Agenda for the Parks & Trails Commission
November 7, 2019
Meeting 6:30 p.m. to 8:30 p.m.
Council Conference Room, Redmond City Hall
15670 NE 85th Street, Redmond, WA 98052

Upcoming Events & Meetings

<table>
<thead>
<tr>
<th>Date, Time</th>
<th>Topic</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 6, 2019</td>
<td>Tree Canopy Strategic Plan @ Planning Commission</td>
<td>Council Chambers, City Hall</td>
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<td>November 13, 2019</td>
<td>Joint Meeting Planning Commission &amp; Parks and Trails Commission</td>
<td>Council Chambers, City Hall</td>
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<td>November 18, 2019</td>
<td>Westside Park Open House 7:00-8:30pm</td>
<td>Ben Rush Elementary</td>
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<tr>
<td>December 5, 2019</td>
<td>December Parks and Trails Commission Meeting</td>
<td>Council Conference Room, City Hall</td>
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<td>December 7-8, 2019</td>
<td>Redmond Lights</td>
<td>Municipal Campus and beyond</td>
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</tbody>
</table>

Parks and Recreation Department Vision
We build community through people, parks and programs.

Parks and Recreation Mission Statement
We are leaders in providing sustainable parks, innovative recreation services, unique art and cultural experiences that continue to build a high quality of life in Redmond.

Audiotapes of regular meetings are available at the Parks & Recreation Office. If you are hearing or visually impaired, please notify the Parks & Recreation office at 556-2311 as early as possible. Sign language and communication material in alternate formats can be arranged given sufficient notice. Washington Relay Service: 1-800-833-6384
**Fence Removal Perrigo Park** – Staff started the removal process of a large section of fence (post and wire) at the park along the Bear Evans Creek Trail. The fence no longer has a purpose and was identified for removal. Heath is using one of our favorite tools (the Dingo) to pull the fence posts.

**Dead Tree Removals at Heron Rookery** – As part of an active urban forestry program, risk mitigation and hazardous tree removals need to occur. The urban forestry crew recently removed several large dead trees at the park. Thank you Drew, Andrew, and Chris for performing this work!
Hartman Park Fields 5&6 Turf Replacement – The field is looking green! This week the contractor focused on installing the shock pad and synthetic turf.
City of Redmond
Parks and Trails Commission Meeting

Draft Meeting Minutes

Redmond City Hall
Council Conference Room
October 3, 2019
6:30 p.m. to 8:30 p.m. -Meeting

Parks & Trails Commissioners in Attendance:
Shelly Bowman, Chair
Shailee Jain, Vice Chair
Gregg Gottgetreu
Susan Robertson
Gary Smith
Joel Cherkis
Heather Sheffer
Luke Rusak, Youth Advocate

Absent and Excused:
Kate Simmons, Youth Advocate

Staff in Attendance:
Carolyn Hope, Parks Planning and Cultural Arts Manager
Jeff Aken, Senior Parks Planner
Julie Holmes, Department Administrative Coordinator

I. Call to order/Welcome
Meeting was called to order by Chair Bowman at 6:30 p.m.

Approval of October 3, 2019 Meeting Agenda
Motion by: Commissioner Smith
Second by: Commissioner Robertson
Motion carried: 6-0

Approval of August 2, 2019 Regular Meeting Minutes
Motion by: Commissioner Robertson
Second by: Commissioner Sheffer
Motion carried: 6-0
Redmond Parks & Trails Commission
October 3, 2019

Approval of September 5, 2019 Regular Meeting Minutes,
A motion was made to approve the minutes from the September 5, 2019 meeting with the following addition: Page 2.-Seritage representative John Reischl, VP of Development Seritage Properties co-presented.
Motion by: Commissioner Jain
Second by: Commissioner Cherkis
Motion carried: 6-0

II. Items from the Audience
NONE

III. New Business

Environmental and Utility Services Division (Natural Resources) Update: Tom Hardy, Senior Planner (PPT)
Mr. Hardy gave an update on stream projects related to Redmond park properties and trails.

Recently Completed Projects:
Mackey Creek Rehab 1-item left to complete. Juvenile fish are present in the stream.
95th Street-Bear Creek Enhancement-Salmon centric, 2 acres of planting will happen over the next couple of months.

Upcoming Projects: Scheduled for 2020
Keller Wetland Mitigation Bank-C2 parcels (80) acres bordered by Bear Creek
City owns the property, but the mitigation bank will be managed by a private company
Lower Bear Creek Art Installation
Mackey Creek Culvert
Smith Woods-two alternatives were just received from the consultant. Preferred alternative keeps the pond.
Monticello Creek Basin Plan-City has 4 watersheds to retrofit for storm water to improve the instream condition.

IV. Old Business

ADA Plan for Parks and Trails-Jeff Aken, Senior Parks Planner (PPT)
The City is required to plan for ADA and to bring our parks, trails, and facilities into compliance with the ADA. This plan will be rolled into the larger Citywide plan in 2020

Motion: The Parks and Trails Commission recommends that the City Council approve the ADA Transition Plan for Parks and Trails.
Motion By: Commissioner Jain
Second By: Commissioner Sheffer
Motion Carried: 6-0

Motion: A motion was made to approve the Parks and Recreation ADA Transition Plan.
Motion By: Commissioner Jain  
Second By: Commissioner Sheffer  
Motion Carried: 6-0

**Comprehensive Plan Amendments-Carolyn Hope, Parks Planning and Cultural Arts Manager (PPT)**

Ms. Hope presented the latest edits by the Commission on the chapters of the Comprehensive Plan. Staff members have met with public works, planning, parks, and facilities colleagues to review the proposed changes. The goal was to go through the tree canopy and facilities plan.

**Tree Canopy Updates, Jeff Aken, Senior Parks Planner (PPT)**

Mr. Aken noted this item was held over from last month. The goal is 200+ Acres over 30 years. Planted 4 acres this year.

Website was updated around the time of So Bazaar with recommended trees, planting tips and tree care.

The four acres for city-led planting. 1 acre at FM lower pasture area Perrigo: 1.7 tennis courts, 1.2 lower fence area.

Planning Commission asked for an overview of the Tree Canopy Strategic Plan on Nov 6 Mr. Aken will present.

Joint meeting with planning commission on Nov 13.

With Sound Transit there are areas for tree mitigation.

<table>
<thead>
<tr>
<th>Costello Property</th>
<th>South Perrigo Park</th>
<th>2-3</th>
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</thead>
<tbody>
<tr>
<td>Arthur Johnson Park</td>
<td>South of Union Hill</td>
<td>&lt;1</td>
</tr>
<tr>
<td>SE Redmond Park</td>
<td>SE Redmond Neighborhood</td>
<td>.5 Acres</td>
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<tr>
<td>SE Redmond Trail</td>
<td>SE Redmond</td>
<td>.5 Acres</td>
</tr>
<tr>
<td>View Point Open Space</td>
<td>Idylwood neighborhood</td>
<td>&lt;1</td>
</tr>
<tr>
<td>Conrad Olsen Park</td>
<td>Bear Creek</td>
<td>&lt;1</td>
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Mr. Aken reminded the Commission Tree Canopy Subcommittees must be less than 5 people in order not to violate the Open Public Meetings Act.

**Tree Sub-Committee Update, Commissioner Jain (PPT)**

Commissioner Jain touched on work the sub-committee has been doing regarding data collection, developing a case study and learning more about the code update. Kirkland has some good materials we may consider as the implementation continues

**2020 Workplan Discussion (postponed)**

Motion to extend 5 Minutes
V. Commission Talk Time

King County Noxious Weeds, Commissioner Robertson
Commissioner Robertson presented information on noxious weeds including:
Poison Hemlock-dangerous
Tansy Ragwort-prolific seeder

Commissioner Sheffer left at 8:31 PM

Other

VI. Staff Updates

Commission Recruitment Update, Jeff Aken Senior Parks Planner
Mayor is interviewing candidates for the open positions and hope to have them approved for November meeting.

VII. Adjourn
Motion to Adjourn: Jain
Second by: Smith
Motion Carried 5-0
Time: 8:36

Next Regular Meeting
Thursday November 7, 2019
6:30 p.m. – 8:30 p.m.
Redmond City Hall
Council Conference Room
MEMO TO: Parks and Trails Commission  
FROM: Sara Bouwman, Volunteer Coordinator for Redmond Lights  
DATE: November 7, 2019  
SUBJECT: Redmond Lights Update

I. PURPOSE ☒ For Info Only ☐ Potential Agenda Item ☐ Scheduled for Council Action

II. RECOMMENDATION
Seeking Commission participation in Redmond Lights

III. DEPARTMENT CONTACTS
Carrie Hite, Parks & Recreation Director 425-556-2341
Rachel Van Winkle, Parks & Recreation Deputy Director 425-556-2334
Bethany Kennedy, Engagement Manager 425-556-2366
Carolyn Hope, Park Planning & Cultural Arts Manager 425-556-2313
Sara Bouwman, Program Assistant 425-556-2349

IV. DESCRIPTION/BACKGROUND
On December 7th and 8th, 2019, the City will host the 20th Redmond Lights. This community celebration of our diverse winter traditions, cultures and faiths is explored through light and art. The event brings community together to experience unique art programming including artistic light displays, live performances, and activities that celebrate the magic of the winter season and Redmond’s cultural diversity.

