



THURSDAY, March 2, 2023

**REDMOND PARKS & TRAILS COMMISSION**

The role of the Parks & Trails Commission is to make recommendations to the Mayor and Council concerning acquisition, improvement and development of parks, playgrounds, trails and recreational facilities. To identify future needs and interests for the PARCC plan and Comprehensive Plan. To make recommendations regarding rules, management and policies related to parks. To involve Redmond citizens and park users in issues related to parks & recreation.

**Meeting Agenda: 6:30 pm – 8:30 pm**

Commissioners and Staff Participating In Person Council Chambers & Remotely via MS Teams

Public can listen to meeting by dialing 206-800-4590, Conference ID: 326 756 682# at 6:30pm or attend in person in Council Chambers at Redmond City Hall.

	Item	Time	Lead Speaker
I.	<b>Call to Order/Welcome</b>	<b>3 min</b>	Kristina Wayland, <i>Commission Chair</i>
II.	<b>Approval of March Agenda, Minutes for February 2023 Meeting</b>	<b>2 min</b>	Kristina Wayland, <i>Commission Chair</i>
III.	<b>Items from the Audience</b> <i>(3 min per individual, no comments during meeting) Public are able to submit comments in advance to <a href="mailto:ckchapman@redmond.gov">ckchapman@redmond.gov</a></i>	<b>5 min</b>	Kristina Wayland, <i>Commission Chair</i>
IV.	<b>New Business &amp; Guests</b> a) Introducing Cameron Zapata b) Elections c) Acquisitions Overview	<b>30 min</b> 5 mins 5 mins 20 mins	Caroline Chapman, <i>Parks Planning Manager</i>
V.	<b>Unfinished Business</b> a) National Trails Day Location b) PARCC Plan	<b>25 min</b> 5 min 20 min	Kristina Wayland, <i>Commission Chair</i> Caroline Chapman,
VI.	<b>Staff Updates</b> a) Ombuds Report b) RCC3 30% Design c) Committee of the Whole Meeting: Dog Parks & Gardens d) Recruitment update e) Edits to the Commission Ordinance (attachment) f) Pickleball Stakeholder Group Meeting (attachment)		Caroline Chapman, <i>Parks Planning Manager</i>
VII.	<b>Commission Talk Time</b> a) Thank you, Gregg!		
VIII.	<b>Adjourn</b>		

**Upcoming Meetings & Events**

Date, Time	Topic	Location
<b>March 30, 2023</b>	Commission Retreat with RACC, dinner @ 5, meeting from 6-9pm	City Hall
<b>April 6, 2023</b>	Parks & Trails Commission Meeting	Hybrid (City Hall & MS Teams)
<b>May 4, 2023</b>	Parks & Trails Commission Meeting	Hybrid (City Hall & MS Teams)
<b>June 1, 2023</b>	Parks & Trails Commission Meeting	Hybrid (City Hall & MS Teams)
<b>June 3, 2023</b>	National Trails Day Work Party	TBD

If you are hearing or visually impaired, please notify the Parks & Recreation office at 556-2311 as soon as possible in advance of the meeting in order to be provided assistance. Sign language and communication material in alternate formats can be arranged given sufficient notice. Washington Relay Service: 1-800-833-6384.

City of Redmond  
Parks and Trails Commission Regular Meeting

**Draft** Meeting Minutes

Redmond City Hall and  
Remote Meeting via MS Teams.  
February 2, 2022  
6:30 p.m. to 8:30 p.m. -Meeting

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**Parks & Trails Commissioners in Attendance:**

Kristina Wayland, Chair  
Jim Kleppe, Vice Chair  
Shelly Bowman  
Gary Smith  
Gregg Gottgetreu  
Jennifer (Jen) Brun  
Ella Elman

**Youth Advocate**

Joshua Feldon  
Jamie Judah-Bram (6:37)

**Vacancies**

(0)

**Absent and Excused:**

Tammy VuPham

**Absent and Unexcused:**

Stuart Hargreaves

**Staff in Attendance:**

Caroline Chapman, Park Planning Manager  
Dave Tuckek, Deputy Parks and Recreation Director  
Brittany Pratt, Parks and Recreation Events and Marketing Supervisor  
Zach Houvener, Parks and Recreation Business Manager  
Valerie Asaro, Parks Operations Administrative Assistant

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**I. Call to order/Welcome**

The meeting was called to order by Chair Wayland at 6:32 p.m. with six commissioners in attendance and the Chair.

