



REDMOND CIVIL SERVICE COMMISSION

WEDNESDAY, MARCH 17, 2021

MEETING MINUTES

I. Call to Order

Commissioner Highness called the regular meeting of the Redmond Civil Service Commission to order on March 17, 2021, at 4:30 p.m. via Microsoft TEAMS meeting.

II. Attendance

Civil Service Commission

Commissioner Nancy Highness, Chair
Commissioner Steve Gasser
Commissioner Kerry Smith

Staff Attendees

Tiah Branson, Chief Examiner
Tim Gately, Police Captain
Beth Simon, Administrative Specialist
Kevin Stearns, Police Officer
Adrian Sheppard, Fire Chief
Tom Langton, Acting Deputy Fire Chief
Caleb Freeman, Fire Captain
Kseniya Daly, HR Manager

III. Approval of Minutes

Motion by Commissioner Gasser, second by Commissioner Smith, to approve the meeting minutes of the February 17, 2021, regular meeting. Motion passed. AU

IV. Public Comment

None.

V. New Business

Beth Simon provided the Police Department update sharing that police officer Aaron Cork separated from the Redmond Police Department in March. Officer Scott Scileppi completed Field Training. Beth also reported that Tim Gately and Brian Coat's provisional police captain roles concluded with their promotion to the position in March. Paul Chung's provisional police lieutenant role ended on February 16, 2021 and Chris Shone's provisional sergeant appointment ended on February 25, 2021.

Motion by Commissioner Highness, second by Commissioner Smith, to approve the Entry Police Officer Eligibility List. Motion passed. AU

Motion by Commissioner Gasser, second by Commissioner Smith, to approve the Police Support Services Specialist Eligibility List. Motion passed. AU

Captain Gately provided an update to the Commissioners that the police department plans to bring forward a proposed selection process for the Police Support Services Specialist at the April Civil Service meeting.

Motion by Commissioner Smith, second by Commissioner Gasser, to approve the Police Lieutenant Eligibility List. Motion passed. AU

The Fire Department update was provided by Fire Captain Caleb Freeman. Captain Freeman shared that the Deputy Fire Chief recruitment opened on March 8 and will close on April 11. He also shared that Fire Lieutenant Scott Carlson completed probation on March 2, 2021.

Motion by Commissioner Gasser, second by Commissioner Smith, to approve the Entry Level Firefighter Proposed Selection Process. Discussion. Motion passed. AU

VII. Adjournment

Motion by Commissioner Highness, second by Commissioner Gasser, to adjourn the Redmond Civil Service Commission meeting. Meeting was adjourned at 5:02 p.m. Motion passed. AU.

Nancy Highness Date
Chairperson

Tiah Branson Date
Chief Examiner