

City of Redmond  
Parks and Trails Commission Meeting

**Draft** Meeting Minutes  
Redmond City Hall  
Council Conference Room  
March 7, 2019  
6:30 p.m. to 8:30 p.m. -Meeting

---

**Parks & Trails Commissioners in Attendance:**

Heather Sheffer, Chair  
Shelly Bowman, Vice Chair  
Joel Cherkis  
Kerry Monterey  
Shailee Jain  
Gary Smith  
Susan Robertson  
Gregg Gottgetreu Arrived at 6:35 PM  
Aaron Knopf Arrived at 6:44 PM  
Luke Rusak, Youth Advocate  
Kate Simmons, Youth Advocate

**Absent and Excused:**

**Staff in Attendance:**

Carolyn Hope, Park Planning and Cultural Arts Manager  
Jeff Aken, Senior Parks Planner  
Jeff Churchill, Transportation Strategic Advisor  
Julie Holmes, Parks and Recreation Department Administrative Coordinator

**Guest Speaker in Attendance:**

Ann Grothe, King County Project Manager  
Daniel Applegate, Lead Consultant Engineer, HDR  
Kelly Foley Kruse, King County Community Relations Planner  
Ryan Bianchi, Community Outreach Division, Sound Transit

\*\*\*\*\*

**I. Call to order/Welcome**

Meeting was called to order by Chair Sheffer at 6:31 PM.  
7 commissioners and 2 youth advocates present, and 2 commissioners absent

**Approval of February Minutes and the March Agenda**

A Motion was made to approve the minutes from February 7, 2019 meeting and March 7, 2019 agenda.

Motion by: Commissioner Monterey

Second by: Commissioner Smith

Motioned carried: 7-0

---

Commissioner Gottgetreu arrived at 6:35PM

Commissioner Knopf arrived at 6:44 PM

**II. Items from the Audience**

Leann Ludwig-Forest Steward:

Interested in future of Smith Woods Park and the North Access. Commissioners asked for feedback during a recent site visit. Ms. Ludwig recently put together a survey that has garnered 140 responses. Commissioners asked what preferences Ms. Ludwig had regarding a water feature and the park.

Bonnie Anderson asked that permanent access be worked out for Smith Woods as people are now accessing the area through a private homeowner driveway.

**III. New Business**

**Lake Hills Trunk Line-King County Project Contact- Kelly Foley Kruse-Handout**

Kelly Foley Kruse, King County Community Relations Planner opened the presentation for the Commission about the Lake Hills Trunk Line. She spoke about the communication plan.

A presentation was shown with information on the overall project, road closures and the communication on both.

Daniel Applegate, Lead Consultant Engineer with King County-spoke more specifically to the road closures and minimizing the impacts as much as possible to area parks and trails. The presentation covered the Lake Hills Trunk Line replacement and how the work will impact City of Redmond streets, parks, and trails during the phases of construction and restoration. The duration of the project is anticipated to last three years. King County has been working very closely with City of Redmond Staff and citizens to mitigate the impacts and closures. The communication plan and signage have been developed by King County through multiple outreach events and continuing efforts to capture the comments and concerns of area residents. Construction is slated to start in early 2021. There will be Intermittent trail closures throughout the process.

Discussion was held about the maps and information presented.

**IV. Old Business**

**Sound Development Agreement-Transportation Strategic Advisor-Jeff Churchill- Handout**

Mr. Churchill spoke about the ST3 Downtown Redmond Link Extension. He introduced Ryan Bianchi from Sound Transit. The focus of the presentation was on the development agreement and next steps.

**Updates:**

**Creative Consultancy-Senior Park Planner, Jeff Aken-Handout**

4Culture Grant application for Artist Consultancy. City put forth Tree Canopy and Homelessness as two important issues. The artist working with the City outlined a scope that included these topics combined with art and environmental education. 4Culture will make decisions regarding awards later this spring.

**V. Commission Talk Time**

- Joint Meeting of Commission/Council Planning

*Meeting on 4/23/2019*

Presentation 20 Minutes touching on three key topics the Commission is interested in and 2018 successes. The goal tonight is to three topics identified and leads for each.

At the April 4, 2019 Parks and Trails Commission meeting members will review talking points for the joint session.

The Commission agreed upon three topics after a robust discussion. These were Smith Woods Park (access and environmental sustainability), Tree canopy education and outreach, and Redmond Central Connector Phase III. Commissioner Smith will take the lead on Smith Woods, Commissioner Gottgetreu on RCC III and Commissioner Jain on tree canopy.

Commissioner Sheffer will lead off, with Commissioner Bowman concluding the presentation.

Next Steps

- Retreat-Doodle poll sent out need to select a date and time slot. Ideas and topics need to be sent to Mr. Aken.
- Commission Rules and Procedures-Approach Subcommittee to prepare the rules. Add to retreat. Shelly, Kerry and Susan will work on the draft.
- National Trails Day (6.1.2019) Commissioner Gottgetreu headed it up last year and he recommended staff ask Chris Tolonen. what a good project would be. Jeff spoke with Mr. Tuchek and he is speaking with his crew about potential trail projects.
- Chair/Vice Chair Elections  
One Commissioner, Ms. Bowman was nominated for the Chair and two Commissioners, Ms. Jain and Mr. Smith were nominated for Vice-Chair. Ballots were distributed to all voting members of the Commission and Ms. Bowman was elected to serve as Chair and Ms. Jain to serve as Vice-Chair positions.

Redmond Parks & Trails Commission  
March 7, 2019

Motion to approve the ballot results was made.  
First: Chair Sheffer  
Second: Commissioner Knopf

**VII. Adjourn**

Motion to Adjourn: Commissioner Knopf  
Second: Commissioner Bowman  
Motion Carried  
Time: 8:35 PM

**Next Regular Meeting**  
Thursday April 4, 2019  
6:30 p.m. – 8:30 p.m.  
Redmond City Hall  
Council Conference Room