suggested more information be provided on the landmark trees. Mr. Smith is gathering some questions for Ms. Beam on items of concern. The tree canopy subcommittee (Chair Smith, Commissioner Bowman, and Commissioner Terwilliger) will start meeting again.

**VII. Staff Updates- Senior Planner, Jeff Aken**

Mr. Aken noted the there is a lot of work with the budget going on, the ADA Facilities Transition Plan is moving forward, and the senior center was approved for the concurrently running GCCM process. We expect to move forward on this committee.

**VII. Adjourn**

Motion to Adjourn: Commissioner Hargreaves

Second by: Commissioner Bowman

Motion 6-0

Time: 9:01p.m.

**Next Regular Meeting**

Thursday August 6, 2020

6:30 p.m. – 8:30 p.m.

Virtual Meeting through Teams and Zoom