PRESENT
Kristine Anderson, Kara Simon, Murthy Srinivas, and Library Regional Manager Denise Bugallo

CALL TO ORDER
Meeting called to order at 7:00 PM with three library board members present.

REGIONAL MANAGER REPORT

- Upcoming programs include a Meet Your Muslim Neighbors series on 1st Saturdays, this month featuring the art of Islam. There are also a couple of Meet the Author programs this month,
  - January 10th with Daisy Khan, author of Born With Wings: the Spiritual Journey of a Modern Muslim Woman.
  - January 31st with Christina Dodd, author of What Doesn’t Kill Her

- Denise reminded the board that free passes to several local museums are available from KCLS, and the Northwest African American Museum was recently added to that list.

- KCLS is looking at the viability of adding its Makerspace to other locations, considering the amount of space and startup costs involved and the staffing requirements. Denise thinks the space requirements would make it difficult to bring to the Redmond library, which is already very busy and space is in high demand. She said the startup costs to add a makerspace area to the Federal Way branch are ½ million dollars.

- Since the Redmond Library is already at capacity for current services, KCLS is considering a future levy lift to help the library meet the community’s needs.

- The Facilities Budget Plan for 2019 includes a boiler and economizer to help regulate the temperature in the library better. There were some issues this summer when the heat was higher than comfortable, and replacing this equipment should address that. The 5 year goal is to replace the HVAC system. In 2020, there is a plan to replace the carpeting and make restroom upgrades.

- Redmond will be losing a children’s librarian who is moving to Bellevue, but a replacement will be found eventually.

- 2019 marks the 20th year since the current building was built. The library is looking for ideas for ways to celebrate this anniversary. Denise asked the board to think about this and would welcome their ideas.

- The security guard is getting to know regular patrons who use the library and makes regular rounds of the building and restroom areas, and Denise feels this has helped to keep disruptive activities down.
2019 STRATEGIC INITIATIVES

- **Green Initiative** – This KCLS initiative is aimed at reducing waste, cutting costs and improving operational efficiencies. A pay-to-print system is part of Phase I to encourage Cloud-based options in lieu of using paper. Denise is going to be on the Green Initiative Committee. She said she wants to keep some free printing in place as a service for those with low incomes to have access to that service. Currently library patrons can print up to 75 pages per week at no cost. There was discussion about whether the library would lower the number of prints as part of the initiative, or whether the city could be asked to help determine eligibility of patrons based on income.

Another goal of the initiative is to provide cashless options to eliminate the need for staff to be involved in financial transactions. This may include the library installing a card swipe system for fines and fees.

- **Economic Empowerment** – Library programs and services that focus on immigrants, microentrepreneurs, adults in career transitions, freelancers and young adults pursuing career paths, including a continuation of the 425 programs focusing on startups. Murthy asked if this initiative would be extending the 425 idea to folks looking for ways to establish a secondary income, not necessarily as a startup. Adult Services Librarian Dan Shaffer will be asked to attend the next library board meeting in March to speak about these programs.

- **Remove Barriers to Library Use** – Identify and remove barriers to library use. This could include auto-renewal for late items instead of automatically accruing fines, and looking at ways to handle the need for an ID to obtain a library card.

- **Capital Investment Program** – Implement a five-year plan for anticipated major repairs or replacements of KCLS’ capital assets.

OTHER ITEMS

- Dorothy Matsui stopped by during the meeting to discuss The Friends of the Redmond Library and their need for volunteers. The Friends organization sponsors programming at the library, including Storytimes, through the sale of donated books. Volunteering with The Friends could be as small as a 1 hour per week commitment.

- Denise mentioned that Mary Comstock is looking ahead to summer outreach programming and thinking about ways the library board could participate or help support programming.

ADJOURNMENT

Meeting adjourned at 8:15 PM.