The event will continue with the two-night format this year with Saturday being the livelier evening and Sunday being more peaceful, without as many activities. The following is a summary of the planned activities.

Saturday, December 7, 4:00 to 8:00 PM: “A Joyful Celebration”
- Begin at City Hall to pick up your blinker, explore fun family activities inside City Hall and at outdoor booths, experience visual art installations and the hot air balloons, and watch cultural and festive performances on stage. Close to 5:00, crowds will anxiously await Santa Claus and Mayor Marchione’s last count down for the tree lighting. Afterwards, participants can listen to more music, continue exploring the hot air balloons and activities, or begin the luminary walk.
- As participants walk down the Sammamish River Trail to the Redmond Central Connector, they will encounter new artistic light installations and five performing groups. At 161st Ave NE, participants will turn left and have an opportunity to
warm up by burn barrels and with some warm treats from food trucks and in the beer and wine garden at Downtown Park. The Moving Art Center will be energized by music on 161st Ave NE, vendors will be situated along the west end of the park, an artwork by Jen Szabo will be on display in the lawn, and Buoyant will be activated by Artist in Residence Maja Petric.

- As walkers exit the park on Brown street, they will walk east on the Redmond Central Connector, passing festive light displays and encounter a fire dancer and steel drum band on the way to Redmond Town Center. There, participants will explore community and faith groups of our city, vendors, another performing arts stage, Santa’s house, a skating rink and ice sculpture photo booth.

**Sunday, December 8, 5:00 to 8:00 PM “A Peaceful Interlude”**

- Begin at City Hall experience beautifully illuminated trees and a visual art installation.
- As participants walk down the Sammamish River Trail to the Redmond Central Connector, they will encounter artistic light installations.
- At 161st Ave NE, participants will turn left and have an opportunity to warm up at burn barrels and with some warm treats from food trucks and in the beer and wine garden at Downtown Park.
- At Downtown Park, an artwork by Jen Szabo will be on display in the lawn and Buoyant will be activated by Artist in Residence Maja Petric.

**Volunteer Opportunities:**
Commissioners are invited to bring their friends and loved ones to this special community event. If you or community members would like to volunteer during the event, please contact Sara Bouwman at sbouwman@redmond.gov.

**Analysis**
The Community Events and Cultural Arts Team are wrapping up the final details for this event and will publish the final schedule and details at www.redmond.gov/redmondlights.

**V. TIME CONSTRAINTS**
This briefing is intended to provide the Commissioners with highlights of the planned 2019 Redmond Lights to prepare people for the event.

**VI. LIST OF ATTACHMENTS**
Attachment A— Presentation
MEMO TO: Parks and Trails Commission

FROM: Emily Flanagan, P.E.

DATE: November 7, 2019

SUBJECT: Smith Woods Pond and Stream Rehabilitation

I. PURPOSE ☒ Future Motion Item ☐ Motion Requested

II. RECOMMENDATION
Presenting preferred design alternative for the Smith Woods Pond and Stream Rehabilitation, Project No. 20021811.

III. DEPARTMENT CONTACTS
Dave Juarez, Public Works Director, 425-556-2733
Carrie Hite, Parks Director, 425-556-2326
Emily Flanagan, Senior Engineer, PW EUSD, 425-556-2707
Roger Dane, Environmental Scientist, PW EUSD, 425-556-2764
Jeff Aken, Senior Planner, Parks Administration, 425-556-2328
Teresa Kluver, Supervisor, Parks Operations, 425-556-2355
Rob Crittenden, Project Manager, PW Construction, 425-556-2838

IV. DESCRIPTION/BACKGROUND

Smith Woods is a City park property located in northeast Redmond (see Attachment 1). The property includes a small stream that is a headwater to Monticello Creek. The stream flows into a small pond on the property which appears to have been built by the former owner before the City secured the land in 2000 and 2011. Due to concerns regarding the stability of the berm surrounding the pond, the City completed an emergency project in December 2015, cutting a temporary channel to reduce pond volume to eliminate the immediate risk of berm failure. This work was done under an emergency Hydraulic Permit Approval (HPA) from the Washington Department of Fish and Wildlife. As a condition of this HPA, the City is required to rehabilitate this pond and stream to create a fish-passable channel by 2021.

In March 2019, the City contracted with Osborn Consulting to assist staff in developing alternatives for the stream and pond that will improve fish passage, while also serving as an amenity for the future City park on the Smith Woods property. Since that time, the consultant has collected data on the project site and produced information necessary to develop these alternatives, including wetland, hydrology, geotechnical and cultural resource reports. The design team met with Washington Fish and Wildlife (WDFW) on site, and consulted with the...
Muckleshoot tribe via e-mail to vet alternatives. Staff from Public Works and Parks have reviewed these reports, and arrived at two alternative concept designs – one that retains the pond and stream together, and one that retains the stream only and converts the pond to wetlands (see Attachments 2 and 3).

Staff then worked with the consultant to develop an Alternatives Matrix score and rank the two alternatives based on criteria relating to benefits for both the natural environment and the future park. The results of this rating shows the preferred alternative is Option 1, which retains the pond.

A. Analysis

Staff and the design consultant have compiled the necessary information on the natural environment to develop two feasible alternatives for rehabilitating the stream and pond on Smith Woods. After evaluation of different criteria, Option 1 which retains the pond and stream is preferred.

V. TIME CONSTRAINTS

This project has been in both Stormwater and Parks 6-year CIP since 2017, and has been approved in the 2019/20 Budget.

Washington Department of Fish and Wildlife (WDFW) permits require the project to be completed by 2021. This is consistent with the 2019-2024 CIP.

VI. LIST OF ATTACHMENTS

1. Smith Woods Aerial Map
2. Smith Woods, Monticello Creek Concept – Option 1: Pond (Preferred Alternative)
3. Smith Woods, Monticello Creek Concept – Option 2: Stream
OPTION 1: POND
Estimated Cost: $330,000

Benefits
• Existing Smith Woods pond remains & existing berm is repaired
• Compatible with access to water, signage and future trails
• 2,200 square feet (sf) enhanced wetland area
• 14 in-stream wood structures for aquatic habitat

Considerations
• 330 sf wetland impact
OPTION 2: STREAM
Estimated Cost: $385,000

Benefits
- Restores Monticello Creek by recreating stream channel and wetland
- Compatible with access to water, signage and future trails
- 2,200 square feet (sf) enhanced wetland area
- 3,800 sf pond converted to wetland
- 16 in-stream wood structures for aquatic habitat

Considerations
- 700 sf wetland impact
MEMO TO:  Parks and Trails Commission  
FROM:  Judy Fani, Senior Planner  
DATE:  11/7/2019  
SUBJECT:  Proposed 2020 Impact Fees  

I. PURPOSE ☒ For Info Only  ☐ Future Motion Item  ☐ Motion Requested  

II. RECOMMENDATION  

This memo is to provide information about the annual adjustment in impact fees and notice of the upcoming impact fee schedule effective on January 1, 2020. A Staff Report was provided to Council on October 15th which can be reviewed at this link.

III. DEPARTMENT CONTACTS  

Judy Fani, Senior Planner 425-556-2406  
Beverly Mesa-Zendt, Long-Range Planning & Human Services Manager, 425-556-2423  

IV. DESCRIPTION/BACKGROUND  

Each year the City Council annually reviews development impact fee rates – for parks, fire, transportation and school projects – to ensure that fees and the capital projects they help fund keep pace with inflation.

Impact fees may only be used to pay for new “system improvements”: public facilities that are designed to provide service to the community at large, are reasonably related to the new development, and will benefit the new development. For example, the City of Redmond impact fees have helped fund portions of capital facilities such as: Downtown Park, Downtown Two-Way Street Conversion, NE 116th Street Improvements, Fire Station 17, Perrigo Park Phase II.

