City of Redmond
Parks and Trails Commission Meeting

Draft Meeting Minutes

Redmond City Hall
Council Conference Room
April 4, 2019
6:30 p.m. to 8:30 p.m. -Meeting

Parks & Trails Commissioners in Attendance:
Shelly Bowman, Chair
Shailee Jain, Vice Chair
Aaron Knopf
Gregg Gottgetreu
Joel Cherkis
Kerry Monterey
Luke Rusak, Youth Advocate

Absent and Excused:
Heather Sheffer
Gary Smith
Kate Simmons, Youth Advocate

Staff in Attendance:
Dave Tuchek, Park Operations Manager
Jeff Hagen, Recreation Division Manager
Jeff Aken, Senior Parks Planner
Bethany Kennedy, Engagement Manager

********************************************

I. Call to order/Welcome
Meeting was called to order by Chair Bowman at 6:33PM

Approval of March Regular Meeting Minutes, March Special Meeting Minutes, and the April Agenda
A Motion was made to approve the minutes from the March 7, 2019 regular meeting with the following changes. Page 3-Commission Talk Time-Commission Rules and Procedures-add Commissioner Monterey to the project. Page 2-Correct spelling of Commissioner Monterey.
Motion by: Commissioner Cherkis
Second by: Commissioner Jain
Motioned carried: 5-0

A motion was made to approve the Special Meeting-Smith Woods (March 2, 2019) Minutes-Commissioner Gottgetreu noted that there were 4 or 5 residents who attended. Commissioner Robertson asked that the minutes show that LeAnne Ludwig, Forest Steward for the Smith Woods area attended the meeting. Vice Chair Jain asked that the minutes note the citizens who were in attendance had questions about how the Smith Woods project will affect the park.
Motion by: Commissioner Knopf
Second by: Commissioner Jain
Motion carried: 5-0

Mr. Aken asked if staff would change the Old Business Section items so the Cost of Service Fee Assistance presentation and the Recreation Update to #2 and #3 on the agenda. ADA Parks and Recreation Transition Plan to #4 and #5 Park Naming Resolution #874.

II. Items from the Audience
None-No members of the public were in attendance.

III. New Business
None

IV. Old Business

Downtown Park Programming Update-Bethany Kennedy, Engagement Manager (PPT)
Ms. Kennedy showed a PowerPoint presentation and spoke about the Downtown Park vision, events, programming plans, and opportunities to self-engage.

Commissioner Knopf asked about events sponsored by others. Ms. Kennedy talked about Northwest Family Festival (moving from Marymoor to Downtown Park), Vegfest, and the Cinco de Mayo event. Chair Bowman asked about accommodations for senior drop-off for those who are unable to walk to the park from the senior center. Mr. Aken stated that there are van accessible spots to accommodate and staff will pass that on to the events team. Mr. Hagen also added that the senior center van has been used to transport people to Downtown Park events. Commissioner Gottgetreu asked about the crosswalk lighting. Chair Bowman asked about advanced notice to the public that the park is being used for an event.

Recreation Update, Jeff Hagen, Recreation Division Manager and Bethany Kennedy, Engagement Manager (PPT):
Mr. Hagen showed the Summer Camp Guide. He spoke about the need for all-day camp options and highlighted some of the upcoming programming for the summer.
- Camp Concierge-make an appointment to meet with staff to go over options
- Summer Showcase-inviting the public to experience some of our camps.
Redmond Parks & Trails Commission
April 4, 2019

- Make A Day of It-program combining camps for those who want to experience more than one type of camp (i.e. art camp and sports camp).
- 5K “Beat the Bunny” Run
- Fishing Derby at Idylwood Park on May 11, 2019
- Teen Center end of the year celebration
- Summer Concert Series (Rockin’ on the River): Bands include: Heart by Heart, Beach Boys cover group, Cherry, Cherry-Neil Diamond tribute band, and The Beatniks.

Ms. Kennedy noted upcoming signature events include:
- 8th Annual Bike Bash May 17, 2019 on the Redmond Central Connector Trail and Downtown Park
  Chair Bowman talked about the bike rodeo and maybe add props to the course to let the participants use their new skills (signaling to turn at a stop sign, etc.)
- Derby Days which is themed “Game On”
  Chair Bowman suggested that at Bike Bash or Derby Days a “family ride” be included to show the new connectivity of the downtown parks and trails. She suggested partnering with the “Safe Routes to School” group. She also asked about including the E-Bike vendors.
- So Bazaar follows with 3 weeks of programming and will incorporate Downtown Park.

ADA Parks and Recreation Transition Plan-Update-Senior Parks Planner Jeff Aken (PPT)
Mr. Aken gave an overview of the progress in ADA Transition Plan. He presented information derived from the consultant’s ADA audit and the construction phases for bringing the parks into compliance. Discussion was held.
Mr. Aken outlined the next steps include coming back to the commission with the completed transition plan and summary report.

Mr. Aken will send the ADA Transition Plan to the Commission 4/5/2019.

Park Naming (Resolution 874) Jeff Aken, Senior Parks Planner (Handout)
Mr. Aken gave an update on the process of the Park Naming Resolution. Next step is to take it to the City Council for vote. Discussion followed. Mr. Aken noted that the original group who came to the Parks and Trails Commission with the request to rename the ballfield.

Cost of Service Fee Assistance Update, Jeff Hagen, Recreation Division Manager (PPT)
Mr. Hagen gave an overview of the Fee Assistance Program Guideline which has been updated from the previous Scholarship Program. The amount available It is updated to include the changes in the school “Free and Reduced Lunch Program.” Discussion was held. Mr. Hagen will report out on the progress of this guideline.

V. Commission Talk Time
Joint Meeting of Commission/City Council Planning, Chair Bowman (PPT)
Mr. Aken showed the agenda and presentation that has been prepared for the meeting. Discussion was held with regard to the agenda topics with a focus on the Tree Canopy. Chair Bowman recapped the points to focus on during the meeting. Mr. Aken gave the deadline of April 15, 2019 as a due date for all revisions, requests, etc. for the presentation.

Draft Retreat Agenda, Chair Bowman (Handout)
May 5, 2019 from 9:00 a.m. to 2:00 p.m. was the selection from the Doodle Poll. It will be held in the Council Conference Room but will begin by meeting at the Redmond Community Center for the field trip portion of the retreat at 9:00 a.m. Idylwood, Westside, and Juel Parks were mentioned as parks the commission would like to visit.

Motion was made to extend the time of the meeting.
Motion by: Commissioner Gottgetreu
Second by: Commissioner Cherkis
Motion Carried: 5-0

National Trails Day, Chair Bowman
Commissioner Gottgetreu spoke with Park Operations staff about projects.

A motion was made to adopt the Viewpoint Open Space Trail project renovation as the project for the 2019 National Trails Day.
Motion by: Commissioner Gottgetreu
Second by: Commissioner Cherkis
Motion Carried: 5-0

VI. Adjourn
Motion to Adjourn: Commissioner Cherkis
Second: Commissioner Monterey
Motion Carried 5-0
Time: 8:50PM

Next Regular Meeting
Thursday May 2, 2019
6:30 p.m. – 8:30 p.m.
Redmond City Hall
Council Conference Room