**II. Approval of February 2, 2023 - Meeting Agenda**

A motion was made to approve the January 5, 2023, meeting agenda.

Motion by: Commissioner Smith

Second by: Commissioner Kleppe

Motion Carried: 6-0

**Approval of January 5, 2023 - Meeting Minutes**

A motion was made to approve the January 5, 2023, meeting minutes.

Motion by: Commissioner Gottgetreu

Second by: Commissioner Brun

Motion Carried: 6-0

**III. Items from the Audience**

(None)

**IV. New Business**

**a. Redmond Events Listening Session for 2023, Brittany Pratt, Parks and Recreation Events Administrator, Zach Houvener, Parks and Recreation Business Manager**

Ms. Pratt asked for feedback from the Commission specifically for the Derby Days and Redmond Lights events.

Comments for Derby Days consisted of the drone light show continuation, the sale of bicycle jerseys to commemorate the event, and participation and location of the bicycle races at the Jerry Baker Memorial Velodrome verses traditional races near City Hall.

Comments for Redmond Lights consisted of using a larger tent for the event, provide more kid and family friendly offerings, offer more food choices, and possible new location for the luminary walk.

**V. Unfinished Business**

**a. Parks and Trails Commission Elections Reminder, Caroline Chapman, Parks Planning Manager**

Ms. Chapman reminded the Commission that elections for a new Chair and Vice Chair will take place at the next meeting. Additionally, she said Commissioner Gottgetreu served on the board for the last seven years and his last meeting will be March of 2023.

**b. PARCC (Park, Arts, Recreation, Culture, and Conservation) Plan Review – Chapter 3, Caroline Chapman, Park Planning Manager**

Ms. Chapman reviewed Chapter three of the PARCC plan update. She asked the Commission for feedback on how the information being presented will assist stakeholders and the community members when making decisions. She presented the updated timeline and a recommendation to present to Council should take place in March or April of 2023.

Ms. Chapman reviewed highlights of each section in chapter three:

Section	Name of Section	Highlights
Section 3A	Parks & Community Centers	<ul style="list-style-type: none"> <li>· Scores for individual parks</li> <li>· Description of park classifications</li> <li>· Acquisition &amp; lifecycle planning discussion</li> <li>· Privately owned public space introduction</li> </ul>
Section 3B	Recreation Programing	<ul style="list-style-type: none"> <li>· Trends in recreation</li> <li>· Rental and program registration history</li> <li>· Athletic field cricket use informaiton</li> <li>· Summary by age group</li> </ul>
Section 3C	Arts, Culture, & Events	<ul style="list-style-type: none"> <li>· Economic benefits</li> <li>· Inventory and program assets</li> <li>· Highlighting history of leadership in arts and events programming</li> </ul>
Section 3D	Trails	<ul style="list-style-type: none"> <li>· Amenities &amp; wayfinding discussion</li> <li>· Broad community support for connections</li> <li>· Trail classification &amp; setting expectations</li> </ul>
Section 3E	Conservation	<ul style="list-style-type: none"> <li>· Canopy discussion &amp; rewilding</li> <li>· Connection and reference to the Environmental Sustainability Action Plan</li> <li>· Conservation land types</li> <li>· Historical resources</li> </ul>
Section 3F	Operations & Maintenance	<ul style="list-style-type: none"> <li>· Highlights volunteerism and hours by program type</li> <li>· Estimates of future staffing</li> </ul>

Ms. Chapman explained the adoption plan process. She said a study session with Conservation Technix and City Council will be on March 28, 2023.

Discussion contained brief information about land acquisitions and a suggestion was made to have the Land Acquisition Process on the meeting agenda for a future commission meeting.