Staff informs the development community and other stakeholder groups about the proposed annual impact fee adjustments. This includes outreach to the Business, Fees and Taxes Advisory Committee (BFTAC), OneRedmond, Microsoft, Parks and Trails Commission, and the Master Builders, as well as notice in the City’s website and at the City’s Permit Center.
A. **Analysis**  
Below are the impact fee increases, as calculated per the required formulas in RMC Chapter 3.10:

- **Fire**: 2.95%
- **Transportation**: 4.97%
- **Parks**: 4.00%

[The proposed 2020 impact fee schedule can be viewed here.]

V. **TIME CONSTRAINTS**  
The impact fees will be adopted by Council on December 3, 2019 and become effective on January 1, 2020.
MEMO TO: Parks & Trails Commission
FROM: Bethany Kennedy, Engagement Manager
DATE: November 7, 2019
SUBJECT: 2019 Summer Events Recap

I. PURPOSE ☒ For Info Only ☐ Future Motion Item ☐ Motion Requested

II. RECOMMENDATION
To provide a recap of the 2019 summer events.

III. DEPARTMENT CONTACTS
Carrie Hite, Parks and Recreation Director, 425-556-2326
Rachel Van Winkle, Parks and Recreation Deputy Director, 425-556-2334
Bethany Kennedy, Engagement Manager, 425-556-2366
Carolyn Hope, Park Planning & Cultural Arts Manager, 425-556-2313
Chris Weber, Cultural Arts Administrator, 425-556-2316

IV. DESCRIPTION/BACKGROUND
Community Events provide quality, diverse, and unique experiences that encourage participation, promote cultural vitality, and build community. We strive to produce events that foster community pride, are welcoming to all residents and visitors, encourage volunteerism, and promote Redmond as a great place to work, live, play and invest.

Summers in Redmond Overview
The 2019 summer events season included activating Downtown Park in addition to the municipal campus, and Redmond Central Connector. Each venue hosted unique and memorable experiences for all ages and interests. Our goals for each event hosted in 2019 included:
• elevating the visitor experience,
• identifying new programming elements and,
• increasing outreach to local businesses, partners, and community organizations.

Bike Bash- May 17, 2019
Bike Bash was previously produced by Go Redmond. The event was co-produced by Parks and Recreation and Go Redmond in 2019, and expanded to Redmond Central Connector Park and Downtown Park. Redmond Central Connector featured a stage with live music, a Beer & Wine Garden, food trucks, and business booths with educational clinics, seminars, and activities. Downtown Park hosted the Kid’s Bike Rodeo, teen-led games and activities, and water activities.
in the splash pad. Estimated attendance was approximately 5,000 people, which is a slight increase over previous years.

**Derby Days: July 12 & 13, 2019**

Derby Days celebrated the spirit of friendly competition with the theme ‘GAME ON!’ The event activated municipal campus with traditional favorites such as the parades, carnival, criterium race, pancake breakfast, and the 5K Derby Dash, while incorporating new thematic experiences such as; the Conundroom escape room, a climbing wall, video arcade tent, 3 live entertainment stages, and competition-style games inside City Hall. Derby Days concluded on Saturday night with a sensational fireworks display.

**Derby Days Event Overview**

- Estimated 20% increase in attendance over 2018
- Event website visits: 36,000 unique visits between July 9-15
- Social media engagement: 166,000 impressions in 4 weeks
- Increased participation in the Kids Parade, youth criterium, and Esk8 races
- Increased revenue in Beer & Wine Garden sales and in the Carnival ticket sales

**Event Highlights:**

- New and improved Main Stage
- Expanded to 3 stages: Main Stage, Community Stage, Kids Zone Stage
- Increased partnerships include; Northwest Folklife Festival, Minutemen Press, OneRedmond, KC Search and Rescue, DigiPen, and Conundroom.
- Increased the free community activities, including the activation of City Hall lobby with multi-generational games and activities
- Added a ‘Plan Your Visit Guide’ to enhance the visitor experience

**Community Feedback**

- Top 3 Favorite elements: Parade, Carnival, Entertainment
- Attendees by Zip Code: 63% 98052, 6% 98053, 5% 98074
- Likely to attend in future: 89%

**Funding**

- Carnival sales: $22K, 42% increase over 2018
- BWG sales: $24K, 23% increase over 2018
- # of booths: 109, 30% increase over 2018
- Sponsorship: $117,000 Monetary/In Kind, 65% increase over 2018

**Save the date for the 80th celebration in 2020:** July 10 & 11, 2020

**Rockin’ On The River Concert Series – July 18 & 25, August 1 & 8, 2019**

The Rockin’ on the River concert series took place on four Thursday evenings in Redmond, featuring original and cover bands from across the country. Sponsored by Emerald heights, with concessions provided by Redmond Kiwanis Club, each evening drew crowds of more than 500
attendees. The lineup of bands this year included; Heart by Heart, The Beatniks, Cherry Cherry, and Eagle Eyes.

**So Bazaar: August 15, 22, & 29, 2019**

So Bazaar Night Market returned to Downtown Redmond in August, under the overarching theme of Metamorphosis. The theme was explored through dance, film, food, music, poetry, and visual art each night focusing on elemental agents of change – air, water, and fire. This evening festival came to life in the form of a pop-up urban night market from 5:00 p.m. to 10:00 p.m. on the last three Thursdays in August, transforming Downtown Redmond with performances, art, and cuisine in the newly expanded site – Downtown Park and Redmond Central Connector park.

**Event Overview**
- Attendance was estimated to be 9,000 for first two nights, and 6,000 for night 3 due to rain
- Event website visits: 17,900 unique visits August 1-29, 2019
- Social media engagement:
  - 133,268 impressions from August 1-29, 2019
  - 11,930 views of So Bazaar video, breaking all-time Redmond Parks & Recreation Facebook record for video views

**Event Highlights**
- Event site expanded to Downtown Park and Redmond Central Connector
- Multi-Disciplinary programing based on overarching theme of Metamorphosis and daily sub-themes of Air, Water, Fire:
  - Food demonstrations with new and returning chefs
  - Interactive arts creation and sing-a-longs
  - Poetry creation and presentations
  - Contemporary and cultural dance and music at Signals and Buoyant
  - Activating Buoyant with art videos by Seattle Experimental Animation Team
  - Wandering performing artists to encourage attendees to explore both sites
  - Migration is Beautiful Butterfly backdrop –to promote Welcoming Week
  - Picnic blankets available for use on the lawn at Downtown Park
  - A large-scale event-specific, thematic sculpture in the center lawn at Downtown Park
  - Expanded food truck and food vendor selection
  - Showcased the uniqueness and creativity of local non-profit arts and cultural groups by partnering with them in our interactive market

**Community Feedback**
- Top 3 Favorite elements: Food, Performances, Venue
- Attendees by Zip Code: 65.3% 98052, 6.3% 98053, 2% 98077, 2% 98028
- Likely to attend in future: 95.7%

**Funding Stats:**
- # of booths/trucks: 38, 50% increase over 2018
- Sponsorship: $13,100 in total in-kind and monetary support, a 74% increase over 2018.
• Notable new sponsors include: The Bond Marymoor and Minuteman Press
• Key partnerships included VALA

Save the Date for So Bazaar in 2020: August 13, 20, & 27, 2020

Comprehensive Marketing and Alternate Funding Strategies

Comprehensive Marketing
Starting in 2019, the Parks and Recreation adjusted the Thursdays in Redmond campaign to be ‘Summers in Redmond’, with an emphasis on the value of events scheduled throughout the City. This comprehensive campaign created a vibrant and playful design directing visitors to redmond.gov/events for a City of Redmond events calendar. This campaign marketed all signature events, and also promoted new recreation events scheduled at Downtown Park in the summer, such as; Community Game Nights, Pop Up Play, and Yoga in the Park. All of these events are open to the public, free of charge, and promote the unique offerings available in Redmond.

Alternate Funding
In alignment with our cost of service methodology, the City is making intentional efforts to identify alternate funding opportunities. In 2019, we increased our outreach efforts to engage more local businesses and community partners to support our community-wide events. We will continue to place an emphasis on this work in 2020 as we prepare to plan our events.

