

City of Redmond
Parks, Trails, and Recreation Commission Regular Meeting

Meeting Minutes

Redmond City Hall and
Remote Meeting via MS Teams.
June 1, 2023
6:30 p.m. to 8:30 p.m. -Meeting

Parks, Trails, and Recreation Commissioners in Attendance:

Ella Elman, Vice Chairperson
Kristina Wayland
Stuart Hargreaves
Shelly Bowman
Jennifer (Jen) Brun
Gary Smith

Youth Advocate

Joshua Feldon

Vacancies

(0)

Absent and Excused:

Jim Kleppe, Chairperson
Tammy VuPham
Garrett Michaud

Absent and Unexcused:

Jamie Judah-Bram

Staff in Attendance:

Caroline Chapman, Park Planning Manager
Cameron Zapata, Senior Park Planner
Dave Tuckek, Parks and Recreation Deputy Director
Valerie Asaro, Parks Operations Administrative Assistant

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I. Call to order/Welcome

The meeting was called to order by Vice Chairperson Elman at 6:30 p.m. with five commissioners in attendance and the Vice Chairperson.

II. Approval of Meeting Agenda

A motion was made to approve the June 1, 2023, meeting agenda as written.

Motion by: Commissioner Smith

Second by: Commissioner Bowman

Motion Carried: 5-0

Approval of Meeting Minutes

An amendment was made to revise the following item in the May 4, 2023 meeting minutes: In section IV, under Commissioner Talk Time (b): The first paragraph should be replaced with the following.

“Commissioner Elman summarized some information regarding a new initiative called the Washington Tree Equity Collaborative, which is a joint effort between American Forests, a nonprofit organization, and the Washington State Department of Natural Resources.”

Commissioner Elman declared the minutes approved as amended. There were no objections.

III. Items from the Audience

None

IV. New Business

a. Southeast Redmond Park-Neighborhood Park Standards, Caroline Chapman, Park Planning Manager

Ms. Chapman explained the standard elements of each park classification in the City of Redmond. The Southeast Redmond Park is classified as a neighborhood park. She described the current condition of Southeast Redmond Park and what the master plan will look like going forward.

Ms. Chapman reports Berger Partnership was approved by Council in May of 2023 for \$75,000 to perform community outreach and develop conceptual plans. The master plan process will take approximately one year, and will include the following:

- Consultant and staff evaluate site conditions, neighborhood amenities, and recommendations in the PARCC Plan
- Consultant to gain stakeholder’s feedback
- Consultant develops three distinct concepts
- Community gives feedback on concepts
- Consultant develops final Master Plan based on community feedback

Ms. Chapman explained the Master Plan will then go through the budget process to obtain funding for design and development.

The Commission discussed possible attributes for the finished Southeast Redmond Park such as inclusiveness, ability to use in all weather, trees for shading, and accessibility to name a few. Suggested amenities to consider were picnic shelters, a place for dogs, restrooms, and trails to the park.

There will be opportunities for community feedback for development of the park at the end of summer and the beginning of fall 2023. Some suggestions to encourage more feedback from the community were organizing an ice cream social, holding an event at the park, and offering a morning and evening session.

The Commission suggested the following temporary amenities while waiting for the park to be developed: Potted trees, benches, picnic tables, and a pop-up dog park.

b. Property Acquisition, Caroline Chapman Park Planning Manager

The City Council approved to negotiate and execute a purchase and sale agreement to acquire an 8.42-acre parcel located in unincorporated King County. The Hanscom property is in the East Redmond Corridor Master Plan area, abuts Perrigo Park, the Bear and Evans Creek Trail, and is located near Conrad Olson Park.

Ms. Chapman explained there is no near-term plan to develop this site. The purchase of this property includes the provision that the owner receives a life-estate interest to continue living on the property until vacating. Acquiring this property would expand the City of Redmond Parks and Recreation service levels, and further enhance connected park and conservation lands along the East Redmond Corridor.

Discussion took place regarding the pond easement located on the property, if there is necessity of naming the park, recognizing the owner, and ways other property owners can reach out to the City to sell or donate their property.

V. Unfinished Business

a. Rules of Procedures Edits, Caroline Chapman, Park Planning Manager

Ms. Chapman reviewed the edits to the Rules and Procedures that were discussed at the previous Parks, Trails, and Recreation Commission meeting. The commission discussed further revisions while Ms. Chapman made notes to the document. The edits will be sent via email to the Commission for review and voting.

b. PARCC (Parks, Arts, Recreation, Culture, and Conservation) Plan Issues Matrix and Public Hearing, Caroline Chapman, Park Planning Manager

Ms. Chapman explained revisions to chapter three and chapter five of the PARCC plan update based on feedback received from the Commission and staff.

There is a public draft of the PARCC Plan on LetsConnectRedmond.com/PARCC for feedback, and a public hearing with the Planning Commission will be on June 16, 2023. The Parks, Trails, and Recreation Commission will review and set a motion to recommend approval to Council. The Council will be asked to approve the PARCC Plan Update, with the Redmond 2050 Plan, in the fall of 2023.

c. Trails Day

Ms. Chapman reviewed the volunteer meeting place for the National Trails Day event on Saturday June 3, 2023. Participants will meet at 9:00 a.m. near the 172nd Ave Trail. Parks Operations staff will deliver tools and materials.

VI. Staff Updates

a. Derby Days Volunteering

Ms. Chapman explained volunteer opportunities to the Commission for the upcoming Derby Days. There will be no booth for the Commission this year.

b. Community Gardens

Ms. Chapman reported the additional plots for the Juel Park Community Gardens expansion have all been filled. Mr. Tucheck explained the process of constructing the amenities, and a possible future garden at another location elsewhere in Redmond.

c. Trails Map – Featured trails

Ms. Chapman displayed a concept layout for a trails information map that can be used as a template to create information for other trails. The Commission discussed additional features to the map that would be beneficial. Ms. Chapman will email a draft to the Commission to generate more feedback.

d. Parks, Trails, and Recreation Commission Recruitment

Recruitment has begun for filling the upcoming Youth Advocate positions and Commissioner Brun’s remaining term. Applications are accessible on the Parks, Trails, and Commission website.

e. Joint Meeting with Council

Ms. Chapman announced the joint meeting with Council will be on October 24, 2023.

VI. Commission Talk Time

a. Thank you, Jen!

The Commission thanked Commissioner Brun for her service to the Commission and presented her a gift. This was Commissioner Brun’s last meeting.

b. Routes to Rails Wayfinding

Ms. Chapman explained a pilot project that the Transportation Team plan to use to encourage ways to connect to the future Light Rail station. She displayed examples of temporary wayfinding signage that identified connections through the Heron Rookery Trail, SR 520 Trail, Marymoor Park, Bear Creek, and the Central Connector. There will be a launch event of the wayfinding project on June 9, 2023 near the Heron Rookery.

Commissioner Smith described the green space behind Redmond Town Center that extends to Dudley Carter Park. He suggests this area could use wayfinding tools to promote the historic

significance. He asked if there are members of the Commission interested in going on a historic walking tour put forth by the Redmond Historical Society.

c. Pop Up Dog Park

Commissioner Bowman reports positive feedback from the community and users of the pop-up dog park. She suggests more signage in other areas and parks to promote the location.

d. Grass Lawn Tennis

Commissioner Bowman suggested implementing time clocks at the Grass Lawn Park tennis courts for park goers to honor the 1hour recommendation for playing time.

VII. Adjourn

At 8:30 pm Chairperson Elman declared the meeting adjourned.

Next Regular Meeting

July 6, 2023
6:30 p.m. – 8:30 p.m.