**VI. Staff Updates**

- a. Ombuds Report** - Ms. Chapman shared a map showing an area called Gunshy Manor. She explained the details of the land that is for sale and the connection made with King County to further monitor the status.
- b. Redmond Senior and Community Center** – Ms. Chapman explained the supply chain issue preventing the delivery of a major electrical component needed for the project. This delay will push the anticipated opening of the Redmond Senior and Community Center to May of 2024.
- c. Commission Recruitment Update** – Ms. Chapman shared an update and timeline for the recruitment process.
- d. Staffing Update** – Ms. Chapman announced that Cameron Zapata will be the new Senior Park Planner starting on February 16, 2023.
- e. Community Garden Update** – Mr. Tuchek explained that he plans to meet with the Horticulture Crew to decide location and number of plots for the community garden expansion at Juel Park. Ms. Chapman said this expansion is for 2023. She explained that staff will evaluate other potential urban sites for 2024.
- f. Demonstration Dog Park** – Ms. Chapman explained the opening of the future pop-up dog park at Luke McRedmond Park. She said a discussion with the Committee of the Whole will take place on February 28, 2023.
- g. National Trails Day** – Ms. Chapman described the following locations as potential areas to hold the National Trails Day event; Smith Woods, Nike Park, Juel Park, Viewpoint Open Space, and the Powerline Trail near 112<sup>th</sup> Street. A vote for the most desired location will take place at the next meeting.

**VI. Commission Talk Time**

- a. Retreat Topics and Potential Dates**  
Ms. Chapman suggested a commission retreat with the Arts and Culture Commission. She presented the idea of having a facilitator, Jurassic Parliament to assist in facilitating the retreat effectively. The meeting will be on Thursday March 30, 2023. A hybrid option will be available.
- b. Acquisition Process** – Commissioner Smith suggested using a realistic, past example of the acquisition process when discussing this topic at a future meeting.
- c. Homeless Encampment** - Commissioner Bowman reported a possible homeless encampment along the Power Line Trail. Mr. Tuchek said his team will investigate.
- d. Re-election Treasurer** - Commissioner Wayland announced that she volunteered to be campaign treasurer when Mayor Birney runs for re-election.

**VII. Adjourn**

At 8:28 pm Chair Wayland declared the meeting adjourned.

**Next Regular Meeting**

March 2, 2023

6:30 p.m. – 8:30 p.m.

## Parks & Trails Commission – 2023 Work Plan



**Information:** Provide information and inform Commission on work being done

**Consult:** Provide information and ask for Commission ideas, possibly making adjustments and decisions according to your feedback.

**Input:** Collaboration between staff and Commission to come to decision.

**Motion:** Formal proposal by Commission for council action after group decision-making

### 2023 Parks and Trails Commission Work Plan

Work Plan Item	Commission Role	Tentative Timeline	Description
2023 Work Plan	Input & Motion	Q1	Approve Commission Workplan for the year
PARCC Plan Approval	Input & Motion	Q1/Q2	Suggested updates to draft plan, and motion to recommend approval to Council
Southeast Redmond Park RFP & Master Plan*	Input/Motion	Q1-4	Involved in development of the SE Redmond Park Master Plan and motion for recommendation on park master plan.
Seritage Park Master Plan	Input/Motion	TBD-private development	Discussion and recommendation on park master plan being brought by private developer
Redmond Central Connector III	Input/Motion	Q1 & Q3	Provide input and recommendations on outreach, design and development
Comprehensive Plan/Redmond 2050 Update	Input		Receive information and provide input on potential policy updates (Redmond 2050 & Annual Updates)
Commission Recruitment & Elections	Input/Motion	March	Open positions starting in April of 2023. Commission assists in recruiting and interviewing.
Private Development Agreements	Input	Ongoing	Provide input on private development of any trails, plazas, or public open space.
Strategic Activities	Input	TBD	Acquisition of properties; activating undeveloped parks; trail connections; trash assessment of trails and parks; feasibility of projects, projects with a longer planning time horizon.
Redmond Senior and Community Center	Input	TBD	Provide input and recommendations on programming and opening
Recreation Program Offerings	Input	Q1	Addressing program needs and gaps, particularly for adults 18-65.
Derby Days & Redmond Lights Planning	Consult	Feb. & Q3	Event activities and biking options, logistics for challenging 2023
Dog Park Demonstration Project*	Consult	Q2-Q4	As project moves into operations, staff will update Commission on progress.
Community Garden Expansion*	Consult	Q1-2	As project moves into operations, staff will update Commission on progress.
Event Street Closure*	Consult	TBD	As project moves into operations, staff will update Commission on progress.
Sports Field Layout*	Consult	TBD	As project moves into operations, staff will update Commission on progress.
Communications (Website)	Consult	Q1-Q2	As suggested changes operationalized, staff will share with Commission. Prioritize update of trails.
Esterra Park Grand Opening	Information	TBD	Opening of Urban Park in Overlake, staff will work in partnership with developer.
Parks and Recreation Department Updates	Information	Ongoing	Updates on recreation activities and events, reservations, and rentals; park operations and maintenance activities;