Analysis
N/A

V. TIME CONSTRAINTS
This presentation is scheduled as a staff report at City Council on November 19, 2019.

VI. LIST OF ATTACHMENTS

Summers in Redmond presentation
2019 Summer Events Recap

3P
November 4, 2019

PURPOSE
To provide a recap of Redmond’s 2019 summer events

BIKE BASH

May 17
DERBY DAYS

July 12
July 13

EVENT OVERVIEW

- 20% increase in attendance over 2018
- Increased participation in Kids Parade, youth criterium & Esk8 races
- Increased revenue in Beer & Wine Garden, and the Carnival
- Activated City Hall with thematic activities

EVENT HIGHLIGHTS

COMMUNITY FEEDBACK

- Top 3 favorite elements:
  - Parade
  - Carnival
  - Entertainment
- Likely to attend in future: 89%
- 63% from Redmond
ROCKIN' ON THE RIVER

July 18
July 25
Aug 1
Aug 8

Event Overview
- Sponsored by Emerald Heights
- Concessions provided by Redmond Kiwanis Club
- Estimated attendance of 500+ attendees per evening

2019 Bands Include:
- Heart by Heart
- The Beatniks
- Cherry Cherry
- Eagle Eyes

SO BAZAAR

Aug 15
Aug 22
Aug 29

EVENT OVERVIEW

Overarching theme of Metamorphosis, with daily sub-themes of Air, Water, Fire

Intentional connection of Downtown Park and Redmond Central Connector to expand the event site

Multi-disciplinary, thematic programming

Expanded food truck and vendor selection
EVENT HIGHLIGHTS

MULTI-DISCIPLINARY ARTS

COMMUNITY FEEDBACK

- Top 3 favorite elements:
  - Food
  - Performances
  - Venue

- Likely to attend in future: 95.7%

- 65.3% from Redmond
Launched a “Summers in Redmond” campaign to promote events comprehensively
Increased outreach efforts to engage more local businesses and community partners.
Expanded advertising efforts to include Metro Bus ads
MEMO TO:  Parks and Trails Commission  
FROM: Carolyn Hope, Park Planning & Cultural Arts Manager  
DATE: 11/07/2019  
SUBJECT: Recommend Docketed Comprehensive Plan Amendments relating to Trails, American’s with Disabilities Act, Tree Canopy, and Facilities to the Planning Commission

I. PURPOSE ☒ Motion Requested  
☐ For Info Only  
☐ Future Motion Item

II. RECOMMENDATION

Recommend Docketed Comprehensive Plan Amendments relating to Trails, American’s with Disabilities Act, Tree Canopy, and Facilities to the Planning Commission

Proposed Motion: The Parks and Trails Commission recommends the following Comprehensive Plan Amendments to the Planning Commission relating to the proposed Trail Map in the 2017 PARCC Plan, the Americans with Disabilities Act, tree canopy and facilities.

III. DEPARTMENT CONTACTS  
Carrie Hite, Parks and Recreation Director, 425-556-2326  
Jeff Aken, Senior Park Planner, 425-556-2328  
Carolyn Hope, Park Planning & Cultural Arts Manager, 425-556-2313

IV. DESCRIPTION/BACKGROUND

This is the fourth briefing and discussion with the Parks and Trails Commission about proposed Comprehensive Plan Amendments to update the Trails Map in the PARCC Plan and add new policies related to new planning documents including the Parks and Trails American’s with Disabilities Act (ADA) Transition Plan, Tree Canopy Strategic Plan, and Facilities Strategic Management Plan. The rationale for these proposed Comprehensive Plan amendments are as follows:

- Trails: The trails map requires some updates due to new information about the feasibility of some of the trails. In addition, one proposed trail is prohibiting a private landowner from making infrastructure improvements to their property.

- ADA policies: This year, the City Council approved a Parks and Trails ADA Transition Plan. Based on the findings and recommendations of this plan, staff
recommended adding and strengthening some comprehensive plan policies to reinforce the importance of complying with this regulation.

- **Tree Canopy Policies:** The 2019 Tree Canopy Strategic Plan provided recommendations for the City on tree canopy preservation and growth. Several policies needed to be re-evaluated and a new policy added to represent the new canopy goal and key strategies for achieving the goal.

- **Facilities Policies:** The 2019 Facilities Strategic Management Plan recommended several guiding principles and highlighted many civic facility planning, development, and maintenance best practices. The Comprehensive Plan did not have policies that focused on civic building development and maintenance; therefore, several policies were recommended in a new section within the Capital Facilities Element. In addition, there are some proposed changes to existing policies in alignment with the new plan.

Staff is seeking the Commission’s recommendation to bring these proposals to the Technical Committee, Planning Commission, and ultimately the City Council for consideration.

### A. Analysis
Staff members have met with public works, planning, parks and facilities colleagues to review the proposed changes. Staff have discussed the proposed amendments and several variations of those amendments with the Parks and Trails Commission at the August, September, and October 2019 meetings.

At the October meeting, the key comments discussed were related to:
- Preservation of greenspace, which is addressed in Attachment C – Policy FW-11 and Attachment F, Comments 4 and 5.
- Facilities maintenance on a quarter-life schedule, which is addressed in Attachment D – Policy PR-64 and Attachment F, Comments 15 and 16.

### V. TIME CONSTRAINTS
The PARCC Plan Trail Map should be updated in 2019-2020 to address a private property concern, where a proposed trail is prohibiting a community member from investing in an infrastructure problem on their property. The other amendments are on the docket for 2019 and should be addressed in a timely manner, as they are on the Planning Commission’s work plan.

The proposed schedule for the comprehensive plan amendment process is as follows:
<table>
<thead>
<tr>
<th>Task</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parks and Trails Commission Review and Recommendations</td>
<td>August – November 2019</td>
</tr>
<tr>
<td>SEPA and Technical Committee Review and Recommendation</td>
<td>November – January 2019</td>
</tr>
<tr>
<td>Planning Commission Review and Recommendation</td>
<td>January – March 2020</td>
</tr>
<tr>
<td>City Council approval</td>
<td>April – May 2020</td>
</tr>
<tr>
<td>Department of Commerce Growth Management office notice</td>
<td>May 2020</td>
</tr>
</tbody>
</table>

VI. **LIST OF ATTACHMENTS**

A1   Proposed Trail Map Amendments
A2   Proposed Trail Project Map from the PARCC Plan
B    Proposed ADA Policies
C    Proposed Tree Canopy Policies
D    Proposed Facilities Policies
E    Related Existing Comprehensive Plan Policies
F    Comment Matrix
A1  Proposed Trail Map Amendments

This specific amendment is requested as a result of feasibility analyses conducted on some of the trail proposals and other new information that impact the proposed trail map. The following changes are proposed to the Proposed Trail Project Map from the 2017 PARCC Plan, as shown in Attachment A2.

1  100th Street Connector: Change from connector trail to local trail due to feasibility issues of steep grades. A narrower soft surface trail may be feasible in this location.

17  148th Ave NE: Remove the trail section on 148th between Old Redmond Road to Redmond Way, as the trail would not connect to another park, trail, or bicycle facility beyond that point.

33  NE 116th Trail 1: Change the trail between the Sammamish River and Redwood Road from a connector trail to a local trail due to challenges with steep slopes up to 154th, presence of critical areas, insufficient right-of-way within King County, and the potential need to take King County park land for right-of-way (6F issue).

40  PSE Trail West (N/S) – North: Change trail from a regional trail to a soft surface local trail, which is 1 to 5 feet wide, due to feasibility with steep grades. This trail was recently evaluated with local developers including site visits by staff and the topography is too challenging to implement regional trail standards.

49/20  Woodbridge Neighborhood Connector Trail: Remove trail as the road is not being constructed through this private property. There are bicycle lanes that cross the neighborhood east-west along NE 76th Street and the proposed Bear-Evans Creek regional trail just north of that. There are also bike lanes running north-south along 185th Ave NE. Lastly, there is a regional trail running north-south along the eastern boundary of the neighborhood. Remove trail number 20, 185th Ave NE at 67/68th Trail, because there will no longer be a connection across neighborhood without proposed trail 49.

63EW  Willows Creek Neighborhood Park to PSE Trail: Remove the east-west route in the trail network labeled 63. The street adjacent NE 94th Street has a bike boulevard proposed in the Transportation Master Plan (TMP), which is more feasible to improve than to add the parallel un-numbered trail to the north, labeled as regional.

66  PSE Trail West (N/S) North Terminus: Remove this trail because Kirkland has a funded CIP project for a similar connect.
NE 95th St Trail: Reclassify this trail to a local trail, which could be paved or soft surface. The width of a regional trail would impact the width of the bridge. Pedestrian traffic flow on NE 95th Street is very low. Beyond the bridge, there are additional right-of-way needs to create a trail and a more narrow trail will reduce the amount of property needed.

87th Street to 88th Street Trail: This proposed connector trail is proposed to be removed from the PARCC Plan as the adjacent property owner is seeking to ask the City to abandon that right-of-way and use it for a stormwater improvement project to address flooding on their property. This cannot move forward while the city shows a proposed project in the Comprehensive Plan within that right-of-way. The trail was a small connection between neighborhoods. Due to the steep grade, the proposed trail would not be ADA accessible. There are sidewalks on the local streets for alternative safe pedestrian access through the neighborhood.

