



REDMOND CIVIL SERVICE COMMISSION

WEDNESDAY, FEBRUARY 17, 2021

MEETING MINUTES

I. Call to Order

Commissioner Highness called the regular meeting of the Redmond Civil Service Commission to order on February 17, 2021, at 4:30 pm via Microsoft TEAMS meeting.

II. Attendance

Civil Service Commission

Commissioner Nancy Highness, Chair
Commissioner Steve Gasser
Commissioner Kerry Smith

Staff Attendees

Tiah Branson, Chief Examiner
Tim Gately, Provisional Police Captain
Paul Chung, Police Sergeant
Kevin Stearns, Police Officer
Adrian Sheppard, Fire Chief
Tom Langton, Acting Deputy Fire Chief
Caleb Freeman, Fire Captain

III. Approval of Minutes

Motion by Commissioner Gasser, second by Commissioner Smith, to approve the meeting minutes of the January 20, 2021, regular meeting. Motion passed. AU

IV. Public Comment

None.

V. New Business

Fire Captain Caleb Freeman provided the Fire Department update. Nine firefighter recruits completed EMT academy and will begin their fire suppression training. Caleb shared that the fire department has received very positive feedback from academy staff regarding the caliber of the City of Redmond's new firefighter recruits. Caleb also shared that Fire Chief Adrian Sheppard started on February 1, 2021. Jim Whitney was promoted to Battalion Chief – Medical Services Administrator on February 1, 2021 and completed probation on February 12, 2021. Russell Reece was promoted to Driver/Engineer on

February 16, 2021. Driver/Engineer Mike Navarro retired from the department on February 14, 2021.

Motion by Commissioner Highness, second by Commissioner Smith to approve the Battalion Chief – Medical Services Administrator Eligibility List. Motion passed. AU

Motion by Commissioner Highness, second by Commissioner Gasser to approve the Driver/Engineer Eligibility List. Motion passed. AU

Motion by Commissioner Smith, second by Commissioner Gasser, to approve the Deputy Fire Chief Proposed Selection Process. Discussion. Motion passed. AU

Police Officer Kevin Stearns provided the Police Department update sharing that Detective Corporal Greg Patrick and Corporal Tom Parsons separated from employment in February. Officer Kaitlin Kapana graduated from the Basic Law Enforcement Academy. Officer Scott Cassidy started February 1, 2021 and started at the academy on February 2, 2021.

Motion by Commissioner Highness, second by Commissioner Smith, to approve the Entry Police Officer Eligibility List. Motion passed. AU

Motion by Commissioner Gasser, second by Commissioner Highness, to approve the Lateral Police Officer Eligibility List. Motion passed. AU

Motion by Commissioner Smith, second by Commissioner Gasser, to approve the Police Captain Eligibility List. Motion passed. AU

VI. Old Business

None.

VII. Executive Session

Commissioner Highness called for an executive session pursuant to RCW 42.30.140 (1)(iii). The regular meeting went into recess at 4:51 pm. Tim Gately, Kevin Stearns, Paul Chung and Tiah Branson were asked to join the session. The executive session will last approximately 15 minutes and there may be action following.

Commissioner Highness reconvened the regular meeting at 5:13 pm.

Motion by Commissioner Highness, second by Commissioner Gasser, to deny the appeal and uphold Haley Chuculate's name being removed from the of Police Support Services Specialist eligibility list. Motion passed. AU

VIII. Adjournment

Motion by Commissioner Gasser, second by Commissioner Smith, to adjourn the Redmond Civil Service Commission meeting. Meeting was adjourned at 5:18 pm. Motion passed. AU.

Nancy Highness Date
Chairperson

Tiah Branson Date
Chief Examiner