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## Parks & Trails Commission – 2023 Work Plan



Regional Updates	Information	Ongoing	Discussion and updates on potential for regional aquatics facility, cricket and regional trails (Leafline and Eastrail)
Project updates that impact Parks & Trails	Information	Ongoing	Annual updates on the Downtown Redmond Link Extension (DRLE) design/construction; Lake Hills Trunkline; ADA Parks and Trails; Forterra Partnership
Tree Canopy Update-GMPC and regulations	Information	Q2	Provide information after hearing goes forward with Master Builders.
Planning and natural resources updates	Information	Ongoing	Updates on natural resource and restoration activity affecting parks/trails, ESAP implementation; Tree Canopy Regulations and Implementation; Restoration in Parks (planned, completed) and work with Green Redmond - # of work parties and how ties into canopy goals (2x), Forterra/Green Redmond update. Meg provides these updates (potentially early in 2023)
Half or Quarterly Year Memo on Q-Alert	Information	Ongoing	Updates on the types of requests parks is getting from QAlert and what was addressed.

*\*In 2023/24 Mayor's Budget.*

### OTHER EVENTS AND OPPORTUNITIES

<b>Educational</b>	
Field Trips	Learn best practices and tour new facilities to understand how they may be implemented in Redmond.
Other	Items the Commission would be interested in learning more about
<b>Outreach &amp; Engagement</b>	
National Trails Day	Opportunity to volunteer, engage community and gather feedback.
Derby Days	Opportunity to volunteer, engage community and gather feedback.
Redmond Lights	Opportunity to volunteer, engage community and gather feedback.
Redmond Senior and Community Center	Follow up with seniors and other users as it reopens, celebration of opening. (Ribbon cutting)
<i>Other</i>	Opportunity to volunteer, engage community and gather feedback.
<b>Commission Collaboration &amp; Enrichment</b>	
Leadership Transition (March)	Annual elections of chair/vice-chair.
City Council Joint Meeting	Annual joint-meeting with City Council to discuss priorities and accomplishments.
Retreat	Annual retreat is an opportunity to tour facilities and have a deeper dive into subjects of interest to the Commission.
Potential Joint Meeting(s) Redmond Youth Partnership Advisory Committee (RYPAC), Redmond Arts & Culture Commission (RACC)	Prioritize joint meetings in 2023 with RACC on Bear Creek art installation with tribes, and with RYPAC to encourage future youth advocates.

## V. b. PARCC Plan Update

### Approval Timeline:

Staff will begin the PARCC Plan review process with Planning Commission and City Council. This review will also include the Redmond 2050 Comprehensive Plan update that relates to the chapter and policies that relate to Parks, Arts, Recreation, Culture and Conservation. Any feedback received from these groups, as well as recent feedback from the Parks and Trails Commission, will be included in a final update of the draft plan which is expected by late April. We are aiming to have the Parks and Trails Commission recommend approval of the PARCC Plan draft at the May meeting.

Planning Commission looks at how the PARCC Plan meets the requirements of the Growth Management Act before recommending approval to Council. The Planning Commission will also host a public hearing on the PARCC Plan, as required by the State Environmental Protection Act (SEPA).

Once the Parks and Trails Commission and Planning Commission make a recommendation to approve, the draft plan will wait to go forward for council approval in the fall with the Redmond 2050 update.