Redmond Way Trail 2 (180th to Bear & Evans Creek Trail): Remove this trail, as it is redundant to the East Lake Sammamish Trail one block away and there is not enough right of way, it has a constrained width with structural walls that would make construction extremely expense. An alternative would be to take the East Lake Sammamish Trail to trail 22 on the map to connect to Route 202.
Project numbers shown correspond to numbering on the project lists found in Chapter 30 and Chapter 6.

**Near-term Priorities:** Project prioritized to be implemented between the years 2017 and 2022.

**Mid-term Priorities:** Project prioritized to be implemented between 2022 and 2030.

**Long-term Priorities:** Projects that have been analyzed and adopted through other planning efforts such as the 2010 PARCC Plan, the Transportation Master Plan and other City plans.

**Build Out:** Potential long-term projects that were generated during public outreach for this plan or from other city planning efforts, such as neighborhood plans, that scored below the feasibility threshold set in the prioritization process described in section 6.6 Implementation of this chapter. These projects have merit and require further investigation and analysis.
B Proposed ADA Policies

In a future Shoreline Master Program update, remove PR-20, as it sought to create a Transition Plan for Parks & Trails Facilities, which is near completion.

- **PR-20** Prepare a plan to meet the Americans with Disabilities Act (ADA) requirements for outdoor recreation facilities. Design and renovate identified parks and recreational facilities in a manner that will, where feasible, provide safe and accessible use by all persons. (SMP)

- CF NEW#: The City shall maintain an Americans with Disabilities Act (ADA) Transition Plan for all regulated facilities and programs and update it at least every six years with accomplishments, new findings, updated best practices, and revised priorities for removing barriers to access.

- PR NEW#: At least one-third of recurring park elements, such as playgrounds, picnic tables, or sport courts; and all unique park elements, such as the beach at Idylwood Park, shall be accessible to the community.

- PR NEW#: The City shall use best management practices to produce and host events that are accessible to all.
C Proposed Tree Canopy Policies

Delete the following policies and replace with a new policy.
- NE-121 Provide information to community residents and property owners to encourage them to plant trees on their properties.
- NE-113 Maintain no net loss of significant trees within the city over the long term.
- PR-11 Preserve and enhance natural areas within parks to help increase citywide tree canopy.
- PR-57 Develop a cross-departmental strategic plan to increase tree canopy across the city and provide a canopy coverage goal, proposed timeline, and methods for achieving the goal.

NR NEW# - Follow the recommendations in the 2019 Tree Canopy Strategic Plan, including:
- Increase the tree canopy to 40 percent by 2049 with a focus on enhancements on public and private land within city limits;
- Encourage tree canopy preservation and growth on private land by providing educational programs and discouraging the removal of trees beyond retention standards, utilizing code incentives to plant new trees and preserve existing trees, and working with community partners and developers to plant new trees and retain existing trees;
- Evaluate tree regulations and determine if they are accomplishing the intended goals of the Tree Canopy Strategic Plan,
- Continually invest in urban forest management programs to protect and expand the existing tree canopy; and
- Prioritize acquisition of property for current tree canopy benefits or the opportunity to plant trees to enhance the canopy.

Amend FW-11 as follows to address the importance of all greenspace including shrubbery and grass, as opposed to incorporating more hard surfaces.

FW-11 Emphasize Redmond’s role as an environmental steward by conducting City business in a manner that:
- Increases community understanding of the natural environment through education and involvement programs to promote active participation in addressing environmental challenges and solutions;
- Promotes sustainable land use patterns and low-impact development practices; and
- Leads by example in the conservation of natural resources, such as energy, water, trees and greenspace, and avoidance of adverse environmental impacts.
D Proposed Capital Facilities Policies

Create a new sub-section in the Capital Facilities Element called “Capital Facilities Development and Maintenance” and include the following policies in that section:

The introductory text for this section is proposed as:

“In 2019, the City Council approved a Facilities Strategic Management Plan that provides guidance on how to best operate, maintain, and upgrade City facilities in the short- and long-term (30 years). It includes a business model that establishes desired facility management services and service levels. In addition, it recommends optimized maintenance staffing, use of resources, and capital project priorities and phasing. The guiding principles for the plan include, developing and maintaining city facilities that are:

- Sustainable and efficient
- Welcoming, safe, and healthy
- Flexible and designed for the future
- Achievable.”

Update CC 19 and PR-64 and move to the Capital Facilities Element:

- Revision of CC 19 to CF NEW# - Design and build Redmond’s public buildings for a 50-year lifespan that include building automation technology and high-quality, durable finishes and materials to serve as innovative and sustainable models to the community.

- Update PR 64 to CF XX - Manage assets such as buildings, infrastructure and amenities to provide durability and functionality. Practice proactive management that results in replacement or renovation in advance of need plans for quarter-life capital investments that may include functional modernization, major maintenance, and building systems replacement. Engage stakeholders in planning and analysis for end of life reinvestment for replacement of facilities.

- Revise UT 77 - Promote the development utilization of current energy management and building automation technologies as part of efficiently meeting the City’s energy and facility management goals. Needs through The following techniques should be leveraged to support energy efficiency strategies, such as: benchmarking buildings for energy performance, optimizing input energy requirements, and initiating incentive programs for net-zero energy structures.
CF NEW# - The City will develop sustainable buildings by:
- Using long-lasting materials, energy and water efficient systems, building automation systems;
- Designing flexible spaces for planned future growth; and
- Using land and building space to its maximum potential.

Move NE 36 and NE 50 to the Capital Facilities Element:
- NE-36 to CF NEW# - Require site-specific seismic hazard preparedness studies for essential public facilities.

- NE-50 to CF NEW# - Locate public facilities outside of the 100-year floodplain unless needed to serve development within areas characterized by urban development or because efficiencies from locating near existing public facilities already within the 100-year floodplain would clearly outweigh the risk of damage to the facility.

Update the: Capital Planning References (page 12-15)
Functional plans are major components of the City’s overall Capital Facilities Program. The following functional plans have been adopted by the City and may be consulted for more detailed information regarding existing and planned facilities, service standards and facility development:
- City of Redmond, ADA Transition Plan Amendment for Parks and Trails, Approved October 2019.
- King County, Final 2009 Comprehensive Solid Waste Management Plan.
E Related Existing Comprehensive Plan Policies

Tree Policies

Framework Policies

FW-11 Emphasize Redmond’s role as an environmental steward by conducting City business in a manner that:
• Increases community understanding of the natural environment through education and involvement programs to promote active participation in addressing environmental challenges and solutions;
• Promotes sustainable land use patterns and low-impact development practices; and
• Leads by example in the conservation of natural resources, such as energy, water and trees, and avoidance of adverse environmental impacts

FW-28 Ensure that development and investments in Overlake address transportation issues of concern to both Redmond and Bellevue, help to retain the character of nearby residential neighborhoods, and enhance a green character within the area through addition of parks, street trees and landscaping, as well as retention of significant trees and other natural features.

FW-38 Maintain Redmond as a green city with an abundance of trees, forested areas, open space, parks, wildlife habitats, riparian corridors, access to shorelines and other elements of its beautiful natural setting.

Community Character

CC-3 Ensure that the Downtown is a place that feels comfortable for pedestrians and respects views of tree lines and adjacent hillsides through control of such characteristics as height, scale and intensity.

Natural Environment

NE-42 Encourage retention of open spaces, tree protection areas, and other areas of protected native vegetation with a high potential for groundwater recharge.

NE-113 Maintain no net loss of significant trees within the city over the long term.

NE-114 Maximize tree retention and a treed appearance when development occurs through the following:
• Require the retention of viable tree clusters, forested slopes, treed gullies, and specimen trees that are of species that are long-lived, not dangerous, well-shaped to shield wind, and located so that they can survive within a development without other nearby trees.
• Design and construct developments to retain these trees.
• Identify and protect these trees during land divisions and site development.
• Allow removal of nonsignificant trees to provide for project construction.
• Plant replacement trees on appropriate areas of the site or off-site locations to replace significant trees removed during construction.
• Encourage appropriate tree pruning, avoiding topping.

**NE-115** Design City capital improvement projects to preserve trees to the maximum extent possible.

**NE-116** Implement Comprehensive Plan designations and zoning for forested slopes and treed gullies consistent with the goal of retaining tree cover in these areas.

**NE-117** Preserve trees within stream, wetlands, and their associated buffers, and lake building setbacks.

**NE-118** Plant suitable native trees and native vegetation within degraded stream, wetlands, and lake buffers. Encourage planting suitable native trees and native vegetation within steep slopes.

**NE-119** Require street trees along all arterial streets and along local streets designated in neighborhood policies. Where street trees are not practical, consider designating areas through neighborhood policies where trees will be required to be planted on developable lots.

