

## AGENDA

### REDMOND HUMAN SERVICES COMMISSION MEETING

**Monday, June 12, 2023 - 6:30 pm**

**City Hall, Council Conference Room and Remote**

Public comment for any agenda item will be accepted in the following ways:

- Written public comment should be submitted to [humanservices@redmond.gov](mailto:humanservices@redmond.gov) before 4:30 pm on the day of the meeting, and the comment will be distributed to the Human Services Commission Members prior to the meeting.
- Verbal public comment, 3 minutes per speaker:
  - Comment can be provided live via telephone, if you contact [humanservices@redmond.gov](mailto:humanservices@redmond.gov), no later than 4:30 pm on the meeting date, with your name, phone number, and agenda item you'd like to speak on; or
  - Comment can be provided in-person during the meeting in the Council Conference Room at Redmond City Hall.

To listen to the meeting live via phone, call **206-800-4590** and enter conference ID **279 363 987#**.

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| <b>1. Call to Order</b>   | 6:30 pm |
| <b>2. May 8, 2023 Meeting Summary</b><br>Link to <a href="#">summary</a> .  | 5 min   |
| <b>3. Items from the Audience</b>   | 5 min   |
| <b>4. CDBG Public Comment</b><br>Opportunity for public to comment on proposed <a href="#">2024 Community Development Block Grant</a> (CDBG) Projects.  | 5 min   |
| <b>5. Diversity Equity and Inclusion</b><br>Discussion question to set the tone for this meeting's conversation and decisions.<br>Jung Lee, Commissioner  | 15 min  |
| <b>6. Human Services Fund Balance</b><br>Continued discussion on how to approach any human services fund balance.<br>1. When should staff seek Commission guidance and approval? When does staff have authority to act? Is this based on a certain dollar amount, if there is | 45 min  |

urgency (like a decision is needed asap), or something else? What other points of communication are needed and how often?

2. Should there be a financial threshold by which proactive action is needed (e.g. when the fund balance is expected to reach \$xx, a spending plan/recommendation needs to be developed)?

3. In addition to the options/eligible uses listed in the draft policy, are there other ideas for how we might utilize the fund balance? Is anything missing?

Rachid Erekaeni, Commission Chair

**7. Funding Model** 30 min

Staff will walk through the funding process and discuss various ways to look at the funding formula. Commissioners will be asked what other information they might need in order to determine an appropriate level of funding for human services grants.

[Brooke Buckingham](#), Human Services Manager, 425-556-2416

**7. Commissioner & Staff Updates** 10 min

Commission members and staff will share updates and relevant information regarding human services issues in the community.

**8. Round Robin** 5 min

Resolve any outstanding issues

**9. Adjourn**

## Working Agreements

### How we treat each other

- trust each other's intentions, assume good intent
- disagreement isn't necessarily bad
- seek to understand
- ask clarifying questions instead of confronting/simply disagreeing
- courtesy for all points of view
- patience
- recognize that everyone has different passions and bases of knowledge
- refrain from telling others what they're thinking or feeling
- don't interrupt each other

### How we treat ourselves

- try not to take things personally but some things do impact you personally
- take care of yourself as needed
- don't be afraid to step out of your comfort zone
- make your needs known
- be gracious with others and yourself - OK to make mistakes

### How we work as a group

- do check ins/ice breakers
- state preferred pronouns as you are comfortable when doing introductions
- no acronyms or jargon, but explain if we have to use them
- OK to ask for clarification and definitions - no stupid questions
- be present
- ask "why am I talking?" and "why am I not talking?"
- make room for all voices and remember who is not at the table
- make space to celebrate inclusively/enjoy the moment
- resolve to let any past issues carry over
- respect each organization and their application(s)
- consider gathering socially to build trust and relationships
- all conversations stay in the room
- add to or modify this list as needed