The following is the anticipated timeline:

- March 22: Planning Commission study session
- March 28: City Council study session, led by Steve Duh
- April 12: Planning Commission study session and public hearing
- April 26: Planning Commission study session and recommendation
- *May 4: Parks and Trails Commission, recommendation to approve*
- May 16: Council staff report
- May 23: Council study session (as needed)
- Fall 2023: Council approval of Redmond 2050 PARCC Element and PARCC Plan

## VI. b. Redmond Central Connector 3 (RCC3) 30% Design

Staff has been working with Otak and the Public Works Department on the design of the 1.6 mile regional trail that will connect Willows Road to downtown Redmond and the Cross Kirkland Corridor.

The trail construction will begin once Puget Sound Energy (PSE) completes their work on the Sammamish/Juanita Transmission Line. The PSE project includes environmental improvements like fish culverts along the corridor and the base of the future, paved trail.

Highlights of the 30% design include:

- Proposed intersection safety improvements at Overlake Christian Church and 116<sup>th</sup> Ave NE
- A “gateway” or plaza treatment at NE 124<sup>th</sup> where the trail meets Redmond city limits
- Options for lighting along the entirety of the corridor
- Updated cost estimate



## VI. e. Edits to the Boards & Commission Ordinance

In order for the Parks and Trails Commission to be more aligned with other City Boards and Commissions, the following changes are going forward as part of an ordinance update with the City Clerk's Office.

- **Outside of Redmond Board Seats:** To clarify the language around where board members need to live or work, the Parks and Trails Commission will mimic language from other commissions. This will make it so the Commission does not require 2 seats be held for people outside of city limits, and clarifies what constitutes outside of the city. Current "out of Redmond" board seats can continue to serve, but a second term would need to align with the new rules.
- **Term Limits:** To align with other commission terms, the Parks and Trails Commission terms will go from 4 years to 3 years, with an option to renew for a second term. Current terms would remain as 4 years. Going forward, new members and members who are renewing their board seats for a second term will serve for 3 years.

This would impact board terms as follows, grouped by term end dates:

- Jennifer Brun  
Term: April 1, 2020 to March 31, 2024
- James Kleppe (Vice Chair)  
Term: April 1, 2020 to March 31, 2024  
*If re-appointed to a second term, term would be April 1, 2024 - March 31, 2027*
- Gregg Gottgetreu  
Term: April 1, 2019 to March 31, 2023  
*New member would serve from April 1, 2023-March 31, 2027*
- Ella Ellman  
Term: April 1, 2021 to March 31, 2025
- Shelly Bowman  
Term: April 1, 2021 to March 31, 2025
- Stuart Hargreaves  
Term: April 1, 2021 to March 31, 2025  
*If re-appointed to a second term, term would be April 1, 2025 - March 31, 2028*
- Gary Smith  
Term: April 1, 2018 to March 31, 2025  
*New member would serve from April 1, 2025- March 31, 2028*
- Tammy VuPham  
Term: April 1, 2022 to March 31, 2026
- Kristina Wayland (Chair)  
Term: April 1, 2022 to March 31, 2026  
*If re-appointed to a second term, term would be April 1, 2026 - March 31, 2029*
- **Board Name:** To more accurately reflect the work of the Department, the Parks and Trails Commission name will be changed to Parks, Trails, and Recreation Commission.



The City Clerk is planning to bring these changes, as well as changes to other Boards and Commission Ordinances, to City Council in March.

## VI F. Pickleball Stakeholder Group

Parks & Recreation staff invited 8 community members to be a part of a discussion on Pickleball in Redmond on February 22. The purpose was to learn more about community requests for pickleball facilities, and let these community members know about the city process and plans in place around the topic.

Community members submitted questions they had before the meeting for staff to address, and then the group discussed needs. There was discussion around converting basketball courts or adding striping to existing tennis courts, the renovation of Meadow Park and Reservoir Park (in the budget); addressing etiquette issues via signage; and how staff is working with neighboring jurisdictions to meet the growing demand for pickleball.

The hope is this group can continue to meet to discuss the topic and work together to help grow pickleball in the community. Minutes from the meeting are attached.