**NE-120** Plant street trees in planter strips or tree wells located between the curb and any sidewalk where feasible. Select tree species and planting techniques to create a unified image for the street, provide an effective canopy, avoid sidewalk and utility damage, and minimize water consumption. Require deciduous shade trees that are well suited to the climate and to planting along streets and sidewalks.

**NE-121** Provide information to community residents and property owners to encourage them to plant trees on their properties.

**NE-122** Maintain and enhance a street tree maintenance program on arterial streets and City-owned trees.

**NE-123** Establish private maintenance provisions for trees that will be retained within developments.

**NE-128** Take positive actions such as increasing the number of trees in the city, to reduce carbons.

**PARCC Element:**

**PR-11** Preserve and enhance natural areas within parks to help increase citywide tree canopy.

**PR-57** Develop a cross-departmental strategic plan to increase tree canopy across the city and provide a canopy coverage goal, proposed timeline, and methods for achieving the goal.
Neighborhoods – North Redmond

N-NR-4 Conserve and strive to enhance existing significant natural features, including steep slopes, wetlands, streams, creeks, trees, and fish and wildlife habitat conservation areas.

N-NR-13 Require the retention and promote the health of landmark trees. Require sidewalk designs that meander around the tree(s) and respective driplines, or include them within curb bulbs in locations along arterials where there is sufficient existing right-of-way, unless said location would prove a danger to public safety.

Not all neighborhood policies regarding trees are listed in this document

ADA Policies

Framework Policies

FW-30 Provide citizens of all ages with diverse and accessible recreational and cultural opportunities, including active recreation and social and educational activities that change with trends in the city’s demographics.

FW-34 Develop accessible, safe and efficient multimodal transportation connections for the movement of people, goods and services.

PARCC Element:

PR-2 Maintain a PARCC Plan that is consistent with the Comprehensive Plan and is flexible in how it addresses:

• The City’s culturally diverse population and recreational needs;
• Accessibility;
• Cultural and arts programs; and
• Park, trail and recreation levels of service standards.

PR-20 Prepare a plan to meet the Americans with Disabilities Act (ADA) requirements for outdoor recreation facilities. Design and renovate identified parks and recreational facilities in a manner that will, where feasible, provide safe and accessible use by all persons. (SMP)

PR-62 Encourage accessible and inclusive learning environments for artists at all levels and ages throughout the city and actively fill gaps in public art education.

Transportation Element:
TR-14 Make all street sidewalk and curb ramp areas accessible to all pedestrians, including those with disabilities, by constructing new pedestrian facilities in compliance with the Americans with Disabilities Act (ADA), and upgrading existing facilities to improve accessibility in accordance with the City of Redmond ADA Transition Plan for Sidewalks and Curb Ramps.

Economic Vitality

EV-1 Provide a positive, accessible and “user-friendly” atmosphere to those seeking municipal services.

Neighborhoods – North Redmond

N-NR-63 Require that any new private streets are designed, built and maintained for pedestrian safety and accessibility as defined in the Transportation Master Plan, in addition to utilizing low-impact and environmentally sensitive techniques as appropriate.

Facilities Policies

FW-31 Plan, finance, build, rehabilitate and maintain capital facilities and services consistent with the following principles:

- Provide facilities and services that support the City’s vision and Land Use Plan as articulated in the Redmond Comprehensive Plan;
- Ensure that capital facilities are sustainable, well designed, attractive and safe;
- Provide facilities and services that protect public health and safety; Ensure adequate provision of needed infrastructure and services;
- Allocate infrastructure funding responsibilities fairly;
- Optimize strategic actions and investments over near-, mid-, and long-term portions of the Comprehensive Plan’s 2030 planning horizon while recognizing the need to retain flexibility to leverage opportunities and respond to changing conditions; and
- Provide reasonable certainty that needed facility and service improvements are completed in a timely manner.

FW-32 Ensure that the cost of capital facility improvements are borne in proportion to the benefit received. Allocate the cost of facilities that are generated by and that benefit growth to those generating that growth.

CC-19 Design and build Redmond’s public buildings a 50 year lifespan and with high-quality materials to serve as innovative and sustainable models to the community.
**PR-64** Manage assets such as buildings, infrastructure and amenities to provide durability and functionality. Practice proactive management that results in replacement or renovation in advance of need.

**UT-77** Promote the development of energy management technologies as part of efficiently meeting the City’s energy needs through techniques, such as benchmarking buildings for energy performance, optimizing input energy requirements, and initiating incentive programs for net-zero energy structures.

**NE-35** Require that construction, maintenance, and operation of development in Seismic Hazard Areas minimizes hazards to persons, property, and natural resources within the Seismic Hazard Area and the entire community.

**NE-36** Require site-specific seismic hazard preparedness studies for essential public facilities and lifelines.

**NE-50** Locate public facilities outside of the 100-year floodplain unless needed to serve development within areas characterized by urban development or because efficiencies from locating near existing public facilities already within the 100-year floodplain would clearly outweigh the risk of damage to the facility.

**LU-18** Incorporate consideration of physical health and well-being into local decision making by locating, designing and operating public facilities and services in a manner that:

- Uses sustainable building and development practices;
- Encourages walking and bicycling access to public facilities;
- Supports creation of community gardens on public open space in accessible locations throughout Redmond; and
- Provides tools such as educational and demonstration programs that help foster a healthy environment, physical activity and well-being, and public safety.

**LU-49** Leverage local, regional, state and federal agency funding for needed public facilities and services within Redmond’s Urban Centers. Give priority to these centers for transit service and improvements, as well as for other transportation projects that will increase mobility to, from and within these Urban Centers.

**CF-1** Develop and regularly update functional plans that assess capital facility needs and strategies for addressing such needs. Provide opportunities for public involvement appropriate to the nature of the update. Use functional plans to guide the development of capital priorities and investment decisions within each of the following functional areas:

- Fire protection and emergency management response, including the city and Fire District #34;
- Police protection;
• Stormwater and surface water management;
• Water and sewer systems;
• Parks, arts, recreation, culture and conservation;
• Transportation;
• General government facilities; and
• Other functional areas as identified.

**CF-2** Include in functional plans and supporting documents, at a minimum, the following features necessary for maintaining an accurate account of long term capital facility needs and associated costs to the City, and consistency with the Comprehensive Plan and the Zoning Code:

• A description of the current capital facility infrastructure and the scope and cost of its operation and maintenance;
• A description of current capital facility deficiencies and appropriate funding strategies to remedy these deficiencies;
• An analysis of capital facilities needed through the year 2030, at a minimum, and estimated costs to meet those needs;
• An analysis specifying how capital facilities will be financed and maintained;
• A description of the functional plan’s public outreach, participation and review process;
• A set of criteria to be used to prioritize projects and inform the City’s Six-Year Capital Improvement Program (CIP) and long-term capital investment strategic plan;
• A description of how the functional plan and supporting documents respond to Growth Management Act requirements; and
• An analysis indicating that the functional plan, including any subsequent revisions to or modifications of the functional plan, is consistent with the Comprehensive Plan policies, Zoning Code regulations, and the capital investment strategic plan.

**CF-3** Review proposed functional plans and updates to existing functional plans to ensure that the plans:

• Focus on infrastructure needs in both developed and developing areas of Redmond,
• Are consistent with the Comprehensive Plan, and
• Comply with state law.

**CF-4** Require that new functional plans and updates to existing functional plans adhere to the following review processes:

• For minor modifications to existing plans, administratively review changes that are consistent with and do not impede the implementation of the Comprehensive Plan.
• For major updates and new functional plans, use the Comprehensive Plan amendment review process. A major update is characterized by any of the following:
  o Amendments representing more than clarification of existing language or intent;
  o Significant changes to anticipated service provision based on new analyses, assumptions or implementation strategies;
Changes proposed by private parties that are inconsistent with or may impede implementation of the Comprehensive Plan.

CF-7 Develop and maintain a strategic plan for implementing capital projects in support of the City’s land use vision as described by the Comprehensive Plan. The intent of the plan is to:

- Guide the City’s investment decisions in the near, middle and long term as part of the overall 20-year plan;
- Further strengthen the City’s readiness for grant applications and partnerships;
- Help the City leverage capital investments and ensure effective use of public funds;
- Highlight key strategic actions necessary to carry out planned capital investments; and
- Inform the community of the overall improvement plan.

CF-8 Ensure that the capital investment strategic plan:

- Is consistent with the Comprehensive Plan;
- Summarizes the revenue and expense components of the City’s functional plans;
- Includes financial data for capital spending in support of growth anticipated by the adopted Comprehensive Plan through the planning period to 2030 and the 20-year capital investment period;
- Identifies key strategic actions and investments needed to carry out the Comprehensive Plan vision for Downtown, Overlake and established neighborhoods;
- Summarizes planned capital facility improvements, sequencing and costs over a 20-year period;
- Includes all functional areas: Transportation, Parks, Water, Stormwater, Sewer, Police, Fire and General Government;
- Addresses service deficiencies;
- Addresses ongoing operating costs, maintenance and retrofitting;
- Addresses funding strategies; and
- Addresses monitoring and reporting on progress.

