

PRESENT

Kristine Anderson, Murthy Srinivas, Kara Simon, and Library Regional Manager Denise Bugallo

CALL TO ORDER

Meeting called to order at 7:00 PM with three library board members present.

REGIONAL MANAGER UPDATE

Building: Most electrical work was able to be completed during the partial building closure in December. There are 2 tables behind the Information desk that have outlets which are overpowered at 277 watts, so they are scheduled to be rewired. Additionally, computers will be moved out of the Quiet Area.

There is \$200,000 in the capitol budget for carpeting, which will be replaced sometime this year. This may be scheduled in parts to minimize building closure and the impact on patrons. Some rooms are also scheduled to be repainted, which may happen at the same time as the carpet replacement.

KCLS Reorganization: This is scheduled to launch in September, 2020. LTAs and other staff have been given their assignments and have time to choose, and this will affect staffing in each region. A Staffing Placement Committee is in place to ensure an equalization of staffing across regions. The management team in Redmond will be joining with Sammamish, North Bend, Issaquah, and Snoqualmie, while still working with the current team, during the transition. New processes are also being introduced. Staff are learning new software and processes affecting payroll, staff training, etc.

A consultant is being engaged to help with diversity and equity inclusion. KCLS is working on listening, support, and training for managers and staff. There is a need to look at policies and procedures to see how it affects patrons and staff in terms of equity inclusion. Staff are also being trained to intervene when patrons use racist language.

There is a new Deputy Director for Public Services – Christine Schonhart.

Printing: The patron printing allowance is being lowered from 75 black and white prints per week to 10 (or 3 prints in color). Patrons have been notified of the lowered allowance, which is scheduled to begin in March. About 20% of patrons currently use the maximum allotment of prints each week. Denise gave one example of a mom who came in to print out all the pages of an online textbook for her LWSD student. Board member Murthy Srinivas asked whether LWSD is aware that some people have the need for printed materials and offered to bring this situation to the attention of LWSD administration.

Fines: The Seattle Public Library has moved to no fines. Some patrons are aware of this change and have been asking whether KCLS will also be making this change. KCLS has raised the fine limit (which prohibits patrons from checking out new material) from \$10 to \$25. The KCLS Director has decided to wait until the outcome of the Levy Lid Lift later this year and then reviewing financials before making a move to no fines. The Levy Lid Lift is slated for either August or November.

Safety & Security: Denise Bugallo will be reaching out to the new Redmond police chief to review the department's agreement with the Redmond library and to keep good relations. There were 90 security incidents this year, compared with 82 last year. Incidents tend to rise during the colder months.

Denise Bugallo and Stephanie Zero, Teen Services Librarian, will be meeting with Friends of Youth staff to discuss teens that have been banned from the library and how they can reestablish their patron status so that

they can have access to needed resources, as well as privacy issues. Stephanie will be visiting Friends of Youth one a month to help them avoid behaviors which will get them banned from the library.

Programs: Highlighted programs this month include

Pediatric Q & A: Picky Eating, Sunday, Jan. 19th at 1pm

Rainbow Teen Advisory Board, Tuesday, Jan. 14th and 28th, 5pm

Hiding in Plain Sight: Denial and the Challenges of Aging, Illness, and Dementia, Thursday, Jan. 16th at 6:30pm

LIBRARY BOARD ITEMS

- Library Board website: The library board's page on the city website has been updated with new information and links to the Redmond library. The issue of whether it made sense to link directly to the Events page of the Redmond library. The Events page is easily accessed from the Redmond library page, but the software for searching for specific events could be more robust. Denise feels there could be a better alternative to make programs easier to find. Murthy, who is involved with SCORE, asked about how patrons schedule meetings with SCORE mentors at the Redmond library, and whether some consistency across the libraries where SCORE operates could be established. In Redmond the Events software is used, as opposed to Bellevue and Kirkland, where patrons go to the front desk and schedule with a KCLS staff member. Murthy said using the software was preferred from the perspective of a SCORE mentor. Denise advised SCORE to talk with the Adult Services Coordinators at those libraries to establish consistency for setting up appointments.
- The "Redmond Reads" book is "The Lines That Make Us – Stories from Nathan's Bus" by Nathan Vass. Nathan is a Metro bus driver and a former page at the Redmond library. The library currently has 36 copies of the book, and the Friends of the Library are looking into purchasing more directly from the author, as the printing run of the book was rather small.
- The city has reached out to Denise Bugallo and Mary Comstock to set up a meeting to discuss programming and coordination. Denise is going to look at setting up a day and time when she will be available.

ADJOURNMENT

Meeting adjourned at 8:15 PM.