Chapter 4.40

PARKS, ~~[AND]~~ TRAILS AND RECREATION COMMISSION\*

Sections:

4.40.010 Parks, ~~[AND]~~ Trails and Recreation Commission established - Qualifications of members.

4.40.020 Term of office - Vacancies - Removal.

4.40.030 Powers and duties.

4.40.040 Compensation - Reimbursement.

4.40.050 Rules of procedure.


4.40.060 Previous references.

4.40.010 Parks, ~~[AND]~~ Trails and Recreation Commission established - Qualifications of members.

A. The Redmond Parks, ~~[AND]~~ Trails and Recreation Commission is hereby created and established. The Parks, ~~[AND]~~ Trails and Recreation Commission shall consist of nine members, each of whom shall be appointed by the Mayor, subject to confirmation by majority vote of the City Council. All appointments shall be made from persons with an interest in parks and recreation and at least four members shall have a primary interest in trails. Consideration should be given to appointments that result in broad geographic and demographic representation of interested and knowledgeable people. Appointments should also strive to reflect the diverse park, recreation, and trail use interests of the community, such

as active and passive recreation interests and the use of trails by walkers, joggers, skaters, bicyclists, equestrians, and nonmotorized watercraft on the City's "blue stream," the Sammamish River. Appointments shall be made without regard to political affiliations, race, color, creed, national origin, sex, sexual orientation, or physical or sensory handicap. [~~SEVEN MEMBERS SHALL RESIDE WITHIN THE CITY LIMITS AND TWO MEMBERS SHALL RESIDE OUTSIDE THE CITY LIMITS.~~] At least seven members of the commission shall reside within the city limits at the time of their appointment and throughout their terms of office. Up to two members may be nonresidents who live in unincorporated King County on property with a Redmond postal address or whose main employment is with a business located within the Redmond city limits.

4.40.020 Term of office - Vacancies - Removal.

A.  The term of any board member is three years, with an opportunity to renew for a second term.

( B ) Except as provided in RMC 4.10.030, the board member serves during the term for which they are appointed or until a successor has been elected or appointed and has taken the seat to which they were elected or appointed. ~~The initial membership of~~

~~the Parks and Trails Commission shall consist of the five members of the Redmond Board of Park Commissioners whose terms have not expired as of the date of passage of the ordinance creating the Parks and Trails Commission, together with the four members of the~~

~~Redmond Trails Commission whose terms have not expired as of said date. Those members of the Redmond Board of Park Commissioners who become Parks and Trails Commission members under this section shall serve until the end of their current three-year terms of office as provided by previous ordinances. Those members of the Redmond Trails Commission who become Parks and Trails Commission members under this section shall serve until the end of their current four-year terms of office as provided by previous ordinances. All appointments to such positions thereafter shall be for four-year terms.~~ Vacancies that occur other than through the expiration of terms shall be filled for the unexpired term by appointment of the Mayor, subject to confirmation by majority vote of the City Council. Members may be removed by the Mayor for inefficiency, neglect of duty, misfeasance or malfeasance in office, or incapacity. Each member shall hold office until a successor is appointed and confirmed.

4.40.030 Powers and duties.

A. The Parks, ~~[AND]~~ Trails **and Recreation** Commission shall have the power and duty:

1. To make recommendations to the Mayor and Council concerning the acquisition, improvement and use of parks, playgrounds, and recreational equipment and facilities, and on the acquisition, development and use of trail facilities;

2. To make recommendations to the Mayor and Council concerning the development of enjoyable, safe, and convenient trail opportunities for pedestrians, bicyclists, and equestrians throughout the City of Redmond planning area;

3. To identify current and future park, recreation, and trail interests and needs of the community and to make recommendations to the Mayor, Council, and Planning Commission on parks, recreation, and trail policies and design issues for the Comprehensive Plan, the ~~[PARKS, RECREATION AND OPEN SPACE (PRO) PLAN]~~ **Parks, Art, Recreation, Culture & Conservation (PARCC) Plan**, and the Redmond Zoning Code;

4. To ~~[CONDUCT]~~ **support** surveys **and outreach** for parks, **recreation** and trails maintenance and safety;

5. To review and comment on public and private development actions to protect park, recreation, and trail interests and to identify park, recreation, and trail opportunities and options during development review;

6. To make recommendations to the Mayor and Council for rules and regulations governing the use and management of parks, playgrounds, recreational facilities, and trails, including, but not limited to, rules and regulations relating to user fees and charges;

7. To involve the ~~[CITIZENS]~~ **community members** ~~[OF REDMOND]~~ and the users of Redmond parks, trails, and recreation facilities

and programs on issues related to acquisition, design, maintenance, and use of such facilities and programs; and

8. To make recommendations on any and all other matters brought before the Parks, ~~[AND]~~ Trails **and Recreation** Commission by the Mayor, City Council, or staff.