CF-9 Define “plan-level financial balance” as the financial capability to construct and operate adequate capital facilities at the time that they are required, in support of growth anticipated by the adopted Comprehensive Plan through the planning period to 2030 and the 20-year capital investment period.

CF-10 Biennially evaluate the City’s ability to achieve “plan-level financial balance.” Take one or more of the following actions if the financial capacity to provide necessary capital facilities for all or part of the city is found to be insufficient:

- Reassess planned land use and adjust the capacity for growth,
- Institute mechanisms for phasing or deferring growth,
- Reassess service standards for capital facilities, or
- Identify new revenue sources.
**CF-11** Adopt the City’s Six-Year Capital Improvement Program (CIP) as the short-term budgetary process for implementing the long-term capital investment strategic plan. Ensure that project priorities, funding allocations, and financing strategies incorporated in the CIP are substantially consistent with the strategic plan.
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<th>Policy</th>
<th>Comment</th>
<th>Resolution</th>
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<tbody>
<tr>
<td>1</td>
<td>8/1/19</td>
<td>Parks and Trails Commissioner Bowman</td>
<td>Trail 49/20</td>
<td>Why wasn’t the developer required to build the trail, regardless of whether the road was constructed?</td>
<td>The Woodbridge development was approved about 20 years ago. It went under review about 25 years ago. There was not a trail planned at that time, therefore the trail was not constructed by the developer. Now, with the city deciding not to construct the street that trail 49 was proposed along, the trail is no longer feasible.</td>
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<tr>
<td>2</td>
<td>8/1/19</td>
<td>Parks and Trails Commissioner Robertson</td>
<td>General trail question</td>
<td>Verify the classification of the trails east of RHS.</td>
<td>At the 9/5/19 meeting, staff showed a map clarifying that the trails east of RHS – Valley View Trail and Hidden Ridge are connector trails.</td>
</tr>
<tr>
<td>3</td>
<td>8/1/19</td>
<td>Youth Advocate Simmons</td>
<td>Trail 79</td>
<td>There is a private trail near proposed trail 79, can the city gain access to it? Staff researching</td>
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| 4              | 8/20/19    | Commissioner Smith                            | Tree policies | Say something about “greening public space”                                                                                                                                                                | In FW-11, staff updated the last bullet, as follows:  
• “Leads by example in the conservation of natural resources, such as energy, water, trees and greenspace, and avoidance of adverse environmental impacts.”  
There are several existing policies that refer to this idea of preserving shrubbery and other green spaces, called green infrastructure, such as FW-28, FW-38, LU-4, LU-18, LU-19, and LU-20. |
| 5              | 9/11/19    | Parks and Trails Commissioner Robertson       | FW 11     | FW-11 Add at the end of last bullet: ...avoidance of adverse environmental impacts, “such as reduction of green space, including grass and low shrubbery, where tree planting is impracticable”  
This comment addresses weight issues that may come into play over underground vaulting and underground garages at Seritage. At Seritage, recommend no hard surface sports courts, or tree wells in concrete plazas, the latter being sketched along NE Alhazen Street in current documents. Seritage is an urban heat island, which the formal development plan, and the Tree Canopy Plan/Planning Commission and Planning Department of COR should address. | See response to comment 4.                                                                                                                                                                                 |
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<tr>
<td>6</td>
<td>9/11/19</td>
<td>Parks and Trails</td>
<td>FR-28</td>
<td>Green space should be maximized at Seritage in the proposed public areas (grass and shrubs, where trees are weight-prohibited).</td>
<td>Policies are citywide and do not call out departments. The city prides itself in strong interdepartmental collaboration. The Tree Canopy Strategic Plan is exemplary of that type of collaboration. The Redmond Zoning Code and code enforcement are within the Planning Department’s authority. The planning, development and preservation of open space, parks, trails and recreation facilities are the Parks and Recreation Department’s authority. Both departments, as well as Public Works, are working on tree canopy enhancement and preservation. Comprehensive Plan policies further explain and support the vision of the city and inform plans and regulations that are used to implement the vision. These policy updates were recommended in the Tree Canopy Strategic Plan.</td>
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| 7              | 9/3/19    | Commissioner Smith   | Tree policy NR-NEW | Suggest a separate recommendation for tightening tree retention regs. (Need more pointed language about new developments, like “disincentives” in addition to “incentives”, along with a reference to developers as well as “community partners”.) | These comments were addressed as shown with the following markups:  
  - “Encourage tree canopy preservation and growth on private land by providing educational programs and discouraging the removal of trees beyond retention standards, utilizing code incentives to plant new trees and preserve existing trees, and working with community partners and developers to plant new trees and retain existing trees;  
  - Evaluate tree regulations and determine if they are accomplishing the intended goals of the Tree Canopy Strategic Plan.”  
Revised response – October 9, 2019. After consulting further with Development Services leadership, the phrase “discouraging the removal of trees” was modified from the redrafted text. The proposal for disincentives or discouraging the practice of removing trees conflicts with...
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<tr>
<td>8</td>
<td>9/5/19</td>
<td>Commissioner Smith</td>
<td>Tree Policies</td>
<td>If you don’t want to add developers to “community partners,” I suggest calling them out separately.</td>
<td>See response to comment 7.</td>
</tr>
<tr>
<td>9</td>
<td>9/5/19</td>
<td>Commissioner Smith</td>
<td>Tree Policies</td>
<td>Proposed new NR-XX: Revise tree removal codes to reduce loss rate in large developments outside urban centers and Marymoor Design District</td>
<td>Staff added this language to the policy, which is from the Tree Canopy Strategic Plan: “Evaluate tree regulations and determine if they are accomplishing the intended goals of the Tree Canopy Strategic Plan.”</td>
</tr>
<tr>
<td>10</td>
<td>9/11/19</td>
<td>Parks and Trails Commissioner Robertson</td>
<td>NE-122</td>
<td>NE-122 Add at end of sentence: “including initiating an annual repair/replacement of concrete sidewalks displaced by street tree roots.”(This is a prevalent problem in Redmond and an ADA compliance problem?) Note that overuse of street tree substitution for removal of neighborhood significant tree clusters in situ adds a burden of expense on the city 25 years later to repair sidewalks, as well as dealing with removal of street trees in poor health, or encroaching on adjacent buildings and sidewalks. So far, we are not acknowledging this problem in our policy documents, or public sidewalk maintenance program. Current urban forestry literature notes that street trees do not increase urban tree canopy, as they are on an approximate 25-30 year replacement cycle. This idea is captured in other existing policies, including: NE-120 Plant street trees in planter strips or tree wells located between the curb and any sidewalk where feasible. Select tree species and planting techniques to create a unified image for the street, provide an effective canopy, avoid sidewalk and utility damage, and minimize water consumption. Require deciduous shade trees that are well suited to the climate and to planting along streets and sidewalks. TR-41 Maintain and preserve the transportation system for the safety of users and long-term cost savings for transportation infrastructure such as pavement and sidewalks. As a matter of practice, the city does not rely on planting street trees to replace trees removed from parcels. The City has street tree requirements as part of the street frontage improvements, which developments are often required to complete.</td>
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</table>
Zoning code section 21.32.090 Street Trees describes the spacing, planting and tree type requirements that are intended to reduce future problems with sidewalk upheavals. The Tree Canopy Strategic Plan does acknowledge the significant maintenance needs of street trees (pg 26). Although street trees may not last as long as long trees on parcels, they do provide an important shade effect, traffic calming impact, and enhance the community character.

The City has a robust street tree maintenance program and a sidewalk repair program that will focus on urban centers in the 2021-2024 timeframe ($2 Million). There is also one-time funding in the capital budget for ADA Transportation repairs for $300K in 2020 (See budget offers 72 and 32 and the CIP).

