



## APPLICATION SUBMITTAL REQUIREMENTS FOR SHORELINE EXEMPTION

Under the Shoreline Management Act, certain types of “development” are exempt from the Shoreline Substantial Development Permit requirements. An exemption from these requirements means that an activity must still be carried out in compliance with the Act and the Redmond Shoreline Master Program; it is only exempt from the Shoreline Substantial Development Permit requirements. State law requires that all requests for exemptions be reviewed conservatively. The following table is a list of Shoreline Exemptions as identified under state law.

<b><u>No Application Required*</u></b>	<b><u>Application Required**</u></b>
Aquatic weed control	Fair market value <= \$5,718
Construction practices normal for farming	Construction of normal bulkheads
Navigational aids	Emergency construction (application submitted after-the-fact if needed)
Operation and maintenance of waterways	Single-family residences
Marking of property lines	Docks <= \$10,000
Operation and maintenance of dikes and levies	Watershed restoration projects
Projects with certification from the Governor	Fish and Wildlife restoration projects
Site exploration	Normal maintenance and repair of existing uses

**\* “No Application Required”.** These activities do not require a Shoreline Exemption application, but shall comply with the City of Redmond’s Shoreline Master Program and Redmond Community Development Guide. Applicants must still notify the Planning Department when pursuing these activities and they City will review and approved them over the counter (no fee required).

**\*\* “Application Required”.** These activities require a Letter of Shoreline Exemption from the City of Redmond before they may commence. Applications may be deemed complete when required form and attachments are provided consistent with the Shoreline Exemption Application Checklist (see below).

**A complete application for a Shoreline Exemption shall include all of the following:**

- \_\_\_\_\_ 1. A completed City of Redmond [General Application Form](#) and [Project Contact Form](#).
- \_\_\_\_\_ 2. A complete City of Redmond [Shoreline Exemption Application](#).
- \_\_\_\_\_ 3. A vicinity map showing the range of the project to the surrounding community. A photocopy of an appropriate, scaled city map is acceptable.
- \_\_\_\_\_ 4. Five (5) copies of a site plan are required. Plans must be drawn to a scale of 1”=20’, shall not exceed 22” x 34” sheet size, and must include all information indicated below. Please check each item below.
  - \_\_\_ A. Property boundary lines, existing lots, tracts, utility or access easements and streets.
  - \_\_\_ B. Shoreline jurisdiction.
  - \_\_\_ C. Distances between existing and proposed structures on and within 50 feet of the subject property. For residential structures and additions please identify the front, rear and side building setbacks from property lines.

- \_\_\_D. Location and identification of water bodies, wetlands, landslide hazard areas, and erosion hazard areas.
  - \_\_\_E. If the property is located in a floodplain, you must show the Base Flood Elevation.
  - \_\_\_F. The ordinary high water mark of all water bodies located adjacent to or within the boundary of the project. Where the ordinary high water mark is neither adjacent to or within the boundary of the project, the plan shall indicate the distance and direction to the nearest ordinary high water mark of a shoreline(reference Shoreline Master Program 20A.20 Ordinary High Water Mark).
  - \_\_\_G. Show all trees six (6) inches or greater in diameter 4 ½ feet above grade within the site and for fifty (50) feet outside of the site. Each tree identified must show the dripline and five (5) foot setback from the dripline. Designate each tree removed, retained (no construction within five feet of the dripline), or impacted (trees proposed to remain, but have construction within the dripline or five (5) foot dripline setback) as appropriate. The five foot dripline setback shall be shown for all trees proposed to be retained or impacted.
  - \_\_\_H. Existing and proposed topography at 2-foot contours based upon an actual field survey.
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- \_\_\_5. Photographs of the site which address the need for an exemption.
  - \_\_\_6. Scaled cross-sections of the proposed project, showing all dimensions, as well as distances to the affected water body and adjacent properties. If applicable, provide front, rear and side building elevations.
  - \_\_\_7. A completed City of Redmond [SEPA Checklist](#) and [SEPA application form](#).
  - \_\_\_8. A completed [SEPA/CAO Fee Worksheet](#).
  - \_\_\_9. A completed [J.A.R.P.A.](#) (Joint Aquatic Resources Permit Application) form.



**SHORELINE EXEMPTION  
APPLICATION**  
**Department of Planning and Community Development**

Applicant's Name: \_\_\_\_\_  
Applicant's Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

Owner's Name: \_\_\_\_\_  
Owner's Address: \_\_\_\_\_  
Owner City, State, Zip: \_\_\_\_\_

Site Address: \_\_\_\_\_  
Legal Description: \_\_\_\_\_  
(attach if necessary)

Description of Proposal:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location:     ¼ Section \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Name of Water Body: \_\_\_\_\_

Describe the existing conditions at the site, with any special conditions or problems noted (this includes critical areas or existing non conformances), which address the need for a Shoreline Exemption:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of any other work planned in the future which is related to this project:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This project is EXEMPT because: **check the applicable box**

- Maintenance or repair of existing legal structure
- Construction of normal protective bulkhead
- Emergency construction
- Single Family Residence/appurtenances
- Dock with market Value under \$10,000
- Watershed Restoration Project
- Other: \_\_\_\_\_