4.40.040 Compensation - Reimbursement.

A. Members of the Parks, ~~[AND]~~ Trails **and Recreation** Commission shall serve without salary or compensation. Members may be reimbursed from park department funds for necessary expenses actually incurred.

4.40.050 Rules of procedure.

A. The Parks, ~~[AND]~~ Trails **and Recreation** Commission shall adopt procedural rules governing the transaction of its business. The rules shall include provision of the date, time, and place of regular meetings of the Commission. Provision shall be made for maintaining minutes of Commission meetings and records of all Commission reports, conclusions and recommendations. The rules of procedure shall provide for the election of Commission officers, which shall include a chairperson and vice chairperson, who shall serve for at least one year. The rules of procedure shall provide that all Commission meetings shall be open to the public and that notice of meetings shall comply with the Washington State Open **Public** Meetings Act, to the extent proceedings of the Commission

are governed by such Act. The procedures shall address receipt and processing of [~~CITIZEN~~] community member proposals and requests.

4.40.060 Previous references.

Whenever the terms "Board of Park Commissioners" [~~OR~~],  
"Trails Commission", or "Parks and Trails Commission" are used in any section of the Redmond Municipal Code or Redmond Zoning Code, or in any other ordinance, resolution, contract, or other document of the City of Redmond, the same shall be hereafter deemed to mean the Parks, [AND] Trails and Recreation Commission established by this chapter



# Pickleball Stakeholders Agenda

Date: Wednesday, February 22, 2023

Attendees: Shelly Bowman, Dennis Anderson, Bill Shinpaugh, Ben Perry, Dennis Poppe, Sam Faghih, Michael Espada, The Petersons

Staff: Amanda, Zach, Dave, Caroline, Marty, Katie

## I. Introductions (Amanda) 5 mins

- a) Staff
- b) Attendees (name, how do you pickleball, etc)
- c) Welcome
  - i) Invited you all here today as you've provided feedback, know staff, been constructive and a thought partner
  - ii) We're here to learn, we'd love your feedback, we want to work with you and the community to help grow pickleball in our community
  - iii) Overview of tonight's meeting
    - (1) Explain more of our processes and plans so you can learn more on the restraints we have on the city side of operations and logistics
    - (2) Then we will address a lot of the questions you submitted
    - (3) Then open the floor for discussion
    - (4)

## II. Purpose of the Pickleball "Committee" (Dave) 10 total

- a) Explaining the process behind the budget, safety/liability, etc. (foundation of how our dept. works)
- b) Planning process slide (PARCC Plan) (Caroline)
  - i) Data (courts per capita)? (Caroline)
  - ii) So many things on the plate, other stakeholders, projects, etc.
  - iii) Infrastructure for roads, facilities, acquisitions, ADA, etc.

### III. Redmond Pickleball Overview (Zach) 10 mins

- a) Redmond.gov/Pickleball
- b) Courts: Hartman Park, Meadow Park, Municipal Campus, Nike Park, Perrigo Park, Spirtbrook Park, Viewpoint Park, Westside Park, Old Redmond Schoolhouse (Indoor)
- c) Looking ahead- talk about 2023-2024 CIP projects (Meadow and Res.) other (Dave)

### Answer submitted questions (Amanda + all staff) 10-15 mins.

- i) Re-surfacing dates for courts

(1) Meadow, reservoir and RSCC are all approved in this biennium. (Dave)

- (a) Meadow happening this year, construction next year. May be able to re-configure the layout. 650k
- (b) RSCC- Once it is safe to do so, it is currently an active construction site and contractors know we are trying to prioritize getting this space back ASAP. Will also be resurfaced before opening.
- (c) Reservoir- more complicated. On top of water res, we need to remove existing court, its failing. Water dept inspecting the lid on res. Doing design work at the same time at tennis court, tank lid work, etc. then new court on top of that, 2024. Approved in budget cycle. 1.4mil. improving concrete walk way and curb. # of court part of design process, currently all tennis. want to add PB. TBD on #.