<table>
<thead>
<tr>
<th>Comment Number</th>
<th>Date</th>
<th>Commenter</th>
<th>Policy</th>
<th>Comment</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>9/11/19</td>
<td>Parks and Trails Commissioner</td>
<td></td>
<td>Add the next comments to the document where they fit best:</td>
<td>“Develop tracking measures for significant and landmark trees removed, and the use of fee in lieu and street tree substitution for these trees.” Measures to include location, zoning, each tree diameter, tree species, and counts of fee in lieu and street tree substitution permitted. The fee in-lieu fund is used to plant trees by the city. When trees are removed on a parcel they cannot be replaced with a street tree. Trees proposed for removal are tracking per requirements of the existing code, which include providing a tree plan to the city that includes the location, species, size, and health condition. The City budget includes performance measures, which are reported on to City Council throughout the year. Council and Community priority measures are also tracked through the Community Strategic Plan.</td>
</tr>
<tr>
<td>12</td>
<td>9/11/19</td>
<td>Parks and Trails Commissioner</td>
<td></td>
<td>Add the next comments to the document where they fit best:</td>
<td>&quot;Street tree planting programs will be matched by adequate city resources to maintain safe, level sidewalks and address property encroachment&quot;. These budget numbers should be available and part of the design review process for new development. (Redmond is currently in notable arrears in sidewalk damage repair from street trees, and is informing neighborhoods that &quot;there is no money&quot; to replace heaved up tree root-damaged sidewalks). Is this not an ADA concern? NE-120 and TR-41 address this concern. Development is responsible to replacing sidewalks adjacent to their development. There is existing policy that addresses ADA concerns for sidewalks:</td>
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<tr>
<td>13</td>
<td>9/11/19</td>
<td>Parks and Trails Commissioner Robertson</td>
<td></td>
<td>Preserving a cluster of significant trees in situ does not cost the city money, replacing street trees and broken sidewalks from street tree root damage does.</td>
<td>NR-New addresses the idea of preserving trees and acquiring stands of healthy trees.</td>
</tr>
<tr>
<td>14</td>
<td>9/11/19</td>
<td>Parks and Trails Commissioner Robertson</td>
<td></td>
<td>Preserving a cluster of significant trees in situ does not cost the city money, replacing street trees and broken sidewalks from street tree root damage does. Also: we need to acknowledge that neighborhood tree planting programs are not feasible on the predominant R6 and zero lot line developments in north Redmond, where most of the tree loss is now occurring. &quot;Tree lots&quot; like &quot;tot lots&quot; are needed to preserve and protect significant tree clusters in this and other neighborhoods.</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>10/3/19</td>
<td>Parks and Trails Commissioner Gottgetreu</td>
<td>PR 64</td>
<td>Why quarter life?</td>
<td>This is a best practice in facility management to evaluate the need to replace or repair various building systems and structures. It won’t necessarily apply to all systems.</td>
</tr>
<tr>
<td>16</td>
<td>10/3/19</td>
<td>Parks and Trails Commissioner Gottgetreu</td>
<td>PR 64</td>
<td>Re-word it so it is clear that not all systems need to be replaced at quarter-life.</td>
<td>Staff added “that may include” to this statement, “. Practice proactive management that results in replacement or renovation in advance of need plans for quarter-life capital investments that may include functional modernization, major maintenance, and building systems replacement.”</td>
</tr>
</tbody>
</table>
MEMO TO:  Parks & Trails Commission  
FROM:  Jeff Aken, Senior Park Planner  
        Judy Fani, Senior Planner  
DATE:  November 7, 2019  
SUBJECT:  Review of topics for the Joint Meeting of the Planning Commission and the Parks and Trails Commission on November 13, 2019

I. PURPOSE ☒ For Info Only ☐ Future Motion Item ☐ Motion Requested  
   November 13, Joint Meeting of the Planning Commission and Parks and Trails Commission  

RECOMMENDATION

Brief 3P on topics for the Joint Meeting of the Planning Commission and the Parks and Trails Commission and gather feedback to provide to Commission Chairs as presentations are refined.

II. DEPARTMENT CONTACTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erika Vandenbran</td>
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<td>Carrie Hite</td>
<td>Director Parks and Recreation</td>
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<td>425-556-2426</td>
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<td>Judy Fani</td>
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<td>Jeff Aken</td>
<td>Senior Park Planner</td>
<td>425-556-2328</td>
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<tr>
<td>Carolyn Hope</td>
<td>Park Planning and Culture Arts Manager</td>
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<tr>
<td>Jeff Aken</td>
<td>Senior Parks Planner</td>
<td>425-556-2328</td>
</tr>
</tbody>
</table>

III. DESCRIPTION/BACKGROUND

The Parks and Trails Commission and the Planning Commission are Council-created volunteer groups that provide recommendations to the Mayor and City Council. The Parks and Trails Commission worked closely with Parks and Recreation Department staff on several high-profile projects, plans, and initiatives over the years it has been in place including the Parks, Arts, Recreation, Culture and Conservation (PARCC) Plan, Tree Canopy Strategic Plan, American’s with Disabilities Act Transition Plan, and Facilities
Strategic Management Plan. Three of these plans have new information and goals that should be reflected in the Comprehensive Plan policies and one plan requires some changes, which will be proposed to the Planning Commission in the winter as Comprehensive Plan Amendments.

The leadership from the Parks and Trails Commission has requested a joint meeting with the Planning Commission to discuss the proposed Comprehensive Plan Amendments and the implementation steps for the Tree Canopy Strategic Plan that the Planning Commission will have purview over. The meeting will also be an opportunity for each commission to learn from each other about their roles and responsibilities and common topics they are evaluating in the 2019-2020 work plan.

**Analysis**
The Parks and Trails Commission discussed potential topics at their recent meetings. The Chairs of each commission have met with staff to discuss potential topics for the meeting. Parks and Recreation and Planning staff have met to prepare the agenda and presentation materials. The key topics are:
- Upcoming Comprehensive Plan Amendment docket items
- The Tree Canopy Strategic Plan Implementation Steps (recently adopted)
- Tree Preservation Code Updates

IV. **TIME CONSTRAINTS**
The joint meeting is planned for November 13, 2019.

V. **LIST OF ATTACHMENTS**
Presentation
Joint Meeting of the Planning Commission & Parks and Trails Commission

November 13, 2019

Purpose

• Purview of the Planning Commission
• Review and discuss Parks & Trails Commission recommended comprehensive plan amendments
• Review and discuss Tree Canopy Plan implementation priorities recommended by the Parks & Trails Commission
• including future zoning code review/updates
Introductions

- Name
- Length of service on the Commission
- Favorite park

Role of the Commission

- Represent the community
- Receive Council-appointed committees input, stakeholder groups, private citizens
- Hold public hearings
- Understand how everything fits together
- Make recommendations to Council
Stewards of the Vision

• Annual Docket
• Periodic Update

11 Completed Council Actions in 2017-18

6 Recommendations to Council so far in 2019

11 Amendments scheduled to start

Approximately 12 more on the horizon

12 Briefings - opportunities to build subject matter expertise
Accomplishments

Role of Parks & Trails Commission

Make recommendations to the Mayor & City Council on:

• Rules and regulations governing use and management of parks, trails and recreational facilities
• Park, recreation and trail policies and design issues for the Comprehensive Plan and PARCC Plan and zoning code
• Review and comment on public and private development actions to protect park, trail and recreation interests and identify opportunities and options during development review
2020 Comprehensive Plan Updates

- PARCC Plan Trail Map
- ADA Policies
- Facilities Policies
- Tree Canopy Policies

Comprehensive Plan Updates

Trails Map Update
- Private land owner request
- More analysis on feasibility of some trails
Comprehensive Plan Updates

ADA Policies

- Amending the ADA Transition Plan
- Prioritize ADA access improvements through capital projects and programs

Comprehensive Plan Updates

Tree Canopy Policies

- Tree Canopy Strategic Plan – adopted Jan. ’19
- Update Comprehensive Plan to reflect TCSP goals
Facilities Policies

- Facilities Strategic Management Plan - adopted in 2019
- New section - civic facilities capital planning and development

Tree Canopy Strategic Plan

- 40% Canopy Goal
  - ~200+ acre increase
  - 30-year timeframe
Tree Canopy Strategic Plan

- 6-Year Implementation Strategies
  - Outreach & Education
  - City-led planting
  - Volunteerism & Partnerships
  - Plant 4 Acres
  - Comprehensive Plan Updates
  - Tree Code Evaluation

Tree Canopy Strategic Plan

Public Outreach related to code
- 76% too many trees lost to development
- 59% unaware permit needed to remove significant trees
- 42% thought current lot coverage on new development was appropriate
- 76% thought tree replacement fee for off-site planting should be tied to value of tree (larger, more mature tree has higher replacement value)
- 83% thought the City should designate land to plant trees where community desires more
- Regulations and incentives were top two mechanisms to engage community to protect and increase tree coverage (education 3rd and planting programs 4th)
Tree Canopy Strategic Plan

P&T Commission priorities related to code:

• *Does current code support 40% goal?*
• *How can we incentivize retention, clusters, habitat corridors etc.?*

Thank you.
Any Questions?
ladded the question marks

Judy Fani, 10/30/2019