- ii) Updating signage for current tennis courts to include all paddle sports (aka pickleball)

(1) After new PARCC plan is adopted, we will assess then create new signage packages accordingly.

- iii) Dedicate senior times at pickleball courts (concern of non-seniors taking over courts)

(1) Unless there is a dedicated program for specific age groups, all Redmond PB courts are first come first serve, regardless of age, ability, etc.

(2) Currently senior dedicated time indoors at Old Redmond Schoolhouse.

- iv) Posting pickleball rules and etiquette at all courts?

- (1) Also something we will look at with other signage packages after PARCC plan adoption.
- v) Striping current/new courts for tennis and PB?
  - (1) As we resurface courts we will always strive to make spaced multi-use.
  - (2) We do re-surface periodically as it wears down.
- vi) Need for backstop fencing for PB play
  - (1) Will look into this and use PARCC plan data
- vii) Swamp/wet areas at current courts
  - (1) Will be addressed case by case, looking at drainage, etc.
  - (2) Also let people know that open wetlands space are conversation spaces and not opportunities for new sport complexes/fields.
- viii) Dedicated indoor PB facility
  - (1) Our philosophy is multi-use facilities, courts, and spaces. Moving forward, we likely will not create single use entities. Flexible spaces, year round, etc.
  - (2) Our research shows most of these are privately developed facilities
- ix) Perrigo lighting- want them on when gates open
  - (1) Currently run until 10pm, same with GL. 11pm March-Oct.
  - (2) Can we get them on earlier than daybreak? Tech open from dawn to dusk, unless a rec program scheduled and then lights are on for the program. Is there a button we can just push to self-use?
- x) Covered outdoor courts
  - (1) We have no plan to do dedicate PB only, but what about future possibilities for covered sport courts?
- xi) Is considering adding pickleball or repurposing tennis courts that exist at middle/high schools something that would have to go through a different process? School district planning I assume?
  - (1) RMS

xii) Plans for eastside 20 court

(1) Dennis question

xiii)

#### IV. Stakeholders (60 mins +)

a) Discuss more in depth in any of the above questions

b) How can we partner with the Pickleball community?

#### V. Closing (Amanda)

a) Next steps- ask to help spread information, want to partner in solutions, we want feedback, etc.

b) Thank you

#### Other notes:

- Restrooms, Parking – making sure these considerations are always included.
- Parks has different classifications- some are meant to be neighborhood parks to serve that immediate neighborhood (no restrooms, street parking)
- Needs for etiquette for signage – honor system, not based on time, rotate out based on game.
- Send thank you to participants
- Seniors are out all year round- terrain around RSCC and drainage issues. Also backstop fencing. Tracking mud, wet, slipping.
- Would like to see bball converted to PB and also on court 2 – even if just lines, people can still bring their own nets and we can still use it for basketball camps/classes as needed.
- More parking at grass lawn
- Dennis- comfortable with near term and direction. Regional zone championship tournament. Last week of August, after summer camps are done. Lacey, Beaverton, etc. to run it. We can contribute 10k for 5 days of use. Of tennis, bball, pb courts to run a major pacific NW tournament this year. Also do beginners clinics and have pros do demonstrations. Need to look at impacts to look at permitting. A lot of other activities at nighttime. Need to see what gets displaced. Need to more about scope. Don't usually have outside agencies run tournaments, run through the city. Usually our scope is more rec/intro level,
- RMS- 4 pb on each tennis courts
- how to find out where people are playing- QR code to scan and get connected. Playtime scheduler- app free.
- Redmond pickleballers want Marymoor- 16 courts minimum. Conf call a month ago, plans to.
- FYI Bellevue 4-8 courts, airfield. 5 year project. After aquatics center.
- Kitchens painted a different color? Not a big priority for Redmond Pickleballers
- Ability to have squeegees at courts? Used to have some res, can we have Hartman and perrigo? Make sure its not impacting courts/play. More people playing year round now. Outdoor is a

priority over indoor, eastside tennis, Redmond tennis, Woodinville- serving the tennis need.  
Focus on outdoor PB.

- Lots of people have to sit and watch/wait- additional seating needed and shade.

What can the city do?

- Continue having meetings
- Take action items and keep us posted.
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